

Faculty Advisory Committee on Technology (FACT)

Minutes

Tuesday, November 5, 2024

11:00 am-12:15 pm

<https://csulb.zoom.us/j/86451528823>

Meeting ID: 864 5152 8823

- 1) Call to order & approval of Agenda - M/S/P
- 2) Approval of Minutes from meeting of 10.01.2024 - M/S/P
- 3) Announcements
 - a) Matt noted ProctorU installation issue in labs
 - i) Students trying to install a new product - suggested/required by faculty
 - (1) IB 300 Section 5 Exam 2
 - ii) Alexis will reach out to Faculty Affairs to see if there is policy for implementing proctoring software. Current informational links below:
 - (a) <https://www.csulb.edu/student-affairs/testing-department/proctoring-services>
 - (b) <https://www.csulb.edu/academic-technology-services/instructional-design/respondus-tools>
 - (c) CSULB has: Lock Down Browser by Respondus
- 4) New Business
 - a) Matt Karnofel discussed the roll out of our new configuration to the rest of the classroom computers. This followed the pilot done in LA2.
 - i) Roll out has been smooth.
 - b) Dave Scozzaro discussed the Qualitative Software Review (NVivo) from ATS
 - i) Gave brief overview of survey results of 50 faculty (& some grad student) users
 - ii) Next steps = fully analyzing the survey results and potentially planning a transition plan to a different platform because of NVivo's cost and low (though dedicated) user numbers.
 - c) Alexis Pavenick discussed her latest AI Module on Using Copilot with Caution
 - i) Update about "share prompt" request & memory of Q&As on Copilot - w/Bryon Jackson
 - (1) There is no effect on our privacy agreement with Microsoft
 - ii) Project for CPaCE = AI & Ethics micro-credential in the works
- 5) Old Business
 - a) Alexis and Shariq standing report on AI Steering Committee and Sub-Committee Meetings, if available
 - i) Mentioned a new feature from Khan Academy - Khanmigo, which helps faculty design assignments for Canvas courses.
<https://community.canvaslms.com/t5/Partner-Listings/Khan-Academy-s-Khanmigo-Teacher-Tools-for-U-S-Educators/ta-p/617373>
 - ii) PDFs of support materials are in the FACT Canvas Course
 - b) Follow-up regarding ChatBots/AI Technology - postponed
- 6) Chris Swarat, Dean of the College of Professional & Continuing Education (CPaCE) - postponed
- 7) Future Discussion Topics