

## **EXECUTIVE COMMITTEE MEETING: Minutes**

Tuesday, October 29, 2024, 2:00 pm – 4:00 pm

Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/82629516957> (Meeting ID: 826 2951 6957)

N. Hultgren, R. Fischer, M. Dyo, P. Ayala (previous engagement), N. Meyer-Adams, C. Miles, C. Warren, S. Kasem, N. Schürer, E. Klink (absent), M. Aliasgari, S. Collins, C. Ryan, S. Apel, D. Green (will be late), P. Hung, K. Scissum Gunn (at a meeting), A. Kinsey

1. Call to Order-2:01
2. Approval of Agenda- moved by RF, seconded and approved.
3. Approval of Minutes: Meeting of October 22, 2024- moved by NS, seconded and approved.
4. Introductions
5. Special Orders
  - 5.1 Report: Provost Karyn Scissum Gunn- not present, at meeting.
  - 5.2 Report: AVP, Enrollment Services Donna Green- no report.
  - 5.3 Report: VP Administration and Finance Scott Apel- SA reports on LB Economic Forum, no recession is predicted for next year. Most economic indicators are good. Tax revenues are up for California. Insurance company leaders were on campus, some insurance costs have lowered, others have increased. Work comp in the CSU delivers a dividend, is used for other expenses. Facilities pump station near CED broke and flooded the area. Water pressure will be affected. MA asks about the Auxiliaries; property insurance is going up. He also asks about the hiring chill and what jobs are affected. No layoffs at CSULB, will not affect TT hiring, only staff positions. NH asks about insurance and whether scooter traffic affects it; answer no.
6. New Business
  - 6.1. Planning for the Academic Senate Meeting of November 7, 2024- NH presents the draft agenda for the next meeting. NH asks about time certain. Which policy to present next that are in queue.
  - 6.2. Additional RTP Questions around RSCA and departments that don't complete policies by deadline. A timeline was suggested for departments that do not complete dept. level policies. NH will discuss with FA. EC believes that FA should create the timeline. RSCA categories and journal requirements were discussed. Can there be a list of journals that must be published in? NS suggests that journals can be ranked. PFH states your scholarly work may be in a suggested list of journals; some depts state RSCA needs to be in related discipline. NS says lists in fields change rapidly, examples may be given, but not be an exhaustive list. RF states that stagnated lists are a bad idea, avoid using absolutes (e.g. "must", "shall"); "should" is preferred. Can departments insist on refereed publications? EC agrees this can be a consideration. RF suggests a too narrow department RTP policy will negatively affect TT hires.

- 6.3. Selection of faculty for the Committee on Honorary Degrees- NH presents the honorary degree nominations to EC for approval. CW will recuse himself from this discussion. NH states the two nominees will both be approved, there will be staggered terms, one ending in spring 26, one in spring 27. NS suggests the longer term for CW, as he has a long-standing excellent reputation of service on campus. EC agrees to a spring 26 term for L. Gonzalez, a spring 27 term for C. Warren.
  - 6.4. Guideline appendix to [PS 21-01 Academic Integrity Regarding Cheating and Plagiarism](#) NH states a guideline has been discussed for this for some time. PFH states the AI policy has been suggested to review. OSCED have reached out to PFH office for clarification. The proper sequence of actions needs to be spelled out in the policy. Another request is to remove OSCED from the policy. NH is hesitant to reopen this policy. Shall a best practice appendix be created. PFH agrees that an appendix would be helpful in lieu of opening the policy. MA asks who would author the appendix. NH states we will revisit this at a future meeting.
7. Old Business
  - 7.1. ASCSU Constitution ratification vote numbers- NH presents the final ratification vote numbers and they will be sent forward to the CO.
  - 7.2. Updated Wang Awards process with short information sheet- next year we will include an internal nomination form for candidates.
  - 7.3. [Departmentalization Policy](#) NH states that a Dean has requested this document to review. NH states we need to move forward with this policy before the end of the semester. An EC meeting with the Provost present might be a good idea going forward. A section may need to be removed from the policy. NH asks if this should be discussed next week followed by NAGPRA representatives. MA asks if only one part of the policy can be opened. NH suggests he state that we would like the amendment process to go quickly, with a deletion of the part that President Conoley is against.
  - 7.4. [Time Certain 3:30 pm] Planning for the Fall 2024 AS Retreat- AK asks how we will distribute the table prizes. EC discusses the timeline of the retreat and guided exercises.
8. Announcements and Information
9. Reminders
  - 9.1. Academic Senate Retreat, 10/31/24, 2:00 pm -- 4:00 pm, Anna W. Ngai Alumni Center
  - 9.2. Academic Senate Meeting #6, 11/07/24, 2:00 pm – 4:00 pm, PSY 150
10. Adjournment- 3:55 pm