

EXECUTIVE COMMITTEE MEETING: Minutes

Tuesday, January 28, 2025, 2:00 pm – 4:00 pm

Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/82629516957> (Meeting ID: 826 2951 6957)

N. Hultgren, R. Fischer, M. Dyo, P. Ayala, N. Meyer-Adams, C. Miles, C. Warren, N. Schürer, E. Klink, M. Aliasgari, S. Collins, C. Ryan, S. Apel, D. Green, P. Hung, K. Scissum Gunn (excused absence), A. Kinsey

1. Call to Order- 2:00
2. Approval of Agenda- moved by CM, amended by RF to remove 6.3, seconded and approved.
3. Approval of Minutes
 - 3.1. Meeting of January 21, 2025- moved by RF, seconded and approved.
4. Special Orders
 - 4.1 Report: Provost Karyn Scissum Gunn- not present, no report.
 - 4.2 Report: AVP, Enrollment Services Donna Green- DG reports on spring [enrollment](#), largest enrollment yet. 405M disbursed in financial aid. Graduation report [here](#).
 - 4.3 Report: VP Administration and Finance Scott Apel- SA reports on the current environment in our country. Immigration directive came from the CO, our campus official will be Scott Apel, we have a preliminary document available that was sent out campus wide today. Patricia Perez, Daria Graham, Marita Swanson will answer questions to their constituents (faculty, students, staff, respectively). Scott's role will be the person to talk to immigration if they come on campus. We will not help them unless directed by a court order to do so. Our police are prohibited from helping immigration officials, Policy 414 addresses this. Call the police if needed; we do not have undocumented employees, but we do have undocumented students. More information will be available when time allows. Any individuals will be subject to arrest/prosecution for impeding immigration officers in their business. No changing of titles or programs will not be allowed the current administration states. NS mentions a 7-page FAQ from the CO. There is an attempt to stop funding for Universities; Grant and financial aid funds sit with the Feds, and we take as needed. Current legal opinion says this will not affect Pell funds for now. More budget news next week. His guess is a cut of \$15M, just a guess at this point, but is what will be planned for. We are not planning any layoffs currently. The small CSU's are in a bad spot, which we are not in. There are some issues with the Pyramid roof caused by a wind event. Structural engineers are examining. Hot water problems, heat outages on upper campus continue. North campus pipes were not replaced when the south pipes were replaced at the State's expense. SC says red cards will be handed out with instructions on how to proceed with immigration issues. CW is concerned that the DEIA information being collected by D. Williams will be taken by the federal administration. SA will share concerns

with Jane and Karen. SA: reserve funding varies by campus depending on spending on base funding. Can't comment on CO reserves. NH will be at DEI Collab. Mtg tomorrow and can ask question from CW. MA asks about budget cuts and will they be uniform on all campuses; answer no.

- 4.4 Special announcement, Mehrdad Aliasgari is leaving the University to go to San Jose State as Dean of College of Information, Data and Society, his last day will be TBA.

5. Old Business

- 5.1. [Time Certain 3:00 pm] Joint Memo from Academic Senate Exec and Faculty Affairs on RTP Policy Revision Processes

Guest: Patricia Pérez, AVP for Faculty Affairs- PP reports on the update memo. There are 5 colleges submitted, 2 approved, 3 sent back for revision. COE and CLA approved, CHHS, CNSM, COTA sent back for revisions. COB, UL, and CED not received yet. PFH asks if CAPS and CPaCE should be listed on the memo. NH suggests a status update including who has been approved. CM feels the memo should be sent out with all information. NH asks if a specific letter for each college would be appropriate. NH asks how he should route this memo. NH asks EC what part of the memo does not make sense. PFH suggests moving part of the memo up higher to make more sense. NS is not sure if the memo is helpful. Suggestion remove the last section of the memo (part about deadline Fall 2026+). Memo will go to Deans and AD's. CM: issue of colleges with policy corrections/revisions requested by FA. Does it need to be voted on again by faculty? PP: defer to college constitution. NH: proposes that a statement could be included to FCs on this (e.g. "FCs should decide if revisions are substantive; if yes, then it needs to go back to full faculty for vote.").

6. New Business

- 6.1. Setting the agenda for the Academic Senate meeting of February 6, 2025- NH presents draft agenda for EC review. Shall J. Bentley present the GVAR changes, EC says yes. NS asks if this policy should go to URC, it went on 2.21.24 to URC, AK states. NS asks is there a CO document that states we must get rid of the graduate writing exam. PFH says there is no specific document, but there is language. PFH will share this language. 2022 GVAR memo is what PFH mentions. NH asks if we should do first reading at next meeting. EK: waiting for CO to provide information on how to determine writing competency. NH: rec. holding off on departmentalization; will send message to Praveen to see if URC is going to address GVAR policy. PFH suggests put on agenda and also Departmentalization.
- 6.2. Campus Calendar Committee Memo for the 27-28 Academic Year
- 6.3. FPPC query regarding feedback on SPOT- NH asks EC how FPPC should move forward on this. Members should meet the FC chairs of each college and ask how to proceed.
- 6.4. Student suggestions for policy revisions: Grade Appeals and Attendance- a student contacted NH and had suggestions for how to edit the policy. Suggest "instructor negligence" as a category to be added to the policy. PFH would like

to open the policy for revision, but not to add this category. SC states it would be difficult to prove instructor negligence. Also, the attendance policy was requested for editing, to include an option to students to take mental health days in the policy. CW suggests that a note from a CAPS counselor would suffice. SC states that the messaging might need to state that sick can include physical and mental health.

- 6.5. Retreat Data Organization- all the retreat data has been transcribed by AK and is on the share drive. NS asks EC to look at the data to determine what should be done with this data.

7. Announcements and Information- upcoming question from CFA having a procedure in place to populate the electoral college for the upcoming lecturer faculty election for ASCSU. FYE submissions will be presented to CEPC for editing. NAGPRA may also be sent to CEPC. If FYE sent to CEPC include the memo from the CO about FYE.

8. Reminders
 - 8.1. Academic Senate Meeting #10, 2/6/25, 2:00 pm – 4:00 pm, PSY 150

9. Adjournment- 4:00 pm