



URBAN DUAL CREDENTIAL INFORMATION

Spring 2024

PRESENTATION OVERVIEW

- CSULB Credential Center
- Preliminary Credential Evaluations
- Applying for your Credential
- Deadline to Apply
- Preliminary Multiple Subject Credential
- Preliminary Education Specialist Credential
- Clear Credential
- Adding Authorizations/Credentials
- FAQ
- Reminders and Resources

CREDENTIAL CENTER



Work directly with the
California Commission on
Teacher Credentialing
(CTC)



Credential Licensing office
for all credentials on
campus



Resource for current &
updated credential
information

CED-CREDENTIALS@CSULB.EDU

PRELIMINARY CREDENTIAL EVALUATIONS

California State University, Long Beach
 Credential Center, EED - 42
 1250 Bellflower Boulevard
 Long Beach, CA 90840-2201

www.csulb.edu/credential-center
 ced-credentials@csulb.edu
 (562) 985-4109

7/21

Preliminary Multiple Subject & Education Specialist Teaching Credentials Evaluation - ITEP UDCP Pathway

Includes English Learner Authorization (ELAM & ELAE)

Elbee Shark
 1250 Bellflower Blvd.
 Long Beach, CA 90840
 Email:

CSULB ID 000000000
 Final Semester
 Program Admit Date F20

Bachelor's Degree: 5/23/21 B.A. Mathematics Education CSU, Long Beach

CTC Clearance

Document Title: Cert of Clearance
 Expiration Date: 5/1/23

Basic Skills Met by: CBEST

Date Passed: 9/1/01

CPR Met by: Needs

Expiration Date:

US Constitution

Met by: CSU graduate

Subject Matter Competency

Met by: CSULB Subject Matter Program

If met by other University Subject Matter Program:
 Credential Center must have original Subject Matter
 Verification letter from the following University on file.

CSET Subtest CSET Expiration

Coursework

	Units/Grade:	Units/Grade:
Year 4	EDP 301 CCC Psych 115 3B	EDEL 462 3A
	EDSP 454 3B	EDSP 564 3A
	UDCP 400 2B	UDCP 402 3A
	UDCP 401 3B	UDCP 411 4A
	UDCP 410 4B	
Year 5	Units/Grade:	Units/Grade:
	EDEL 472 3A	EDSP 578 3A
	UDCP 407 2A	SCED 475 3A
	UDCP 415 2C	UDCP 414 1B

Student Teaching General Ed:
 UDCP 420 6CR

Mild/Moderate:
 UDCP 422 IP Sp23

Moderate/Severe:
 UDCP 423 N/A

RICA (Candidate must provide official PDF
 score report to the Credential Center.)

Date Passed All Subtests: Needs

CalTPA Clearance

(Provided by TPAC Office)

Date Passed All Cycles: Needs

Program Clearance

(Provided by TPAC Office)

Date Received: Needs

Notes:

CPR-Certification must include Infant, Child and Adult CPR. Online certification is acceptable. For more information and a list of approved courses, go to: www.csulb.edu/college-of-education/credential-center/general-requirements

Evaluation Date: 4/2/23

Evaluated By: Kit VanWyk

Date to Credential Candidate: 4/26/2022

Date to Department: 4/26/2022

PRELIMINARY CREDENTIAL EVALUATIONS

- Student Teaching & courses are noted as in progress (IP) until grades have posted
- Missing items are noted as “Needs” and must be submitted prior to credential recommendation
 - Examples:
 - CPR – certificate or front and back of signed CPR card
 - RICA - submit PDF of passing results for all three subtests. Our office does not automatically receive your score report.
- CalTPAs
 - Scores will be sent directly to CSULB
 - TPA/Program clearance will be provided directly to us by TPAC when passing scores are received and all program requirements have been submitted (including exit survey and evaluations)
- Added Authorizations: if an analyst has included a note that you qualify for an authorization, you must notify us if you want it added to your credential. Make sure it is a subject you would be willing to teach.

END OF THE SEMESTER TASKS

Step 1: Complete the program survey and submit confirmation to TPAC. (Information will be emailed to you in early May from TPAC). Application instructions and the link to submit your Request for Recommendation will be emailed to you by a credential analyst.

Step 2: AFTER you have submitted confirmation to TPAC, check MyCSULB to verify that all grades have posted for student teaching and any other coursework. ITEP students must wait for their degree to post.

Step 3: Submit a Request for Recommendation form and any needed items (CPR, US Constitution, RICA) to the Credential Center.

Do not submit a request prior to completing student teaching and all program requirements.

- You will need to provide a **non-CSULB email** on this form. Please ensure that you provide us with the same email that you have on file with the CTC. If your CSULB email is on file with the CTC, please update this to a personal email to avoid a delay with your credential recommendation.

APPLYING FOR YOUR CREDENTIAL

Step 4: A CSULB Credential Analyst will do a final evaluation and submit an online recommendation to the CTC. The CTC will automatically email you and ask you to complete the application online and pay for your credential.

Step 5: Within 10 business days of submitting your payment, the CTC will email you notification that your document has been granted and is available for viewing in your Educator Profile.

Step 6: Review your document. Contact the Credential Center ASAP if your document is not correct or if you have questions.

