

# 2025 Summer Student Research Assistantships

Academic Affairs, in collaboration with the Office of Research and Economic Development (ORED), is pleased to invite applications for the Summer Student Research Assistantship Program. This program is designed to encourage student participation in a broad range of scholarly and academic activities and is open to eligible undergraduate and graduate students from all disciplines and academic areas of study. The assistantship provides financial support during the **2025** summer intersession months to undertake full-time research and scholarly activities in collaboration with a Faculty Research Mentor (Tenured/tenure track faculty, or Lecturer with a Tenured/tenure track faculty/Department Chair as Co-Mentor). Part-time lecturers with a full-time faculty co-mentor are eligible to compete. Faculty mentors are highly encouraged to complete the Beach Mentor program. More information on the Beach Mentor program is available from the [CSULB Faculty Center](#).

Research Mentors are responsible to coordinate the employment of their student research assistants, including the completion of the Research Foundation Employment Status Forms, monitoring, and approving student timecards. Research Foundation and ORED offer administrative guidance through the process. Research Mentors are expected to meet regularly with their assistant and provide a blend of supervision that provides directed guidance with scope for initiative and independent thought.

Research assistants are compensated on the basis of time devoted to their research but are encouraged to undertake full-time research for a period of 8 consecutive weeks. Maximum award amounts are \$5,667 for undergraduate and \$6,234 for graduate students. \$200,000 is being allocated to award approximately 40 students.

Applicants must be matriculated, enrolled full time students in good academic standing and eligible to work in the US. Eligible students must continue to be enrolled in the subsequent Fall Semester. Student Awardees must be ready to present documentation for work eligibility to HR upon hiring. Undergraduate students should have successfully completed at least 18 units in their major prior to Spring **2025**. Graduate students should have completed 1 year in their program prior to Summer **2025**. The assistantship cannot be used to supplement salary already being received in Summer **2025** from internal awards or from external grants in the pursuit of the study. Special consideration will be given to students who are in financial need and who are undertaking research on unfunded projects. Please be aware that this may change all funding students receive, if any, from the Financial Aid Office. Students applying for a stipend, award or scholarship are encouraged to contact the Financial Aid Office directly to discuss their overall financial aid package.

As a condition of accepting a research assistantship, active students are expected to report their scholarly accomplishments at the end of the summer, compete in the CSULB student research competition, and present their research with their research mentor at an on campus or off-campus research symposium or conference. Students who have graduated and cannot attend these events should publish or present their research at an appropriate regional/national forum.

## Application Materials and Guidelines

Applications and supporting materials must be received by **December 6th @ 5pm**. Applications must be submitted by the Research Mentor via [Info-Ready Research Competition](#). Due to the competitive nature of this award, a Research Mentor may only nominate up to 2 students. If 2 students are nominated, the Research Mentor must rank the 2 students. Faculty Mentor is required to submit their ORCID account number. Please visit <https://www.csulb.edu/office-of-research-and-economic-development/orcid-at-csu-long-beach> to create your ORCID account.

Students must include the following in their application package:

- A résumé.
- Unofficial transcripts.
- Financial Aid information - if relevant to the application.
- A personal statement, of no more than 2 single-spaced pages, that explains the applicant's interest in conducting research, the research project they will be engaged in, and how the assistantship might promote their graduation and encourage their studies in this area. The statement must include the following: "I understand that I am required to show documentation of employment eligibility when selected". The personal statement must be signed by the Student Applicant.
- One letter of recommendation from the sponsoring CSULB Faculty Research Mentor with whom the applicant will be conducting research that speaks to the applicant's qualifications. The letter must also address their proposed mentorship plan, the research activity the student will participate in, how this project fits into the Faculty Mentor's line of research, and, if relevant, how the results will improve the possibility of acquiring external funding in support of the project. The letter must be signed and on institutional letterhead. This award cannot be used as financial aid for the student to complete her/his Master's or undergraduate honors thesis.