

## EXECUTIVE COMMITTEE MEETING: Minutes

Tuesday, October 1, 2024, 2:00 pm – 4:00 pm

Academic Senate Conference Room (AS 125)

Or on Zoom: <https://csulb.zoom.us/j/82629516957> (Meeting ID: 826 2951 6957)

N. Hultgren, R. Fischer, M. Dyo, N. Meyer-Adams, C. Miles, A. Moore, C. Warren, S. Kasem, N. Schürer, E. Klink, M. Aliasgari, S. Collins, C. Ryan, S. Apel, D. Green, P. Hung, K. Scissum Gunn, A. Kinsey

1. Call to Order- 2:01
2. Approval of Agenda- moved by CW, seconded and approved. NS thanks EXEC for all their work on the recently passed GE Policy. Will be sent for concurrence when edited.
3. Approval of Minutes: Meetings of September 24, 2024- moved by RF, seconded and approved.
4. Special Orders
  - 4.1. [Report](#): Provost Karyn Scissum Gunn- not present, report linked.
  - 4.2. Report: AVP, Enrollment Services Donna Green- DG reports on admissions, spring 25 offers going out this week looking for a class of 1450. Fall schedule released today. 5 local CC's given preference. Continuing students to register for next spring, appts to go out soon. How to translate new GE for students will be presented to EC. All courses, degree planner, affected by new GE policy passed last week. Students in good academic standing from 2019 contacted to encourage them to return. MA asks if we are part of the second start program, which is where a transcript is wiped clean to remove negatives. Other CSU's are doing this. We have not signed up for this currently. NS asks about postcards sent out recently, he suggests reaching out to departments also for contact information. NS asks about the Degree planner and the problems associated with it. DG says the CO has been working on a new planner.
  - 4.3. Report: VP Administration and Finance Scott Apel- SA reports on how to build under market faculty and staff housing. On campus student housing was deemed more important, this week the Governor signed tax credits for building F and S housing on campus. No student housing is being built off campus, though reported by local media. Another sewage backup in the LAB building last Friday. Many slip and fall lawsuits recently. CW asks if next to the design building as a possible location for building is, SA states it is on the master plan. MA: asked about CHHS building update, PH1 classroom availability. SA: no funding happening on this right now (incl. CHHS building). CR: For now, classrooms in PH1 are being scheduled (eventually will be used for USU offices when USU project begins). NS: asking about MemorialCare's role in funding; SA: MemorialCare foundation still interested in funding/partnership for clinic which will be in CHHS building.
5. New Business
  - 5.1. Setting the agenda for the AS meeting of 10/10/24- Internship Policy almost finished, should be approved on 10/10. NS discusses next AS agenda. MA to make ASCSU report. PFH suggests the Master suite of degrees to be brought next

to Senate. D. Perrone to present the suite for Senate consideration. One curriculum item to be on agenda. ASCSU item to be on agenda separately with a 2:45 time certain. 2:50 and 3:00 times for the two applied statistics options. 3:10 Internship, time approximate 3:30 for the master's suite of policies. PFH says the CEPC chair should put forward curriculum policies. J. Bentley will be invited to meeting.

- 5.2. GVAR Committee query related to charge and roster- the GVARC chair has put in a request to modify the charge to add a CPaCE faculty representative to the roster, as well as adding C. Stammler to the roster as an exception to be Vice Chair. NS suggests adding CPaCE to the roster as a "college". The GVAR policy is currently under revision by CEPC. EK suggests making an exception until the GVAR revision is complete.
- 5.3. RTP document procedure question from P Perez  
Departments or programs that don't meet the RTP Policy revision deadline- NS asks EC what to do for departments that do not meet the revision deadline. Do they revert to the college document? RF says this has been done in the past. NS asks other colleges how their revisions are progressing. MA says COE is not close to being completed. NS suggests that departments should not mirror their policies after the college policies. NH hopes the Dean and FA can come up with appropriate actions for departments who do not comply with the deadline. NS suggests rewarding departments who comply with deadline rather than offer stipends to those who do not comply with deadlines. SC asks how to move forward with colleges/departments that do not comply. NH says AS is not an enforcement body. If a College does not meet deadline, candidates would be reviewed under the University Policy. If a department misses deadline, candidates would be reviewed under the College Policy.
- 5.4. Amending the ASCSU Constitution, ratification vote- NH asks EC to review the documents in the OneDrive file. The timeline is vote count by 11-1-24 to be sent to the CO. AK will send an all-faculty email with a Qualtrics voting instrument. EK says there will be three lecturer representatives from all the campuses. The number of lecturer faculty per campus is the same as the number of ASCSU senators from that campus. NMA suggest Matt Menchaca be contacted for assistance.

## 6. Old Business

- 6.1. Revised copy of the First Year Experience report- NH presents this report to EC from the Exploratory task force. K. Johnson sent this edited report. NH says this has not been shared at this point. NH asks EC about sharing this report. KSG suggests sending to Deans. RF suggests faculty councils, PFH adds AD's. Senators. How to follow up after sending out? MA suggests asking for feedback. EK suggests sending to Deans first. NS suggests faculty councils, and ask for feedback to be sent to EC ASAP, give a date requested. After feedback will be sent to CEPC for formulation into a Policy.
- 6.2. Departmentalization Policy- NH asks EC to review the folder and read why President Conoley did not sign the policy. Program discontinuance seems to be the sticking point, look on how we can move this forward on the Senate floor, NH asks. MA feels the concern is enrollment and removing under enrolled programs/departments. Will continue discussion on this next week.

6.3. [Time Certain 3:40 pm] Planning for the Fall 2024 AS Retreat- NH asks EC about table plans for Retreat. MA suggests having emeriti faculty at each table discussing shared governance at the time of their employment. MD suggests having each table be a decade. NS suggests questions to guide discussion/activity at tables:

- What was happening in terms of diversity and shared governance at that time?
- What policies were passed in that decade?
- Who was president at that time and influence/impact? Or Influential campus/community leaders at that time?

\*What is the deliverable for retreat/end goal (NMA)?

MD: Doc. summarizing the past seven decades; summarize themes of the past 7 decades and lessons learned moving forward. MA suggests how consultative decision making happened in the past. Showing the GE requirements through the decades is an idea to reflect changes. Ask each table to consider how does this work for students, faculty and staff moving forward.

7. Announcements and Information

8. Reminders

8.1. Academic Senate Meeting #4, 10/10/24, 2:00 pm – 4:00 pm, PSY 150

9. Adjournment- 4:02