



COLLEGE OF EDUCATION GRANT WORKSHOP

Spring 2025 Presentation

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Agenda

- Introductions
- Internal Funding Opportunities
- Grant Development Support
- Institutional Resources
- Q/A



Goals:



Increase awareness
of internal funding
opportunities



Find and interpret
funding solicitations



How to use
institutional
resources



1. **Evaluate and Recommend Improvements:**

Assess current research-related programs and provide actionable recommendations to enhance offerings and support, ensuring alignment with faculty needs and institutional goals.

2. **Facilitate professional development:** Plan and execute workshops, writing retreats, and peer-led writing groups to support faculty in advancing their research agenda.

3. **Promote faculty accomplishments:** Collaborate with the Dean's Office to highlight faculty achievements across various communication platforms.

4. **Develop and implement research infrastructure:** Design a comprehensive system for grant development, administrative support, and faculty resources.



Faculty Director of Research



Grant Development Services

1. Look for funding opportunities
 - SPIN database subscription – External grant search support
2. Solicitation Review / Limited submission competition
3. Review and provide feedback on proposal narrative
4. Assist with gathering institutional data
5. Help faculty resubmit unsuccessful proposals
6. Provide training opportunities in grant development

■ **Contact: Dr. Karl Freels @
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Topic 1: Internal Funding Opportunities

1. Awards are a collaboration between the Division of Academic Affairs and the Office of Research & Economic Development (ORED).
2. Each award has different eligibility requirements, timelines, and funding amounts.
3. Submitted applications are reviewed and awarded by either the University or the faculty member's college.

Eligibility:

	TT/T Faculty including Librarians, Counselors, & Coaches	Full-time Lecturer Faculty	Part-time Lecturer Faculty	Probationary Faculty w/ New Faculty Reassigned Time
Mini Grants*	Eligible	Eligible	Eligible	
Summer Stipends*	Eligible	Eligible	Eligible	
Reassigned Time*	Eligible	Eligible		
Faculty Small Grants*	Eligible	Eligible		Eligible
ORSP Multidisciplinary Grants	Eligible	Eligible		Eligible
Summer Student Research Assistantship	Eligible	Eligible**	Eligible**	Eligible

**Joint proposal with TT/T Faculty required

INTERNAL RESEARCH OPPORTUNITIES

2025 INTERNAL AWARDS WEBINAR

POINT OF CONTACT: MAE DEBRUIN

Internal Funding Opportunities

1. RSCA — Reassigned Time and Faculty Small Grants
2. Mini Grants and Summer Stipends
3. Multidisciplinary Research Grants
4. Summer Student Research Assistantships
5. Faculty Awards in DEI
6. Support for Open Access Publishing



Topic 2: Grant Development Support



Finding Funding Solicitations

1. Identify your research interest(s) and delve into the literature. Take note of key identifying words and sponsors that support research in the area.
2. Use databases to identify potential opportunities and sponsors
 - [SPIN grant search engine](#)
 - [Grant Puma](#)
 - Grants.gov
 - Other organizational databases
 - Google



Finding Funding Solicitations Cont.

- Tips:

1. Don't be afraid to change your keywords. Different terms will populate different results.
2. SPIN – set up automatic alerts so you do not need to consistently check the database.
3. Take note of both open and closed funding opportunities.
 - Some are annual and will re-open each year. Knowing this ahead of time can provide an opportunity to get a head start.
4. Network – talk to CSULB faculty, URAC representative (Simon), and those in your field.



Most Popular College of Education Sponsors – Federal vs State vs Foundation

1. U.S. Department of Education (DoED) — Federal
2. National Science Foundation (NSF) — Federal
3. California Commission on Teacher Credentialing (CTC) — State
4. Spencer Foundation — Foundation



Topic 3: Interpreting Funding Solicitations

(RFP, FOA, RFA, etc.)



Interpreting Funding Solicitations

(RFP, FOA, RFA, etc.)

- Announcement of agency / foundation interest in a specifically defined research area.
- Non-negotiable listing of research expectations
- **Requirement of competitive submission:**
 - Understand the solicitation and its objectives
 - Researcher expertise
 - Advancing the research priorities of sponsor



Interpreting Funding Solicitations Cont.

■ Things to Look For:

- Purpose of solicitation — what type of research / budget items are being funded?
- Award Information — how many submissions will be funded and for how much?
- Eligibility — who is being funded?
- Limited Submissions — Are the number of submissions limited? How many are allowed?
- Submission deadline — when are submissions due? Are there multiple deadlines?
How is application submitted (portal, research.gov, etc.)?
- Requirements — narrative sections and format / additional documentation / collaboration / etc.



Interpreting Funding Solicitations – Program Officers

- Contact information in solicitation
- Program officers are not there to review your full proposal or provide information already in solicitation.
- Consider asking Pre-Award to assist with communication.
- They can:
 - Clarify solicitation ambiguity
 - Determine if your project is appropriate for solicitation priorities
 - Email short summary (1-page) of research and ask to schedule phone conversation.



Topic 4: Institutional Resources

- ORED Website: <https://www.csulb.edu/office-of-research-and-economic-development>
 - Funding resources (Find funding opportunities, FREE database, key terms).
 - Research resources (forms, policies, institutional information, pre-Award / post-Award / compliance information).
 - Student research (Office of Undergraduate Research Services, student support programs, funds for students).
- Grant development canvas
- ORED staff listing



Pre-Award Services

- Solicitation Interpretation & Guidance
- Training (Platforms & Documents)
- Budget Preparation
- Internal Clearance Process
- Submission Process
 1. *Letter of Intent*
 2. *Pre-Applications*
 3. *Application*
- Subcontractor Process
- **Contact: Associate Director Nora Momoli — Nora.Momoli@csulb.edu**



Grants & Contracts Administrator (GCA)

■ GCA:

- Reviews expenses — Allowable, Allocable & Reasonable
- Prepares & Sends Invoices & Financial Reports to Sponsor
- Prepares Journal Entries – Budgets & to Correct errors
- Answers Grants- & Contracts-related questions

■ PSSM:

- Supports PIs with administrative processes.
- Submitting POs, hiring students, independent contractors, etc.
- Review your college- or division-approved process.

**Contact: Senior Director Crystal Trocadero @
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In Review

- Take advantage of institutional resources
 - Research personnel (Simon, Karl, ORED staff, etc.)
 - Internal funding opportunities

- Utilize grant development support
 - Grant databases
 - Solicitation review and matching
 - Program officers





THANK YOU!

Questions?