

**SUMMER 2024 ADDITIONAL EXECUTIVE COMMITTEE MEETING**  
**Minutes**

Tuesday, June 18, 2024, 2:30 – 3:45 pm  
Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/87997222094> (Meeting ID: 879 9722 2094)

P. Hung, N. Hultgren, R. Fischer, A. Nayak, C. Warren, M. Dyo, E. Klink, J. Klaus, J. Cormack, A. Kinsey

Additional Guests: P. Perez

Absent: B. Katz, N. Schürer, P. Soni, S. Collins, A. Russo, S. Apel, K. Scissum Gunn

1. Call to Order – 2:33pm
2. Approval of Agenda – Moved by RF, seconded and approved
3. Approval of Minutes: Meetings of May 14, 2024 – Moved by N. Hultgren, seconded and approved
4. Special Orders
  - J. Klaus reports that Steven Salcedo, AVP for Admissions, started yesterday.
5. New Business
  - 5.1. [Time Certain 3:15] Extension for Interim Appointment of Asst VP for Faculty Inclusive Excellence (FIE) Guest: Patricia Perez, AVP Faculty Affairs
    - PFH notes that the interim position ends this month. P. Perez is coming to EC to request an extension. PFH notes that a job description is available in the shared folder. P. Perez will also share the new organization chart.
    - P. Perez requests an extension for the position, because they have not been able to conduct a search. PP also discusses some points in the position description for this position, as well as some questions that had previously been raised about the position. PP shares the updated organizational chart for Faculty Affairs.
    - PP describes some key components of this position: 1) coordinate and oversee training and education about OCC – other conducts of concern; 2) training pertaining to language in new RTP policy (e.g. cultural taxation); 3) work related to Black Excellence Collegium; and 4) help gather data for annual report including faculty data about transparency and communication.
    - One of the goals for PP is to raise awareness about what her office does and how it benefits the campus.

- AK asks about how to convey the call for a search committee for this position.
  - JC asks how long the extension should be? Six month? Should it be until a search for a permanent position can occur and be filled?
  - EC agrees to a six month extension of the interim position. NOTE: We will follow policy at the current time, although we would like to see an extension until the position is filled.
- 5.2. President Memo re: Departmentalization Policy
- JC feels Provost needs to be final approver. This policy will go back to Senate in fall for this one specific section.
  - PFH shares the memo from President Conoley that was shared with EC. President Conoley did not provide concurrence due to one clause in Section 8.3 (“Any action that is opposed by a majority of at least 60% of the faculty....”).
  - Discussion ensues. NH notes that we will have to open this on the Senate floor with the goal of just focusing on this portion. JC suggests the possibility of adding some different language. NH suggests sharing some different language possibilities with Senate. JC also notes that this is a policy that has been voted on, but there is one line that the President does not concur with. As such, we only need to focus on that sentence.
- 5.3. An Inquiry about University Policy Superseding Department Bylaws/Policy
- PFH notes that University Policy supersedes Department policies. However, a question has arisen with respect to the Department Chair Policy, specifically with respect to the language about term limits for chairs. University says “Normally, a department chair shall serve no more than two consecutive terms.” However, some departments want bylaws that specifically limit the terms for chairs. JC suggests that it less about being more or less restrictive, rather it is an issue of ‘interpretation.’ Discussion ensues. One example raised is RTP, but that policy has a specific clause that says departments can be more restrictive.
  - PFH also mentions another question raised about the Department Chair Policy. Specifically, Section 6.0, and the possibility for ‘write-in’ votes. The current policy does not allow for write-ins (Section 6.0-6.4 describe the slate of nominees to be put on the ballot and the requirement of having three choices: ‘recommended,’ ‘not recommended,’ or ‘abstain.’).
- 5.4. Request to Extend [COVID Equity in Faculty Evaluation Guidelines](#) to 2028
- PFH asks EC if they should be extended. We don’t currently have a sunset clause within these guidelines. Emily Berquist, head of Faculty Center has brought this forward. NH says EC will discuss this in Fall ‘24.

6. Old Business  
None

7. Announcements and Information
  - 7.1. Webinar: [Aligning Certificates, Diplomas, Degrees, and Emerging Forms of Credentials: Macro, Micro, and Maintenance Credentials](#)
    - This has been shared by Chris Swarat.
  - 7.2. CSULB's Report on AL\$ Saving Data 23-24
    - Refers to the report on Affordable Learning Solutions (AL\$)
  - 7.3. Additional: JC notes that there are already some academic integrity cases coming forward.
  
8. Reminders
  - 8.1. None
  
9. Adjournment – 3:50pm