

## EXECUTIVE COMMITTEE MEETING: Minutes

Tuesday, November 5, 2024, 2:00 pm – 4:00 pm

Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/82629516957> (Meeting ID: 826 2951 6957)

N. Hultgren, R. Fischer, M. Dyo, P. Ayala, N. Meyer-Adams, C. Miles, C. Warren, S. Kasem, N. Schürer, E. Klink, M. Aliasgari, S. Collins, C. Ryan, S. Apel (excused absence), D. Green, P. Hung, K. Scissum Gunn, A. Kinsey

1. Call to Order- 2:02
2. Approval of Agenda- moved by CM, seconded and approved.
3. Approval of Minutes: Meeting of October 22, 2024- moved by RF, seconded and approved.
4. Introductions- All EC member introduced themselves to Perla Ayala, new EC member.
5. Special Orders
  - 5.1 Report: Provost Karyn Scissum Gunn- KSG gave kudos to our recent Academic Senate retreat, it was very engaging, the archival information was enjoyed as well as the food and beverage. There were 94 in attendance. The new Strategic Plan process for CSU was announced. In September, CO launched a system-wide strategic plan, aimed at positioning the CSU for long-term impact, success, and sustainability. This initiative reflects our commitment to serve America's new majority — first-generation students, students of color, low-income students, and adults seeking a brighter future. The planning process will take place over one year, there will be town halls, registration linked in the email. Questions and comments solicited. GI 2025 symposium took place last week over three days in LA. The event was live streamed for the first time ever. Focusing on how we serve our students, mental and behavioral support, getting rid of obsolete ways to help students. KSG states GI 2025 is the reason she came to the CSU from Alabama. MA: asks what focus was of GI2025 and who attended? Life after graduation, career readiness emphasized. Each campus had eight attendees at the symposium. NS feels that it is a problem that seven administrators and only one faculty member attended from CSULB. NS is concerned that faculty are not a focus, KSG agrees.
  - 5.2 Report: AVP, Enrollment Services Donna Green- DG states spring registration began yesterday. Trying to keep enrollment up, sent postcards to “non-returners” that are in good academic standing. A process is set up for them to re-enroll easily. One percent increase in total applications submitted. Nov. 15 is deadline to accept offers. Working on GE revisions, class schedule ready for fall showing GE. Fall midterm report for faculty 237 classes used this with over 5500 receiving the midterm report. New outreach director has been hired, starts Dec. 3, 2024. NH: what happens to students on midterm report list that are not passing a class. DG: it goes out as report; advisors see it, but it does not go on their transcript. RF asks why all increases are in International students. DG will present answers.

5.3 Report: VP Administration and Finance Scott Apel- not present, no report

6. New Business

6.1. Finalizing plans for the Academic Senate Meeting of November 7, 2024- NH discusses agenda for Thursday with EC. There will be second reading of the Doctor of Public Health, on consent calendar a change of CIP code for a Psychology masters course. After reports, the rest of the time will be spent on the two master's policies. Some concern about a JC amendment.

6.2. Senate Roster and Deans- Dina Perone has been attending the Senate meeting as Interim Dean of Grad Studies. Academic Dean's are automatically non-voting members of the Senate.

6.3 [Follow-up Question regarding GVAR Committee Roster](#) - charge of GVAR policy is currently being revised by CEPC. Requests from Loretta Ramirez to edit roster. EK attended GVARC and advised members against opening the policy to alter the roster. An exception to add an ex-officio member has been requested. EC discusses the roster. NH will write an email to facilitate C. Stammler being added to the roster.

6.4 [Revision of GE SLOs](#) NH asks EC to consider revising the GE SLO's, this was brought to the attention of EC by Danny Paskin. Previously after revising the GE policy, another policy was created to list the GELO's. PS 21-02. PFH asks if CEPC can be bypassed and go straight to Senate. The GELO's need to be renumbered only. CM feels these should go through the regular Senate approval process. This is an "update" according to NS. If senate Exec agrees that the changes are "non-substantive" then EC can approve. EK feels if this goes to the senate floor there will be substantial discussion, she agrees with NS suggestion. Renumbering is substantial change, not substantive change. How will this be recorded, a new policy number? NS suggests adding at the top "administrative update" as of November 2024, for example. RF states with area E, having disappeared, shall those learning outcomes remain? Where would those learning outcomes be moved to? Danny and Nicolette Brandt shall create a track changes document to highlight the changes and bring that to EC.

6 Old Business

7.1. Academic Senate Retreat Debrief- NH thanks KSG and DG for their positive comments. EC thanks AK for her work on the retreat. NS wonders why the 75<sup>th</sup> Anniversary book has the wrong name of the University on the cover. Two speeches by Carl McIntosh in 1959 were stunning in a positive way. He was speaking to the faculty council, he said he disagreed with some things you said, but as faculty I will agree with you. He asks if other documents can be added, the answer is yes. All of the notes from the retreat will be compiled soon. Doc will be shared/circulated to ensure that we capture additional archival material/highlights.

7.2. [Departmentalization Policy](#) NH asks EC about moving forward on this policy. NS explains to new EC member Perla Ayala to bring her up to speed. NS explains his amendment that caused problems for President Conoley that resulted in her non-concurrence of this passed policy. The issue is that the Provost and the President have ultimate authority on creation and dissolution of departments and schools. His hope was in the spirit of shared governance in this one specific case, allow for a collaboration between administration and faculty, the President did not agree with this. NS suggests moving his phrase up in the policy to another

spot. KSG comments that she has responded in writing about this. Many policies go through a flow where it ends with an administrator decision maker. With a faculty vote serving as a terminating action, due to where it is placed, what if it is a new program? She states that a CSUF document achieves both sides. She feels that the 60% section of the policy aborts the process, which she feels does not dis-include shared governance. RF feels that section one groups all actions under one umbrella is a mistake, he agrees with NS for certain types of actions, but agrees with KSG that at certain times, administration should make the decision. RF suggest removing the sentence to be able to move forward. MA says there are multiple actions to be considered. An example is the RTP policy where the Provost makes the final decision. NS disagrees with MA. NS suggests adding "initiated by faculty or College Councils" . MA states that we currently have very good administrators, and in the future the fear is that shared governance will not include listening to faculty. MA believes the entire sentence be removed. CM feels that this cannot go forward as written, he wonders if there is some other place this can go. If there is a massive effort by faculty this can be revisited. NS states the hiring policy as an example of policy flow that limits the options of administrators as an example. NS suggests sending back to CEPC. NS speaks of other Universities who have gotten read of multiple departments. KSG states we need language that says what happens when the president or designee initiates the decision. KSG states the academic master plan process as an example. There is an express understanding, what are strategies that campuses can use to save programs? NS states he will make a list of the different options that came up today and present to EC at a future meeting. Next week EC will revisit. MA and CM have ideas which will be added to the list for next week.

7.3. Guideline appendix to [PS 21-01 Academic Integrity Regarding Cheating and Plagiarism](#)

7 Announcements and Information

8 Reminders

9.1. Academic Senate Meeting #6, 11/07/24, 2:00 pm – 4:00 pm, PSY 150

9 Adjournment- 3:57 pm