UWC @ CSULB

Self-Scheduling Appointments On BeachConnect

Shakarian Student Success Center (SSSC), Room 245

Printable Map

(562) 985 - 5162

General Inquiries: UWC@csulb.edu

Zoom Room (open during business hours):
Current zoom link listed on website homepage

Hours of Operation for the Semester:

Monday – Thursday
In-Person Tutoring: 10am-5pm
Zoom Tutoring: 10am-8pm
Friday
In-person & Zoom Tutoring: 10am-3pm

Follow us on social media:
https://linktr.ee/CSULB_UWC

Important Reminders

✓ You can schedule an appointment up to two weeks in advance.

✓ You are limited to 2 appointments per week (they must be once a day).

✓ If you cannot keep an appointment, you must cancel or reschedule the appointment. You can do this on your own or reach out to us before your appointment.

✓ If you have 2 or more no-shows, the system will prevent you from making another appointment.

Log-In to Single-Sign On (SSO)

Log in using Single Sign-On
https://sso.csulb.edu

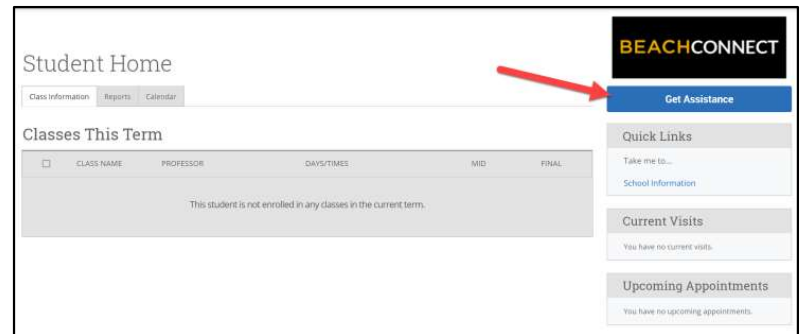Use your student ID number and Beach password (same as used for MyCSULB/BeachBoard).

Click on the **"BeachConnect"** button from the list of apps.

BEACHCONNECT

Get Assistance

On the far right, top of the age, click the **"Get Assistance"** button to make a writing tutoring appointment.

Choose TYPE: Writing Suppport

From the drop-down menu choose the type of appointment you need. Currently you can schedule appointments for:
- Academic Advising
- Academic Coaching
- Beach Central
- Tutoring
- Veterans Services
- Writing Support

To schedule a writing appointment, select "**Writing Support**"

New Appointment

What can we help you find?

Below, you will find available options for scheduling an appointment. If you cannot find something that you are looking for, try the other appointment options such as changing the Meeting Type or available options for dropping in.

* What type of appointment would you like to schedule?

✕ Writing Support ✕   ∧

○ Academic Advising

○ Career Counseling

● Writing Support

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SELECT SERVICE: Writing Support

From the drop-down menu choose the type of appointment you need. Currently you can schedule appointments for:
- Academic Advising
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✕ ⟨ Writing Support ✕ ⟩ ⌃

○ Academic Advising

○ Career Counseling

● Writing Support

CHOOSE A MEETING TYPE

Scroll down and select how you want to meet. You can choose **In Person or Online.**

OPTIONAL: CHOOSE SPECIFIC STAFF

You have the option to scheduling an appointment with a specific tutor. To search for their availability, search for their name under **staff.** We recommend that you schedule appointments in advance, so that you are more likely to find a time that works with your schedule and the tutor's availability.

CHOOSE A LOCATION

Click on the drop-down menu and choose "**University Writing Center (SSC-245).**"

SELECT A DAY AND TIME

Choose the day and time that fits
with your schedule.

CONFIRM

Review the Appointment Details and select which method you wish to receive your **reminder: email or text**. Please **put a few brief notes** about the class and assignment you will be working on in the **comment box**.

IMPORTANT: Click on "**Schedule**" to confirm the appointment.

What you currently see is a preview. If you do not select "Schedule," your appointment will not be made.

Review Appointment Details and Confirm

What type of appointment would you like to schedule?
Writing Support

Service
Writing Support

Date
08/20/2021

Time
11:00 AM - 12:00 PM

Location
University Writing Center (SSC-245)
The UWC offers Writing tutoring services and workshops for currently enrolled undergraduate and graduate students. If you are looking for one-on-one, in-depth Writing Support, please select the University Writing Center.

Staff
Christine Tsai taing

How would you like to meet?
X   In Person X   Search by name
You are seeing the meeting types available for this time slot.

Would you like to share anything else?
Add your comments here

☑ Email Reminder
Reminder will be sent to merry.touch01@student.csulb.edu

☑ Text Message Reminder

Phone Number for Text Reminder
5627467203

Schedule

CANCEL APPOINTMENT

If you need to cancel, please do so on your own **at least 3 hours before** your scheduled appointment time by doing the following:

1. Log into Single Sign On.
2. Click on "BeachConnect" chiclet.
3. Locate the appointment under "Calendar" or "Appointments."
4. Click on the appointment you want to cancel.
5. Click on "Cancel Appointment."

Note: You can also contact us (during business hours) prior to your appointment to have a front desk staff member cancel or reschedule the appointment for you.

Tips & Hints

For more information about our services, please visit our "about" section on our homepage. You can learn about the following:

- Mission Statement
- Our Team
- Information for students
- Information for faculty
- Workshops
- UWC Alumni

For more information about appointments and policies, please visit our "appointment" section in our homepage. Here you can review about the following:

- Preparing for your Zoom appointment with links to "how-to" videos
- What to bring to your appointment
- Policies regarding cancellations and no-shows
- And more…

Tips & Hints

Check out our "resources" page for handouts, links, and infographics on a variety of topics! These resources can help you answer quick questions, or you can use them to improve on specific writing concerns.