

**Minutes**  
**Graduation Writing Assessment Requirement Committee**  
**Meeting 5**  
**November 1, 2024**  
**1:30pm-3:00pm**

**In attendance:** Eve Baker, Nicollette Brant, Lori Brown, Tom Do, Lisa Fascia, Gary Griswold, Lorenzo Gutierrez-Jarquín, Elieen Klink, Henry O'Lawrence, Loretta Ramirez, Deepti Singh, Courtney Stammler, Maiyoua Vang, Bruce Veal, Alexandra Wilkinson, Mark Williams

### **Approval of Agenda**

Baker motions to approve the agenda and Williams seconds the motion. The agenda is approved.

### **Approval of Minutes for 10-18-2024**

Williams moves to approve the minutes, and Baker seconds the motion. The minutes from 10 -18 - 2024 are approved.

### **Announcements**

#### ***GPE Testing Update: Eve Baker***

Students are currently taking the GPE during this meeting. Baker notes that there was one issue with the Respondus Lock Down browser, but it has since been resolved. Baker informs the committee that 1647 students tested today, online, and 588 are testing in-person for this round of exams.

#### ***Introductions***

Mark Williams is from the English department and has been involved in GEAR various times, including 2005/2010. Williams is happy to be back.

#### **Student Petition Update GI51: Lisa Fascia and Gary Griswold (Time Certain 2pm)**

Fascia investigated GI51's transfer case. Fascia notes that in most cases, the university does not grant course equivalency to upper-division courses when the course taken was lower division. However, in Oct. 2023 this occurred for GI51. Fascia notes that this was processed in error. Griswold states that this was done intentionally by English but is rarely done. Griswold notes that the student is a fabulous writer. Do also attests to the student's writing ability. Klink notes that the department has waived specific courses in the past, but the student does not get upper-

division credit for the class. Griswold notes that it will be challenging to ask a student to go back and complete a class she already took and received credit for.

Brown notes that there are two different issues at play. One concern is the transfers ability to meet the major requirement. This has been met successfully, as the English department has determined the content meets their class requirements. The second issue is that this class happened to be writing intensive.

Fascia clarifies that the error in approving the class was made with enrollment services and not with English department. Klink notes that the department can approve a course to meet the content of the major. Fascia states that course substitutions are allowed but handled differently than transfer credit equivalency through enrollment services. Singh understands that this happened in error a year ago, and requiring the student to take an additional WI class is not fair.

***Vote*** – There is a motion to grant GVAR completion to GI51 based upon the special circumstances of her transfer of credit for ENG 317 to count for the major and WI requirement as stated in our catalog for WI courses.

The motion passes.

### **GVAR Coordinator's Report: Lori Brown**

Ramirez went to the most recent CEPC meeting. At this meeting, they reviewed sections 2.5 to 6.2 in the draft policy. Ramirez notes that the policy originally proposed four required writing courses, including two lower and two upper-division courses. Ramirez notes that the policy has lost all but the freshman comp and the WI, which were already implemented. The campus essentially has what it had before without the GPE and the portfolio classes as safeguards. Ramirez notes that this policy also included online modules to help instructors and students. CEPC removed the modules as required, but they remain optional in the policy. Ramirez also notes that class enrollment has increased from 22 to 24 students in the policy.

The responsibilities of the WAC program will most likely be removed, and additional responsibilities may fall on GVARC. Ramirez notes that CEPC discussed having the GVAR committee supervise the organizing of online modules along with academic affairs. Ramirez notes that the topics of the modules were also removed to allow for more flexibility in development.

Brant informs the committee that the library already has some modules developed. Brant was kind enough to add GVARC to the Canvas page to review them. Adding the modules to GVAR's charge will add substantial work for this voluntary committee. This is something

GWAR needs to fully understand before accepting. The committee agrees, and many feels this should be paid work. The discussion of online modules will continue in CEPC and GWARC.

**Next Meeting: November 15, 1:30-3:00pm**

Remaining meetings: Dec. 6, Dec. 20, Jan. 17, Feb. 7, Feb. 21, Mar. 7, Mar. 21, Apr. 18, May 2, May 16

**Adjournment:** 3:07 PM

Submitted by,

Alexandra Wilkinson