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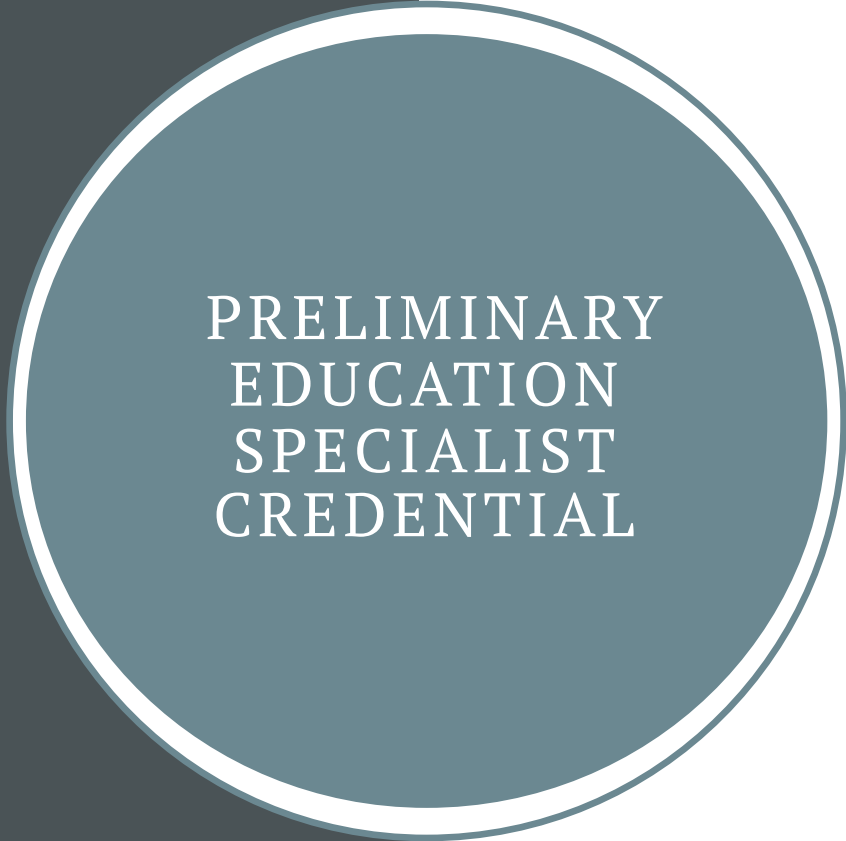
DEADLINE TO APPLY

- After **July 10th**, your credential file will be on hold if you have not applied for credential recommendation.
- After this date, you will need to contact the Credential Center when you have completed all requirements and are ready to apply for your credential. We will no longer actively monitor your file.
- When you have completed all requirements, please apply for your credential, even if you do not plan to use your credential yet.
 - Candidates who do not finish and apply upon eligibility may be held to new requirements if they are added in the future by the CTC or legislative action.



SB-2042
PRELIMINARY
MULTIPLE
SUBJECT
CREDENTIAL

- Valid for 5 years from issue date
- What grade levels can you teach?
 - Eligible to teach grades Preschool, K-12, and adults in a self-contained classroom
- English Learner Authorization
 - Your credential will include an English Learner Authorization, listed as ELAM on your credential document



PRELIMINARY
EDUCATION
SPECIALIST
CREDENTIAL

- Valid for 5 years from issue date
- What grade levels can you teach?
 - Eligible to teach grade levels K-12, and adults through age 22
- Authorizations
 - Mild/Moderate Support Needs OR Extensive Support Needs
- English Learner Authorization
 - Your credential will include an English Learner Authorization, listed as ELAE on your credential document



CLEAR
CREDENTIAL

- Completion of an Induction Program
 - Induction programs are offered by:
 - Districts and County Offices of Education
 - Universities - only an option if your employer does not offer induction
- When all requirements are met, you apply for the Clear Credential through the Induction Program sponsor
- Clear Credentials are renewed online every five years
- It is your responsibility to renew your credential before the expiration date

SUPPLEMENTARY AUTHORIZATIONS

- Added directly to your Multiple Subject Credential document
- Authorizes departmentalized teaching in grades 9 and below
- Earned through coursework or degree major
 - Minimum of 20 semester units required
 - Must meet specific content areas required by the CTC
- Email ced-credentials@csulb.edu for advising if you are interested in an authorization. Please indicate which subject you are interested in.
- After you have earned your Preliminary Credential, there will be a \$25 service fee for an evaluation.

ADDING A SINGLE SUBJECT CREDENTIAL

- Single Subject Credential - Authorization to teach in a departmentalized classroom in grades preschool, K-12, and adults
- Earned by completing the following requirements:
 - Subject Matter Competency
 - CSET in appropriate subject
 - CTC Approved Waiver Program
 - BA or Higher Degree
 - Combination Coursework and CSET
 - Subject specific methods course – EDSS 450 (at CSULB)

FAQ

What happens if I do not apply for my credential?

- Examinations, fingerprints, and courses can expire. Finish and apply!

What happens if my Preliminary 5-year Credential expires?

- You *do not* need to complete a new Preliminary Credential Program
- Preliminary or expired credentials can be reactivated by requesting an extension with the CTC but may be subject to new regulations

I am moving out of state, can I complete induction out of state?

- No, but if you teach out of state, this may help you earn your CA Clear Credential. Please contact our office for more information.
- If you are moving out of CA and need program verification, please contact our office.

Reminders

- **Please monitor your email accounts – important information from your program, our office, and the CTC will be sent to you throughout this process.**
- A delay in submitting confirmation of survey completion to TPAC can cause delays in receiving your credential.
- Keep a personal portfolio of all test scores, evaluations, etc.
- All candidates will receive an Individual Development Plan (IDP) at the completion of your program
 - This will provide recommendations for professional development and growth during your clear induction program
 - Share this document with your Teacher Induction Program

Resources

- Commencement Information
 - www.csulb.edu/commencement
- CSULB Credential Center
 - Website: www.csulb.edu/credential-center
 - Email: CED-credentials@csulb.edu
- Commission on Teacher Credentialing
 - www.ctc.ca.gov
- Careers in Education
 - www.csulb.edu/college-of-education/credential-center/careers-education
- CSULB Career Development Center
 - www.careers.csulb.edu