

EXECUTIVE COMMITTEE MEETING: Minutes

Tuesday, February 4, 2025, 2:00 pm – 4:00 pm

Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/82629516957> (Meeting ID: 826 2951 6957)

N. Hultgren, R. Fischer, M. Dyo, P. Ayala, N. Meyer-Adams, C. Miles, C. Warren, N. Schürer, E. Klink, M. Aliasgari, S. Collins, C. Ryan, S. Apel, D. Green, P. Hung, K. Scissum Gunn, A. Kinsey

1. Call to Order- 2:00
2. Approval of Agenda- move to approve, to remove 6.2 by RF, seconded and approved.
3. Approval of Minutes
 - 3.1. Meeting of January 28, 2025- motion to approve R. Fischer, seconded and approved.
4. Special Orders
 - 4.1. Report: Provost Karyn Scissum Gunn- KSG asks DG to present her report first. KSG reports on the preliminary budget. There is a nearly 8% cut across the CSU. This also proposes in year 4 of the compact, funding deferred until 2027. This is asking for unfunded growth. Two-year funding deferral, problems are that there may be a new Governor at that time. There is little confidence that this will be honored. Advocacy is focused on eliminating the 8% cut and to reinstate the compact funded. The California budget is reported as balanced. Additionally, the wildfires may have a budget impact, may not know until the May revise, or final June budget. Must begin planning for the 8% cut and not receiving any funding for enrollment growth funding. \$28M will be the amount cut from our campus. \$15 M base budget deficit expected. Part of the strategy is to hold enrollment flat, not in a growth mode.
 - 4.2. [Report](#): AVP, Enrollment Services Donna Green- report attached. RF asks who gets notification first, DG says local go first.
 - 4.3. Report: VP Administration and Finance Scott Apel- SA reports on budget, starting with a 28M cut, will have a revenue increase \$17M from tuition increases. Told to expect \$6M in reoccurring funding. New expenses include 5.7M for grants, insurance will go up, health benefits 4.6M increases. These are mandatory costs. Planning on cutting \$15M, (87% of budget is employee costs), not expecting layoffs. Hiring freeze continues, President Conoley must approve all new hires. Potential to reduce the amount \$ held for benefits. Benefits account for 60% of salaries. There will be personnel reductions likely coming. Tax deadline pushed to October for fire victims, which makes the revenue projections less accurate. No layoffs are planned at this time for CSULB. Operating reserves can pay 2.1 months of payroll if needed. MA asks if a balanced budget is required, answer, yes. NS asks if by not growing enrollment, are we giving the legislature a fee pass, to not reimburse us. SA says this is a catch 22, either course of action can be negative. MA asks if our strategy planning will change such as Beach 2030. KSG says some of the funding for these strategies have already been set aside, so can continue. NS asks if 15M

deficit will be faced with cuts in positions, he asks what the rule of thumb is to value each position. How many positions in \$15M? SA states it depends on the position. RF asks if health benefits deduction will increase? Answer, no. RF asks how much we spend on assigned time. Answer, last year \$300,000, was reduced from AT spent. KSG says the mission of the University was be considered when making cuts, such as assigned time. EK says this is cyclical and this will not be permanent. MA asks if any CSU's are doing better than our campus? We have the 2nd biggest budget, so we receive the 2nd biggest cut. NS asks about the term "layoff" does a lecturer faculty member who is not re-hired, does that count as a layoff, answer, no.

5. Old Business

- 5.1. Reviewing the agenda for the Academic Senate meeting of February 6, 2025- NH presents agenda to EC for this Thursday.
- 5.2. [Campus Calendar Committee Memo for](#) the 27-28 Academic Year- NH presents the calendar options to EC. NMA speaks on work done by the committee forming the calendar drafts. EC decides to vote on this next week. A straw poll conducted today ended in a tie, with one voting member absent from the meeting.
- 5.3. Answers to Questions from Catherine Ward related to DEIA Collaborative- these are in the folder for EC to review.

6. New Business

- 6.1. [Time Certain 3:00 pm] [Web Content Accessibility Guidelines](#) (WCAG) 2.1 AA / Title II Requirements & Project Proposal
Guests: Shariq Ahmed, Association Vice President for Academic Technology Services; Beth Lesen, Vice President for Student Affairs; Jesse Santana, Interim Associate Vice President, Technology Infrastructure and Information Services; Min Yao, Chief Information Officer and Vice President, Information Technology- SA, BL, JS and MY present on this. This is a final rule from the DOJ April 24, a federal mandate. This mandate comes with zero funding. Web Content Accessibility Guidelines must be accessible. Everything must be compliant by April 2026. Canvas may have some compliance issues. Social media posts must also comply. Consequences of noncompliance may include complaints, lawsuits, and negative impact to campus reputation. Last year 8700 minutes of videos were captioned for students, and 20000 minutes on other platforms. Making PDF's and word docs compliant included 850,000 issues according to *Anthology Ally*. This is a huge undertaking. Campus wide project, DOIT, ATS and BMAC are partners in this. Little to no addition to workload for faculty and staff. Resources needed for a 5-year progression around 270,00 per year. RF asks if instructional tools will be provided to faculty, answer yes. Archived documents are not included in this order. Anything created prior to 2026 does not need to be remediated. NS asks if this may change due to the current federal administration. BL feels confident this will stay; we will be informed if anything changes. There are predatory legal firms which seek out noncompliance and sue them. KSG asks what the compliance process will be? Sites will be examined by opportunists seeking to sue. MA asks if CO will pay licensing fees, if faculty are not using sanctioned tools for their teaching, who will enforce? Communication

and training will be the key to preparing faculty to be compliant. Noncompliance on University webpages is reported to the page administrator. NS asks if he can communicate anything to ASCSU, MY says this is a systemwide risk, anything that can be done in advance is preferred. ADA legislation calls for “reasonable” accommodations, NS asks if this is the case here. Answer no must be 90% accurate. CW asks if this involves research, for instance using Qualtrics. All university vendors need to be compliant. NS asks if faculty will be expected to attend long trainings, which he feels is not doable. NH will reach out to attempt to clarify.

~~6.2. [Time Certain 3:30 pm] Update to Title IX Federal Regulations Related to Pregnancy~~

~~Guests: Larisa Hamada, Assistant Vice President, Equity and Compliance; Jeff Klaus, Associate Vice President of Student Affairs and Dean of Students; Mary Nguyen, Director, Bob Murphy Access Center~~

- 6.3. Retreat Data Organization – moving forward
- 6.4. ASCSU elections update- call has been revised to include two openings, for EK and MA. One three-year term and one two-year term will be elected. Currently there is only one applicant.
- 6.5. Developing a procedure related to the new ASCSU Lecturer elections
- 6.6. Moving forward on the Proposed Revisions to PS 96-04: Native American Burial Remains, Associated and Unassociated Funerary Objects, Sacred Objects, and Other Cultural Patrimony

7. Announcements and Information- NH asks if an Exec member can attend a meeting for him on 2-13-25 for Instructional Technology Steering Committee, at 11 am. C. Miles can attend. C. Warren attending for NH for another meeting with DEIA Collaborative.
8. Reminders
 - 8.1. Academic Senate Meeting #10, 2/6/25, 2:00 pm – 4:00 pm, PSY 150
9. Adjournment- 4:00 pm