

# COLLEGE OF EDUCATION GRANT WORKSHOP

Spring 2025 Presentation

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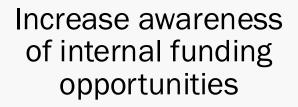
# Agenda

- Introductions
- Internal Funding Opportunities
- Grant Development Support
- Institutional Resources
- Q/A



#### Goals:







Find and interpret funding solicitations



How to use institutional resources

#### 1. Evaluate and Recommend Improvements:

Assess current research-related programs and provide actionable recommendations to enhance offerings and support, ensuring alignment with faculty needs and institutional goals.

- 2. Facilitate professional development: Plan and execute workshops, writing retreats, and peer-led writing groups to support faculty in advancing their research agenda.
- 3. Promote faculty accomplishments: Collaborate with the Dean's Office to highlight faculty achievements across various communication platforms.
- **4. Develop and implement research infrastructure**: Design a comprehensive system for grant development, administrative support, and faculty resources.

## Faculty Director of Research

# Grant Development Services

- 1. Look for funding opportunities
  - SPIN database subscription External grant search support
- 2. Solicitation Review / Limited submission competition
- 3. Review and provide feedback on proposal narrative
- 4. Assist with gathering institutional data
- 5. Help faculty resubmit unsuccessful proposals
- 6. Provide training opportunities in grant development
- Contact: Dr. Karl Freels @ Karl.Freels@csulb.edu







# Topic 1: Internal Funding Opportunities

- Awards are a collaboration between the Division of Academic Affairs and the Office of Research & Economic Development (ORED).
- 2. Each award has different eligibility requirements, timelines, and funding amounts.
- 3. Submitted applications are reviewed and awarded by either the University or the faculty member's college.

#### **Eligibility:**

	TT/T Faculty including Librarians, Counselors, & Coaches	Full-time Lecturer Faculty	Part-time Lecturer Faculty	Probationary Faculty w/ New Faculty Reassigned Time
Mini Grants*	Eligible	Eligible	Eligible	
Summer Stipends*	Eligible	Eligible	Eligible	
Reassigned Time*	Eligible	Eligible		
Faculty Small Grants*	Eligible	Eligible		Eligible
ORSP Multidisciplinary Grants	Eligible	Eligible		Eligible
Summer Student Research Assistantship	Eligible	Eligible**	Eligible**	Eligible

<sup>\*\*</sup>Joint proposal with TT/T Faculty required

#### INTERNAL RESEARCH OPPORTUNITIES

#### 2025 INTERNAL AWARDS WEBINAR

POINT OF CONTACT: MAE DEBRUIN

# Internal Funding Opportunities

- 1. RSCA Reassigned Time and Faculty Small Grants
- 2. Mini Grants and Summer Stipends
- 3. Multidisciplinary Research Grants
- 4. Summer Student Research Assistantships
- 5. Faculty Awards in DEI
- 6. Support for Open Access Publishing



## Topic 2: Grant Development Support





# Finding Funding Solicitations

1. Identify your research interest(s) and delve into the literature. Take note of key identifying words and sponsors that support research in the area.

- 2. Use databases to identify potential opportunities and sponsors
  - SPIN grant search engine
  - Grant Puma
  - Grants.gov
  - Other organizational databases
  - Google



## Finding Funding Solicitations Cont.

#### ■ Tips:

- 1. Don't be afraid to change your keywords. Different terms will populate different results.
- 2. SPIN set up automatic alerts so you do not need to consistently check the database.
- 3. Take note of both open and closed funding opportunities.
  - Some are annual and will re-open each year. Knowing this ahead of time can provide an opportunity to get a head start.
- 4. Network talk to CSULB faculty, URAC representative (Simon), and those in your field.



