

**Minutes**  
**Graduation Writing Assessment Requirement Committee**  
**Meeting 4**  
**October 18, 2024**  
**1:30pm-3:00pm**

**In attendance:** Lori Brown, Tom Do, Lisa Fascia, Lorenzo Gutierrez-Jarquin, Loretta Ramirez, Courtney Stammler, Alexandra Wilkinson

### **Approval of Agenda**

Wilkinson motions to approve the agenda, and Fascia seconds the motion. The agenda is approved.

Note: In order to reach quorum, this committee needs one more than half of the voting members. Currently there are 11 people on the roster, so we need seven people in attendance to allow for votes.

### **Approval of Minutes for 10-4-2024**

Wilkinson motions to approve the minutes and Gutierrez-Jarquin seconds the motion. The minutes are approved.

### **Announcements**

#### ***GPE Testing Update: Tom Do***

Do notes that three prompts have been approved by GPEAC and will be sent to testing for the next GPE.

#### ***GWAR Coordinator's Report: Lori Brown***

##### ***Student 1 - NT50***

Brown presents the student case of NT50. Brown notes the student is a nursing major who scored a 10 on the GPE. This requires the student to take a portfolio class. The student has requested a special circumstances waiver. However, the student believes that they should have scored an 11. However, no other documentation has been provided at this time. Gutierrez-Jarquin notes that the student has sufficient time to take a portfolio class and a WI class. Wilkinson and Stammler believe additional support for the student is beneficial.

***Vote:*** Wilkinson motions to deny the special waiver request, and Fascia seconds the motion. The motion passes, and the special waiver is denied.

##### ***Student 2 – GI51***

GI51 is a transfer student majoring in English. This case is similar to other cases the committee previously reviewed in which a course was approved to substitute a major requirement but also happened to be a WI class. In this case, the class English 212 at another university is being substituted for English 317. Fascia notes that the class substituted was a lower-division and typically cannot substitute for an upper-division course. Brown asks if the department can approve and override this, and Fascia says no. Fascia suggests tabling this until additional advising people can be contacted about the substitution.

***Vote:*** Wilkinson motions to table the student case for GI51 until the next meeting. Gutierrez-Jarquín seconds the motion, and the motion passes.

### ***GWAR Modules***

Brown discusses the modules from the policy proposal. Brown notes that recently, CEPC voted against the modules being required for CSULB students. Brown asks the committee if modules are not required, should we include them at all? Brown also asks if the GWAR committee would be willing to manage the team putting the modules together if stipends are included.

Wilkinson notes that she supports keeping them even if they are voluntary. Wilkinson asks a follow-up question about how much stipends would be. Stammler notes that it would be valuable to determine the scope of work and what the stipend would look like. Do asks what exactly GWARC is being asked to manage (the people, the content, and the final approval or all of the above). Brown notes that she does not have the answers at this time but will bring them back to CEPC. Stammler asks about the parameters of the modules. Brown notes that there is a list of them in the policy proposal. Brown notes that the workload of this committee is already extensive. Brown also notes that if the modules come from this committee, then they may be more generic and would like to encourage all disciplines to have a stake in them.

Brown also asks if the committee believes that modules should be assigned to students who fail a WI class. Brown notes that the modules were originally going to be paired with the lower-division W class before it was removed. Afterward, they were attached to the WI class because they had nowhere else to go. There was discussion within CEPC about the modules being too time consuming for the WI class to manage. Another suggestion from CEPC was to have all students take one or two modules during their time at CSULB, but this option did not get to a vote. Ramirez notes that the goal was to use the modules to stop students from failing the WI class. However, it is a little late for them to benefit the student after taking the WI. Stammler asks if our proposal includes a WAC director. Brown states that the WAC director was eliminated from the proposal.

Brown asks if it would be helpful to invite the CEPC chair to come and speak with GWARC. Most of the committee members believe it would be.

Brown also asks the committee how they are interacting with the college/area they represent and if anyone is comfortable putting out a questionnaire about items in the proposed policy. Brown notes that a survey was sent around CLA for comments. Ramirez asks Brown if she has access to the survey that CLA used. Brown will check.

Brown notes that university-wide writing assessments will have to occur, but without the GPE, this may be challenging. Brown notes that the college may have to look at the freshman comp classes for comparison to the WI classes.

Ramirez thanks the committee for their time and closes the meeting.

**Next Meeting:** November 1, 1:30-3:00pm

**Remaining meetings:** Nov. 15, Dec. 6, Dec. 20, Jan. 17, Feb. 7, Feb. 21, Mar. 7, Mar. 21, Apr. 18, May 2, May 16

**Adjournment:** 2:53 pm

Submitted by,

Alexandra Wilkinson