

CALIFORNIA STATE UNIVERSITY, LONG BEACH
DEPARTMENT OF HUMAN DEVELOPMENT / Instructional Student Assistant 2023-2024

POSITION: Instructional Student Assistant – Human Development

RECRUITMENT #: 23/24-ISA-HDEV

EFFECTIVE DATE: August 17, 2023 / Fall Semester (Contingent on Budget)
January 22, 2024 / Spring Semester (Contingent on Budget)

SALARY RANGE: \$16.20 to \$21.62 per hour, up to 20 hours per week

MINIMUM QUALIFICATIONS: (1) Currently admitted or enrolled in a CSULB degree program and remain academically eligible during the semester of employment. (2) Cumulative GPA of 3.0 or higher in all courses at CSULB.

DESIRED/PREFERRED QUALIFICATIONS: Candidates must possess the ability to learn and perform assigned work; work cooperatively with faculty, staff, and other students; and accept responsibility.

DUTIES: Attend course lectures, read and evaluate student papers, proctor examinations, perform individual and /or group tutoring, maintain student records, evaluate student's assignments, tasks as assigned by faculty.

CSULB and the Department of Human Development seeks to recruit faculty who enthusiastically support the University's strong commitment to the academic success of all of our students, including students of color, students with disabilities, students who are first generation to college, veterans, students with diverse socio-economic backgrounds, and students of diverse sexual orientations and gender expressions. CSULB seeks to recruit and retain a diverse workforce as a reflection of our commitment to serve the People of California, to maintain the excellence of the University, and to offer our students a rich variety of expertise, perspectives, and ways of knowing and learning.

The person holding this position is considered a "mandated reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 Revised July 21, 2017 as a condition of employment.

REQUIRED DOCUMENTATION: (1) A letter of application addressing all qualifications for the position. (2) Resume with current E-mail address (3) Unofficial Transcripts (4) Instructional Student Assistant Application Form. <http://www.cla.csulb.edu/forms-policies-and-procedures/student-assistant-forms/>

APPLICATION DEADLINE: Position open until filled (or recruitment canceled). Review of applications to begin immediately. Applications should be directed to the attention of:

Kimberly Kelly, Chair
Department of Human Development (LA3-202)
California State University, Long Beach
1250 Bellflower Boulevard, Long Beach, 90840
(562) 985-5744
Kim.Kelly@csulb.edu

CSULB is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility and respect for the rights and sensibilities of each individual, without regard to race, color, national origin, ancestry, religious creed, sex, gender identification, sexual orientation, marital status, disability, medical condition, age, political affiliation, Vietnam era veteran status, or any other veteran's status. CSULB is an Equal Opportunity Employer.