



## 2025 Departmental Honors

*Celebrate the 76<sup>th</sup> Commencement*

***In recognition of outstanding baccalaureate student achievements***

With the approval of the dean of the college, departments may elect to award departmental honors to their baccalaureate graduates based on G.P.A. and/or other criteria determined by the department. Departmental honors are usually reserved for students whose outstanding performance is not otherwise recognized by university or college awards. The number of honors awarded by a department shall be limited to three students or five percent of graduates, whichever is larger.

Baccalaureate graduates are eligible for departmental honors if they have completed all bachelor's degree requirements and are receiving a diploma dated December 2024, January 2025, May 2025, August 2025, or December 2025.

### Deadlines

- Nominations of graduates due to department offices: **Monday, February 17, 2025.**
- Department recommendations for honors due to CNSM College Office: **Monday, March 3, 2025.**

### Criteria

- Nominees must complete all degree requirements and be receiving a diploma dated December 2024, January 2025, May 2025, August 2025, or December 2025.
- Nominees must have graduated (December 2024) or filed for graduation (Deadline: March 1, 2025 for on-time Fall 2025; late filing for Spring/Summer 2025 with \$10 fee).
- Departments may have additional requirements.

### Directions

*Nominees/Nominators:* By Monday, February 17, 2025, send an email **from your @csulb.edu email address** to your respective major department (see [CNSM Commencement Awards](#) for department email addresses) with the following information in the body of the email:

1. *Full Name (as it should appear on the certificate)*
2. *Student ID Number*
3. *Address/City*
4. *Email Address*
5. *Phone*
6. *Major*
7. *Degree Completion Date*
8. *G.P.A. - CSULB*
9. *G.P.A. - cumulative*

10. *Check with your department to see if they require any of the following:*
  - a. *Current Resume*
  - b. *Letter(s) of Recommendation (should be sent by the recommenders)*
  - c. *MyCSULB transcript*
  - d. *Any additional department-required materials*
11. *Indication (yes/no) of expected availability to attend Commencement*

*Departments:* By Monday, March 3, 2025, forward a department-ranked list of nominees to the CNSM College Office (email [Lindsay.Aymar@csulb.edu](mailto:Lindsay.Aymar@csulb.edu)). For each award recipient, include information items 1-6 (above). Retain any supporting documentation in the department office.