

## EXECUTIVE COMMITTEE MEETING:

### Minutes

Tuesday, August 27, 2024, 2:00 – 4:00 pm  
Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/82629516957> (Meeting ID: 826 2951 6957)

N. Hultgren, R. Fischer, M. Dyo, N. Meyer-Adams, C. Miles, A. Moore, C. Warren, S. Kasem, N. Schürer, E. Klink, M. Aliasgari, S. Collins, C. Ryan, S. Apel, D. Green, P. Hung, K. Scissum Gunn, A. Kinsey

1. Call to Order- 2:02
2. Approval of Agenda- moved by R. Fischer, seconded and approved.
3. Approval of Minutes: Meeting of August 20, 2024 – moved by R. Fischer, seconded and approved.
4. Introductions- EC members introduce themselves
5. Special Orders
  - 5.1. Report: Provost Karyn Scissum Gunn- KSG reports on Convocation, thanks NH and CR for their presentations. Ways to be intentional in conversing with colleagues featured at convocation. She found the presentation different. She encourages feedback on the presenter on the Convocation website. KSG has a briefing with Senator LaPhonza Butler's staff. Senator Butler's field representative is also on campus. The senator is interested in our Black Student success program and ways we are pioneering student success in underserved populations. KSG mentions a developing proposal, a consideration to implement a stateside summer operation of some model. Information from the CO indicates we had met our 1% growth proposal. A workgroup has been formed to research this. Neil, Dhushy, 3 associate Deans. Pei-Fang, Dina P, KSG, Kerry J. and others are in group. Four CSU's currently do not have stateside summer. Looking at processes to see what works in those campuses that have stateside summer. Inclusion, opportunity to understand nuances and transparency will be part of the process. RF asks why summer has not previously been stateside. MA asks why this may be changed at this time. KSG says there may be competition in the future with regards to enrollment. Students numbers are dwindling. Being proactive rather than reacting is the reason for this. Next year's budget may be significantly less.
  - 5.2. Report: AVP, Enrollment Services Donna Green- she is very happy with enrollment, we are over target.
  - 5.3. Report: VP Administration and Finance Scott Apel- SA reports every parking spot is being used on campus. Off campus parking lot is available, encourage

students to use this. CSULB parking posts available spots on social media. CW asks about considerations for RideShare. SA: designated locations for drop-off/pick-up with moderate success/utilization for these location designations.

## 6. New Business

- 6.1. Review of Agenda for Academic Senate Meeting of 8/29/2024- NH goes over agenda with EC, the GE presentation will include what to do with the six units. NS asks to add

- 6.2. [Time Certain 2:30 pm] [Presentation on Time, Place and Manner Policy with Addendum](#)

Guest: Jeff Klaus, Associated Vice President, Student Affairs, Daria Graham, JK and DG report on the new policy from the CO. Previous Free Speech website has been repurposed to reflect this policy. "Speak Boldly and Listen Bravely: Building a Foundation for Challenging Conversations" is the name of the presentation. There are workshops available for students. First amendment campus activities will be included on the website. There will be a Roadshow to present this to the campus. NS comments that the CO statement is interim. He feels there is a fundamental misunderstanding of what a protest is. The response team has no faculty or students which he feels is a problem. He feels timelines are unrealistic as well; policies do not seem to take into account that students are protesting and there is associated disruption in that. JK: if a student chooses to violate rules, we want to ensure that students understand that there are consequences to that. Trying to be proactive with students, rather than enforcing a policy that they are not aware of. CR says current TPM policy has been in place for over 10 years and consideration of the importance of this policy for outside/third party groups coming on campus and not creating disruption of classes. SC says the purpose of a protest is to disrupt. Student Affairs staff will be going through training. Administrative road show: executive team, Academic Senate Exec Committee, staff council, invited spaces. SC: is this more student centered? Yes per JK- more focused on students. Faculty/staff received other messaging (e.g. HR).

- 6.3. Continuing to act as the Academic Integrity Committee for HRM cases (Pei-Fang) PFH asks EC to continue as review committee for consistency reasons.
- 6.4. Selection of a CACC Member- NH solicits an EC member to be on CACC. NMA volunteers and is approved. RF as alternate.
- 6.5. Chair Designee for DEIA CCC in fall 2024- NH cannot attend the DEIA meetings so asks EC for a designee for fall only. Possibility Kelly Janousek suggested by SC.
- 6.6. DEIA Collaborative Member for 2024-5- NH will be the member.
- 6.7. Questions about the ACSEM Roster – NH presents new roster to EC. NS suggests that EC gives the chair of the Senate can make these decisions. EC agrees.
- 6.8. Annual Reports from 2023-24 Academic Year (see "Annual Reports" subfolder) NH presents the reports. NH asks if the DEIA committee liaises with the DEIA

collaborative. PFH suggests Catherine Ward to speak to EC about the DEIA collaborative. SC asks if we can receive the goals from the groups to see if they are achieving goals throughout the year. NH states that the DEIA+CCC annual report they asked to view senate policies before they come to the floor. NH says the senate designee can do this. The LGBTQIA+CCC report has a request for money. They have recommendations for the President and for Senate. NH asks if we or the committee should send the recommendations to the President. He asks EC procedurally what to do. NS suggest should come from EC.

- Senate Annual Report
- DEIA CCC Annual Report
- LGBTQIA+ CCC Annual Report
- ACSEM Final Recommendations
- GSAC Annual Report

- 6.9. Syllabus Template Request- NH has received a request from the Faculty Center to provide a template for new faculty for syllabi. The syllabus policy refers to a template, which does not exist. NH asks EC if we should create. NS suggests each college to provide a sample syllabus. RF says departments and programs should provide samples. NMA says for accredited programs there is a standard template to be used.
- 6.10. [Time Certain 3:45 pm] Beginning planning on Fall 2024 Academic Senate Retreat- NH asks EC about the theme for the annual retreat. It will be October 31, 2024. NH suggests as a theme “Shared Governance”. NH says the OTP will have a campus conversation on Shared Governance. SC suggests “calling in” to have conversations with less conflict. Continuing the theme from convocation. MA says we are seeing less shared governance going forward. CR suggests that young people are willing to leave a job if someone has a different ideology than they do. RF states that self-reflection is an important concept. Next week at EC we will discuss further.
- 6.11. EK says faculty do not understand the new textbook policy. The opt in/out choice is problematic.

7. Old Business
  - 7.1. None
8. Announcements and Information
  - 8.1. None.
9. Reminders
  - 9.1. Academic Senate Meeting, 8/29/24, 2:00 – 4:00 pm, PSY 150
10. Adjournment- 4:03 pm