**CLA FACULTY COUNCIL MINUTES - DRAFT**

Wednesday, Nov. 1, 2023

3:30 p.m. to 5 p.m.

LA 2, Room 200

1. Call to Order
2. Meeting called to order at 3:32 by Chris Karadjov
3. In Attendance: Chris Karadjov (JPR), Adrià Martín-Mor (RGRLL), Paul Laris (Geography), Emily Schryer (Human Development), Jolene McCall (International Studies), Barbara LeMaster (Anthropology & Linguistics), Lily House-Peters (Geography/ESP), Maddie Liseblad (Journalism & Public Relations), Gabriel Estrada (Religious Studies), Jeff Blutinger (Jewish Studies), Tom Do (English), Darin Dewitt (POSC), Charles Mahoney (POSC), Maricela Correa-Chavez (Psych), Ann Tran (AAAS), Kimberly Robertson (American Indian Studies), Rajbir Singh Judge (History), Carie Rael (History), Kate Flach (History), Martha Franco (Sociology), Sandra Arévalo (HDEV), Marie Jayasekera (PHIL), Karissa Miller (Psych), Brett Mizelle (AMST), Janet Muñiz (SOC), Shelly Gonzalez (Psych), Yuping Mao (COMM), Chris Rosales (Chicanx/Latinx Studies), Amy Cabrera Rasmussen (POSC – guest), Greg Hosilyk (CLA-Tech – guest), Sabella Moreno (CLA – guest), Dan O’Connor (CLA)
4. Approval of Agenda
5. Motion to approve the agenda by Chris Karadjov

Seconded.

1. Approval of Minutes from Sep. 6, 2023, and Oct. 4, 2023
2. Rajbir Singh Judge made a motion to approve the minutes from September 6th and October 4th.

Seconded.

1. Point of process: the minutes will now be sent only to Faculty Council representatives (and not the broader faculty) prior to approval. Once the minutes have been approved by Faculty Council, they will be made public.
2. Reports
   1. FC Chair’s Report

* The goal is to make the processes and procedures of Faculty Council as transparent and orderly as possible.
* There have been some questions about the process of setting the FC agenda. The agenda is developed collaboratively by the FC Executive in consultation with the Dean’s Office each month. FC representatives can email members of the FC executive with their agenda items that they would like to have included.
  1. Dean’s Report (Associate Dean Dan O’Connor)
* Associate Dean Dan O’Connor congratulated Chris Karadjov for being elected as Faculty Council Chair.
* The 2023 CSU Counselor Conference was held in October with career counselors from many different community colleges attending. Representatives from several of the CLA Discovery Majors had the opportunity to present information about their majors at the conference.
* The Beach XP program is wrapping for the year. It is the College’s goal to double the number of students attending Beach XP next year.
* Congratulations to the Beach Forensics team for their impressive accomplishments this semester.
  1. CFA Updates (Lily House-Peters)
* The strike authorization vote is now complete. 95% of voting members voted in favor of authorizing a strike if that becomes necessary.
* We are currently still in the fact-finding and report stage. Once the report is finalized, there will be a 10 day blackout period before anything else can take place.
* There are a number of important events coming up in support of the bargaining process. There will be a rally in the Quad on Nov 15th from 11:30am – 1:30pm. Please come if you can and bring friends and family.
  1. Budget Committee Report (Amy Rasmussen)
* The Budget Committee consists of 9 representatives from across the college. Committee members serve on staggered 3-year terms. Positions on the committee are mostly filled but an alternate is still required.
* The Budget Committee recently met with ASM Terie Bostic and Associate Dean Seiji Steimetz to discuss the budget. Of the CLA budget only a relatively small portion is under the purview of the budget committee.
* The committee discussed the Travel Call. 225k worth of travel was approved.
* The committee also approved funding for department budgets. These allocations are based on a formula. The amount of funds allocated to each department will be increasing this year. The increase is designed to balance the rising costs due to inflation.
* The Budget Committee also discussed ways to expand the role of the committee with Terie Bostic and Seiji Steimetz. Some additional roles of the budget committee discussed include working to develop CLA-level priorities, etc.
  1. CLA Technology Services on CLA-FACULTY & CLA-FORUM Listserv (Greg Hosilyk)
* There are currently two main list-servs being used by CLA: CLAFaculty and CLAForum.
* CLAFaculty is intended to be used for faculty business (important announcements, upcoming events, and other CLA Faculty relevant information), and CLAForum for discussions and sharing other types of information.
* Both CLAFaculty and CLAForum have been in existence for quite a while and are administered using an older technology called ListServ.
* ListServ enables two-way communication meaning that people can directly post and respond to posts.
* The email addresses that form the foundation of both CLAFaculty and CLAForum are managed manually, and some of the email addresses in the system are quite old (i.e. different from currently used version of CSULB email addresses).
* There is another type of distribution program called Exchange. Exchange can host one-directional lists that are also automated and can function as “smart” lists.
* CLA Tech suggests that the CLAFaculty list switch over to Exchange. This will make the distribution list for CLAFAculty one-directional and more automated.
* CLAForum could stay on Listserv as a two-directional listserv and continue in its current form and function. Enrollment in CLAForum is voluntary.

--------------------------------------------------------------------------------------------------

* There was a motion by Gabriel Estrada to recommend that the dean’s office create a one-way Faculty distribution list through Exchange that is automated.

Motion Seconded.

In favor (25). Opposed (3). Motion Carried.

* \*\*Note: Associate Dean Dan O’Connor has agreed that the Dean’s Office will send out an email at the beginning of the fall semester informing faculty that they can opt in or opt out of the CLAForum Listserv.

1. New Business
   1. Vote for exception on CLA RTP Committee

* As per the CLA Constitution, the CLA RTP committee may have no more than 2 members from the same committee of the same rank. Currently there are 2 faculty members from the same department at the same rank serving on the committee. If Faculty Council doesn’t make an exception, there will be an absence on the committee. Please note that the faculty members would be serving on different subcommittees.
* Chris Karadjov motioned to allow for an exception to enable the two faculty members from the English Department to both serve on the RTP committee for the current academic year.

Motion Seconded.

All In favor (25). None opposed. Motion carried.

* 1. Vote for exception on CLA Sabbatical Leave Committee
* The CLA Sabbatical committee also requires an exception to allow two faculty members from the History Department to serve on the Sabbatical committee.
* There was a motion by Chris Karadjov to allow an exception for the two faculty from History to serve on the CLA Sabbatical Leave Committee for the current academic year.

Seconded.

All favor (25). None opposed. Motion carried.

1. Adjournment

There was a motion to adjourn by Chris Karadjov at 5:01pm

Motion seconded.

Meeting adjourned.