## Most Popular College of Education Sponsors – Federal vs State vs Foundation

- 1. U.S. Department of Education (DoED) Federal
- 2. National Science Foundation (NSF) Federal
- 3. California Commission on Teacher Credentialing (CTC) State
- 4. Spencer Foundation Foundation



# Topic 3: Interpreting Funding Solicitations (RFP, FOA, RFA, etc.)





# Interpreting Funding Solicitations (RFP, FOA, RFA, etc.)

- Announcement of agency / foundation interest in a specifically defined research area.
- Non-negotiable listing of research expectations
- Requirement of competitive submission:
  - Understand the solicitation and its objectives
  - Researcher expertise
  - Advancing the research priorities of sponsor



# Interpreting Funding Solicitations Cont.

#### ■ Things to Look For:

- Purpose of solicitation what type of research / budget items are being funded?
- Award Information how many submissions will be funded and for how much?
- Eligibility who is being funded?
- Limited Submissions Are the number of submissions limited? How many are allowed?
- Submission deadline when are submissions due? Are there multiple deadlines?
   How is application submitted (portal, research.gov, etc.)?
- Requirements narrative sections and format / additional documentation / collaboration / etc.



# Interpreting Funding Solicitations – Program Officers

- Contact information in solicitation
- Program officers are not there to review your full proposal or provide information already in solicitation.
- Consider asking Pre-Award to assist with communication.

#### ■ They can:

- Clarify solicitation ambiguity
- Determine if your project is appropriate for solicitation priorities
  - Email short summary (1-page) of research and ask to schedule phone conversation.



## Topic 4: Institutional Resources

- ORED Website: <a href="https://www.csulb.edu/office-of-research-and-economic-development">https://www.csulb.edu/office-of-research-and-economic-development</a>
  - Funding resources (Find funding opportunities, FREE database, key terms).
  - Research resources (forms, policies, institutional information, pre-Award / post-Award / compliance information).
  - Student research (Office of Undergraduate Research Services, student support programs, funds for students).
- Grant development canvas
- ORED staff listing



### **Pre-Award Services**

- Solicitation Interpretation & Guidance
- Training (Platforms & Documents)
- Budget Preparation
- Internal Clearance Process
- Submission Process
  - 1. Letter of Intent
  - 2. Pre-Applications
  - 3. Application
- Subcontractor Process
- Contact: Associate Director Nora Momoli Nora.Momoli@csulb.edu



# Grants & Contracts Administrator (GCA)

#### ■ GCA:

- Reviews expenses Allowable, Allocable & Reasonable
- Prepares & Sends Invoices & Financial Reports to Sponsor
- Prepares Journal Entries Budgets & to Correct errors
- Answers Grants- & Contracts-related questions

#### ■ PSSM:

- Supports PIs with administrative processes.
- Submitting POs, hiring students, independent contractors, etc.
- Review your college- or division-approved process.

Contact: Senior Director Crystal Trocadero @ Crystal.Trocadero@csulb.edu

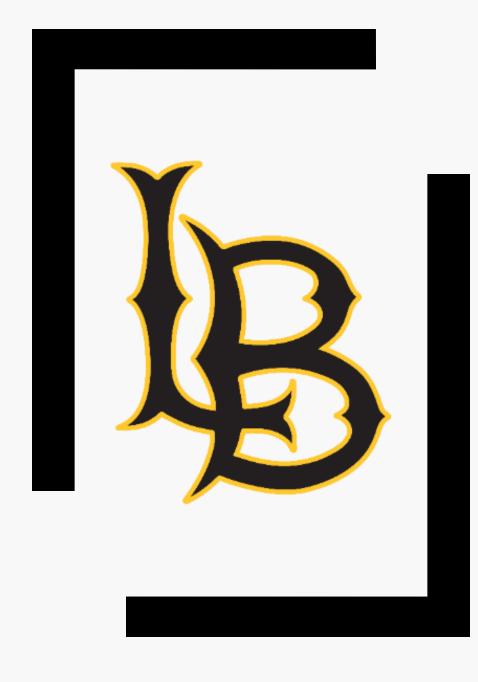


#### In Review

- Take advantage of institutional resources
  - Research personnel (Simon, Karl, ORED staff, etc.)
  - Internal funding opportunities

- Utilize grant development support
  - Grant databases
  - Solicitation review and matching
  - Program officers





## THANK YOU!

Questions?