

EXECUTIVE COMMITTEE MEETING: Minutes

Tuesday, February 18, 2025, 2:00 pm – 4:00 pm

Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/82629516957> (Meeting ID: 826 2951 6957)

N. Hultgren, R. Fischer, M. Dyo, P. Ayala, N. Meyer-Adams, C. Miles, C. Warren, N. Schürer, E. Klink, M. Aliasgari, S. Collins, C. Ryan, S. Apel (absent, excused), D. Green, P. Hung, K. Scissum Gunn, A. Kinsey

1. Call to Order- 2:01
2. Approval of Agenda- moved by R. Fischer, seconded and approved.
3. Approval of Minutes
 - 3.1. Meeting of February 11, 2025- moved by C. Miles, seconded and approved.
4. Special Orders
 - 4.1. Report: Provost Karyn Scissum Gunn- KSG reports on an event coming up, the CSU Social mobility symposium at San Marcos. Chancellor, and chair of BOT will be there. 5 poster sessions, and 12 CSULB campus community members (incl. Library, Basic Needs, CPACE, and others) will take place in discussions. Immigration enforcement update, a missive will be sent out from the Office of the Provost with the University's official protocol on how to respond to immigration officials. There are "No ICE" posting on campus, however, they are not approved by the University. University resources will be presented, a resource card, links on the website. Any immigration officials shall be sent to the delegated office to handle them. SC states that CFA is the faculty, CFA is taking in what faculty are saying and responding to them. The lack of direction is the reason the "No Ice" signs were created. She is grateful for the University for addressing this. NMA states that she is asked about what to do if immigration arrives at night or on weekends. KSG states UPD is part of the response protocol, in addition to 320 BH. RF asks if the "NO Ice" posting were done not in compliance with TPM, he asks was the entity contacted? KSG says she believes that they have been contacted. SC: need to be careful about including TPM policy info and impact on union work (and perception of restricting union work).
 - 4.2. [Report](#): AVP, Enrollment Services Donna Green- DG presents the Enrollment overview as of fall 24. Financial aid office was notified that students may only report as "male" or "female" on FASFA forms, and any other will not be accepted. Enrollment numbers very positive, including retention rates. KSG states these positive numbers reflect the excellence of faculty at CSULB. NS asks about GI 2025 and eliminating the equity gap, and why no data was presented on that in this report. NS suggests "merit" gap as a new name. The CO is working on a second student success survey which will focus on the classroom.
 - 4.3. Report: VP Administration and Finance Scott Apel- not present, no report.
5. Old Business
 - 5.1. Reviewing the Senate meeting [agenda](#) and [GWAR comparison chart](#) for

Thursday, February 20, 2025

5.1.1. [CNSM College Council Resolution on Proposed Changes to CSULB Writing Requirements](#)

NH presents draft agenda to EC, and GVAR comparison document. A vote at the end of discussion will determine which document will go forward to Senate for revision. CNSM has sent us two resolutions that they have asked to be on the agenda for this meeting. CNSM senators may make a motion to add these items to the agenda with a vote after that, yes or no. NS feels the writing resolution is irrelevant in his opinion. NS feels procedurally there is no established protocol for presenting these. CM suggests putting on pause and then putting forward an instructional document on how to move forward with resolutions. PA asks for clarification on the resolution process. NH presents the process in the past. KSG asks if a sponsorship by a senator is a step. Answer, yes. PFH asks if we could address one now and postpone the other. She suggests the tariff resolution now and the other later. According to the rules, NS states EC may put a proposed resolution on the next agenda, from the Rules and Regulations. CM suggests that the tariff issue is time sensitive and to consider this one for the next agenda. EK states there is mis-information in the resolution and well as dis-information. She also feels CEPC has mis-information in the new GVAR policy. There is no EO currently on writing from the CO. There are still many question on the implementation of the revised GVAR for our campus. RF suggests referring to section 5.0 on how to proceed with resolutions. NH: With current CNSM resolutions- could forward to URC (tariff resolution) and CEPC (GVAR resolution); will encourage CNSM to have their senators voice their concerns about GVAR policy.

5.2. [Follow up on ASI request to add negligence to the Grade Appeals Policy](#)

NH asks EC on how to proceed with a request from ASI Senator regarding this. PFH sent a letter to ASI addressing this. NH suggests sending the Grade Appeals policy to CEPC for revision. PFH there is a need for some things to be revised in the Grade Appeal Policy, however the reasons brought up by the ASI student (Quinn) do not merit opening the policy for revision. The process is standardized, but the form could use some standardization. No official grade appeal form. Since CEPC does not have a lot of work right now, perhaps we request that they work on developing a form. NH will send message to student to follow up with ASI members on CEPC to bring concerns/input.

6. New Business

6.1. [Policy Query related to students adding classes after the first day](#)

6.2. [Retreat Data Organization – moving forward](#)

6.3. [Developing a procedure related to the new ASCSU Lecturer Elections](#)

6.3.1. [Email from ASCSU Chair Boyd](#)- NH speaks to EC about how by March 28th our campus needs to send forward a lecturer faculty elector who will be part of an electoral college who will elect three lecturer senators to the ASCSU. We need to come up with a procedure on how to set up a vote for the lecturer faculty to elect a single representative to go forward to be an elector to ASCSU. NH suggests the current

ASCSU senators come up with a procedure for this to implement. This will eventually lead to a policy. NS agrees to this.

6.4. [Time Certain 3:30 pm] [CNSM College Council Resolution on Purchasing and Tariff Concerns](#)

Guests: Ashley Carter, Chair, CNSM Faculty Council; Deepali Bhandari, Senator, CNSM- AD, B. Taylor, M. Ordonez, AC, and DB present on a resolution brought forward by the faculty council of CNSM. A suggestion is to prioritize PO's from other countries so as not to increase the cost of the order due to potential tariffs. These are large orders, hundreds of thousands of dollars and an increase of 25% could cause the item to no longer be afforded. BT states not all purchases are made on grants, the item that facilitated this is from NFSU funds. MO says the reality is our processes are often unclear. Purchasing is only one step in purchasing. The university must negotiate with vendors on terms, which can take weeks to months. Staff is 15 people processing 900 requests. NS asks how to avoid negative effects of tariffs. He asks is there a way to address orders subject to tariffs first. What can faculty do to help. Answer, work with fiscal coordinator and follow the processes. KSG says this is an unprecedented time. Grant funds are uncertain. Can there be an interim process to consider during this time. NH states that putting this resolution on the senate floor may not be the best way to reach their goal. CR asks how a resolution will do nothing to improve the outcome. She suggests a training session for staff to process purchase orders. MO says there are quarterly trainings with all the changes noted. RF states the resolution approach may not be the way to go. DB says it was CNSM's last chance to bring this matter forward. BT says there are some units that do not appreciate that RSCA is a vital part of undergraduate education. Research is part of teaching and learning and is a vital part of our mission and is part of the reason for our success. CM says the senate may not be part of the processes of purchasing.

6.5. [Listening session request related to Dr. Damon Williams's time on campus](#)

6.6. Moving forward on the Proposed Revisions to PS 96-04: Native American Burial Remains, Associated and Unassociated Funerary Objects, Sacred Objects, and Other Cultural Patrimony

7. Announcements and Information

8. Reminders

8.1. Presidential Open Forum, Wednesday, February 19, 2025, 11:00 am to 1:00 pm, University Student Union Ballrooms and [virtually](#)

8.2. Academic Senate Meeting #11, 2/20/25, 2:00 pm – 4:00 pm, PSY 150

9. Adjournment- 4:09