EXECUTIVE COMMITTEE MEETING: Minutes
Tuesday, January 21, 2025, 2:00 pm – 4:00 pm
Academic Senate Conference Room (AS 125)
Or on Zoom: https://csulb.zoom.us/j/82629516957 (Meeting ID: 826 2951 6957)

N. Hultgren, R. Fischer, M. Dyo, P. Ayala, N. Meyer-Adams, C. Miles, C. Warren, N. Schürer, E. Klink, M. Aliasgari (absent), D. Hamm, C. Ryan, S. Apel (approved absence), D. Green (approved absence), P. Hung, K. Scissum Gunn, A. Kinsey

1.   Call to Order- 2:01

2.   Approval of Agenda- moved by RF, seconded and approved.

3.   Approval of Minutes
        3.1.   Meeting of December 17, 2024- moved by CM, seconded and approved.
        3.2.   Meeting of January 14, 2025- moved by CW, seconded and approved.

4.   Special Orders
        4.1   Report: Provost Karyn Scissum Gunn- KSG thanks EC for their work selecting a representative for the Presidential search in an expedient manner, the CO was notified as well. She thanks EC for their work on this. Engagement of faculty senate leadership with counterparts at LBCC is presented. LBCC transfers make up 15% of transfer students to CSULB. LBCC is interested in our work on LatinA, Black Student Success, and transfer students. The role of faculty in student success, would we be interested in a Meet and Greet with LBCC faculty to discuss possible partnerships in the future. NS asks what the goal of this collaboration would be. To coordinate ADT/improve pipelines? KSG: open to suggestions. NMA: Any word of the timing of the commencement ceremony? KSG: will get back to SEC with specifics.
        4.2   Report: AVP, Enrollment Services Donna Green- absent, no report.
        4.3   Report: VP Administration and Finance Scott Apel- absent, no report.

5.   Old Business
        5.1.   Preview of agenda for Thursday, 1/23 Senate meeting- NH presents agenda to EC and asks for questions.
        5.2.   Joint Memo from Academic Senate Exec and Faculty Affairs on RTP Policy Revision Processes- NH presents memo to EC. Presently only one college has their RTP policy approved by the office of the Provost and FA. NH will contact FA to see how many colleges have turned in their RTP policies to FA. NH to follow up with FC chairs to update statuses of all colleges. PFH suggests collaborating with FA before we finalize this memo. CM: suggests tailoring message to the different colleges according to where they are in the process. RF: based on communication, the June and Dec. deadlines came from FA not SEC. PA: dept policy level are more specific and will take more time; KSG: Should this process/memo include more substantive recommendations?

6. New Business
    6.1. Policy Interpretation Question related to Departmentalization Procedures Policy (PS 95-19): can a single unit (a department or program) call for multiple extensions in the process? NH asks EC about when to present this policy to the senate floor for revision again. There are currently two programs in a college that are in a process of merging using the old policy. There have been issues about voting for the two programs. One of the programs has asked to extend the process, there has been one ten-day extension. They have asked for a second ten-day extension. NH believes the policy states only one extension, the program stated that this was not explicitly stated in the policy. The FTES allocation for these two programs is an issue. There was a memo (MOU) stating this at the time of separation, which was not official. EC is asked to interpret this. NS feels that the policy mentions two 10-day extensions and that we should allow two extensions only. DH feels that the whole issue is the FTES and that is not being answered, NH says clarity is needed on the MOU issued some time ago.
    6.2. Update on GWAR Policy Revisions- NH presents the CEPC revisions to the GWAR policy, that do not include the roster and membership GWARC. NH states that for approval, the GWAR policy and the GWARC roster charge would need to be sent forward at the same time. PFH says the challenge is with the GPE, a decision needs to be made on this. We are currently out of compliance on this issue. CEPC will write the charge for GWARC at the next meeting. We will move these forward together after received from CEPC.
    6.3. Campus Calendar Committee Memo for the 27-28 Academic Year
    6.4. Retreat Data Organization
    6.5. [3:40 time certain] [Presentation on DEIA Inventory from DEIA Collaborative](#) Guest: Catherine Ward, Chief of Operations, DEIA and Special Projects, Academic Affairs- CW will be presenting a roadshow on this subject. As an institution we had an exploration on how to create a DEIA shared governance structure. How this is going forward is presented to EC. A committee was formed on campus on this, the DEIA Collaborative. Most colleges are represented in this collaborative. An outside consultant was brought on to move forward with this process. Damon Williams was selected as the outside collaborator. The collaborative was to do three things, Asset mapping, Strategic plan and Assessments. The next steps in bringing the campus together are presented. DEI work is currently under attack nationwide. Timeline of project is presented. A recommendation of what our governance structure should look like with a score card, the making of a strategic plan, and a data base will be provided. An accountability plan will be built in. To advance inclusive excellence at the Beach is the goal. Assessments and learning opportunities will be developed. Senior leadership will go through their own process with Dr. Williams and his team. Part one is about to be launched which is about data collection. A series of listening sessions will be developed. An action tool/survey will be provided. A DEI inventory will be worked on, each college will have a lead and a small team to assist with this inventory. Campus forum #2 and #3 will proceed throughout the timeline. CW asks

about the changing political climate in this country, his concern is the data gathered, how can we guarantee this data will not be used in a negative manner. NS asks how much was paid to Dr. Williams, CW says she does not have this information, but will find out. He also asks about the term "governance" and what it means in this instance. He feels this needs to be clarified. Instructional initiatives taking place in the classroom in this effort is important, he states. How will that sort of "classroom" content and similar work on the part of faculty be included in the inventory this project will produce. CW will follow up on this. EK speaks of a possible conference on this subject on our campus. NMA states that some departments must meet DEIA standards for accreditation and need to be included in the inventory.

7.   Announcements and Information

8.   Reminders
        8.1.   Academic Senate Meeting #9, 1/23/25, 2:00 pm – 4:00 pm, PSY 150

9.   Adjournment- 4:11 pm