

Faculty Advisory Committee on Technology (FACT)

Minutes

Tuesday, February 4, 2024

11:00 am-12:15 pm

<https://csulb.zoom.us/j/86451528823>

Meeting ID: 864 5152 8823

- 1) Call to order & approval of Agenda - M/S/P
- 2) Approval of Minutes from meeting of 12.03.2024 - Tabled
- 3) Announcements
 - a) [Alexis Pavenick has updated her Library Guide about AI with instructional videos for using Copilot.](#)
- 4) New Business
 - a) Alexis described the transfer of FACT Chair duties while she is on sabbatical, March 1 - July 31, 2025. Renaud Berlemont has graciously agreed to Chair the last two FACT meetings of SP2025.
 - b) Matt Karnofel gave updates made to classroom computers over the break. There has been little confusion about the transition. Very few requests for help = people seem to understand the transition. [You can use Guest access without your OneDrive password.](#) The key to remember is to sign in and sign out for each classrooms session. This process does not apply to classrooms run by the individual Colleges. Those are being updated by their teams.
 - c) Matt reminded that we will soon be voting on the Matrix. [Please review this link](#) to be ready to vote at the next meeting. Please attend if you can just to vote.
 - d) Dave Scozzaro discussed the Dedoose pilot. There was an evaluation of qualitative data analysis software, with a focus on In Vivo and Dedoose. He mentioned that around 70 faculty members are already using Dedoose, and the campus is considering a transition to Dedoose due to cost constraints and Invivo's price increase. The decision is expected to be made in March, with a potential transition by July.
 - e) Dave briefly described the updates to the next AI Survey, which will be distributed this week or next.
 - f) Alexis shared the Chancellor's announcement about the AI developments across the CSUs.
 - g) [Shariq shared this article. And these guidelines](#), which CSULB will be considering for their own updated guidelines.
 - h) [Matt offered this link that discusses DeepSeek.](#)
 - i) Alexis - Question about landlines/phones in the Library and other public service points
 - i. Physical phones are available if needed. Please ask Shariq. Alexis will ask the librarians if they want this.

- 5) Old Business
 - a) Alexis and Shariq standing report on AI Steering Committee and Sub-Committee Meetings, if available - Tabled
 - b) Follow-up regarding ChatBots/AI Technology - discussion ensued
- 6) Chris Swarat, Dean of the College of Professional & Continuing Education (CPaCE) - Tabled