

EXECUTIVE COMMITTEE MEETING: Minutes

Tuesday, September 17, 2024, 2:00 – 4:00 pm

Academic Senate Conference Room (AS 125)

N. Hultgren, R. Fischer, M. Dyo, N. Meyer-Adams, C. Miles, A. Moore, C. Warren (excused), S. Kasem, N. Schürer (excused), E. Klink, M. Aliasgari, S. Collins, C. Ryan, S. Apel, D. Green, P. Hung, K. Scissum Gunn, A. Kinsey

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes: Deferred approval of minutes from meeting on September 10, 2024 until next meeting.
4. Special Orders
 - 4.1. Report: Provost Karyn Scissum Gunn
Advisory Group to shift summer to stateside; should be seamless to students/faculty; CPaCE operations should not be majorly affected. Impact on financial aid, considerations in summer; outcomes from meeting- will be a subsequent planning meeting(s) with Pres. and the Deans. MOU to be developed. AM: summer 2025? KSG: on the table for discussion; MA: Why rushing to fast track for Summer 2025? KSG: summer trails the academic year, if summer 2025 is attached to AY 2024-25, it could be used to establish baseline for 24-25 FTEs; we are one of 4 campuses still using self-support for summer. MA: Some faculty have heard that there will be position cuts in their college in Sp. 2025. SA: we do have an 11M structural deficit, but there has been no word on cutting positions for Sp 2025.; will be doing budget presentations (at Senate Exec. next week)
 - 4.2. Report: AVP, Enrollment Services Donna Green
No new report. Census is coming up. Spring is in planning.
 - 4.3. Report: VP Administration and Finance Scott Apel
No new report. AM: deficit, how will we run on deficit? SA: a major factor is salaries; need to cut budgets, use one-time funds/reserves to stave off borrowing.
5. New Business
 - 5.1. Setting the agenda for the Academic Senate Meeting of 9/26/2024
 - 5.1.1. Update regarding Economics Bachelor of Science Proposal
PFH: program is 3 units short; proposing one additional econ class (students can choose one of three options, currently being available); this was tabled at AS last mtg. Per math dept., not feasible to add math course; math dept chair was in support of the change. The GE policy will be worked on after the curriculum.

It is possible that we may get to the Internship policy if we finish GE.

- 5.2. Annual Reports
 - 5.2.1. Academic Council on International Programs (ACIP)
See report, including decline in Hispanic/Latinx Student Participation
 - 5.2.2. University Mini-Grant, Summer Stipend Committee (UMGSSC)
Call for exceptional service will be sent in Spring. NH wrote email to the committee about this.
- 5.3. U. S. Department of Justice Title II ADA Ruling and Campus Responsibilities
 - 5.3.1. [Memo from CO](#)
NH presents recent changes to Americans with disabilities act. Changes at federal level and potential impact on CSU. One of the requirements is by April 2026, all digital instructional materials on Canvas will need to be made accessible (up until now, conversion of materials was required if students had accessibility needs); with new guidelines, ALL digital materials will need to be converted. NH: what resources will be available to assist faculty with converting course materials; NH engaging in discussion with Provost and ASCSU reps. NH will consult with Min Yao/ATI team on best time period to come to Senate Exec. PFH states that some materials are out of faculty control, such as Interlibrary loan. RF: will this apply to new material or all materials carried over; NH understands that it is all materials being used. Per AM: running docs thru Adobe Acrobat and selecting OCR. NH: it does not always work with all types of docs.
 - 5.3.2. Consequences for campus and potential guests
- 6. Old Business
 - 6.1. ACSEM Status
NH talked to Dhushy regarding future of ACSEM; Dhushy suggested that ACSEM be placed on hiatus for a year; in the future if there is a need to reconvene for a specific purpose, then it can reconvene. AM moves to suspend, seconded and approved by EC.
 - 6.2. Designee needed for DEIA CCC
Formerly known as campus climate committee, 3 mtgs all on Wednesdays. NMA volunteered to serve for the Fall semester.
 - 6.3. Faculty Personnel Policies Council update
Transitioned chairs, but did not elect chair in Spring, elected in Fall (Barbara Lemaster, CLA); we do not yet have a report. NH met with new committee chair. One of the recs from FPPC last year was to create a task force for SPOT. Per policy, every 5 years the SPOT (or equivalent) needs to be re-evaluated. PFH: policy says that FPPC shall select common items from nationally recognized and validated item pools. Work has begun last year on this; she

does not think a separate task force needs to be created. There were multiple requests sent to FPPC last year, but no concrete reports on those requests. Per last year's discussion in Senate Exec about this, there was a suggestion from BK about a process used at his previous institution (IDEA diagnostics feedback); per MD, suggest checking with other CSUs for their policy/eval process. Policy was sent from ORED, which led to some confusion about what was suggested vs. required. NH clarified this with FPPC. NH: rec. FPPC check with ORED re: 1 or 2 policies re: copyright/patent issue. In the past, there were recommendations from NH/PFH on guidelines for DEIA hiring (2022) for FPPC, but then Patricia Perez came and has been working on hiring policy since CSULB does not have one. PFH rec: developing T/TT hiring policy and incorporating DEIA guidelines. Per SC: important to have a hiring policy, it has been extremely problematic since we do not have one. Per SC, in her conversations with PP, additional policy work for temporary faculty is also in the works. CM: also should consider conversion of lecturers to T/TT. EK states ASCSU has been working on this at the statewide level. NH asks EC how to prioritize the tasks for FPPC. His suggestion is 1) hiring 2) spot 3) copyright. CM agrees to prioritize hiring policy.

6.4. Response from Kerry Johnson regarding FYE Summer Task Force report and potential next steps

6.5. Departmentalization Policy

6.6. [Time Certain 3:40 pm] Planning for the Fall 2024 AS Retreat

NH tells EC that C. Miles had two suggestions for retreat topics. One was that Beach 2030 is halfway through and that might be a good topic, with a "midterm check-in" his other idea was incorporating the 75th anniversary into our retreat. Looking back historically with regards to shared governance. EC agrees to go with the 75th anniversary theme. CR suggest Library archives to help. A book found by N. Schurer regarding shared governance has been purchased by the library for check out. A suggestion is having each table a time period in which to read agendas and minutes to examine. NMA suggests dressing for the decade your table examines or having facts from the decade at each table. EK says there are yearbooks at the alumni center, which is where our retreat will take place. Shifts in shared governance are tied to the University Presidents states EK. EC decides to have ten tables with each table having a time theme, 50's, 60's, 70's, etc. with a 1949 and a future table. Candy through the decades on each table, also pictures from each decade on each table. Invite Gene Dinelli.

6.6.1. Signs with different titles

6.6.2. Choosing a title

6.6.3. Schedule for event

7. Announcements and Information
 - 7.1. [CSULB 75th Anniversary Kickoff Concert](#)
 - 7.2. [Memo](#) and [Resolution](#) from CSU Fresno Academic Senate on the Interim CSU Time, Place and Manner Policy
 - 7.3. [CSU BOT Faculty Trustee Report #7](#), first of the 2024-25 AY
8. Reminders
 - 8.1. Academic Senate Meeting #3, 9/26/24, 2:00 – 4:00 pm, PSY 150
9. Adjournment