



*College of Health and Human Services*

## Center for Successful Aging

### **Internship Application**

Thank you for your interest in an unpaid internship with the Center for Successful Aging at California State University, Long Beach. The Center for Successful Aging fosters interdisciplinary applied research, supports program evaluation, and promotes education on aging to reduce disparities and promote well-being in communities. Our mission is to bring together faculty, students, and community partners to develop creative solutions for diverse aging populations through education and research.

Although unpaid, interns are provided with a unique, dynamic, applied learning opportunity in which they will learn valuable skills transferrable to professional job settings while benefiting the local community.

If you are interested in working with aging-related projects to improve quality of life in the diverse aging population of Long Beach and beyond, learning community outreach and research skills that will strengthen your resume, and/or learning more about community-based participatory research - our unpaid internship is for you.

If interested in this internship opportunity, please submit all required documents listed below. We look forward to hearing from you and exploring creative ways to use your talents to benefit the CSULB and local communities.

#### **PLEASE EMAIL OR DELIVER YOUR COMPLETED APPLICATION PACKET TO:**

CSULB Center for Successful Aging, 6300 State University Dr. Ste. 150 Long Beach, CA 90815

[CHHS-Aging@csulb.edu](mailto:CHHS-Aging@csulb.edu)

Office: 562-985-2079

The application package must include:

\_\_\_\_\_ Completed Application Form

\_\_\_\_\_ Unofficial CSULB transcripts.

\_\_\_\_\_ Personal Statement (500 words) describing your interest in serving as an undergraduate or graduate research assistant at the Center for Successful Aging.

\_\_\_\_\_ 1-2 Page Resume.

\*\*Please put your initials next to each item listed above to indicate that it is included in your packet.

**PERSONAL INFORMATION**

FIRST NAME:

LAST NAME:

CSULB ID#

MAILING ADDRESS:

CITY/STATE/ZIP:

PREFERRED EMAIL:

PREFERRED PHONE:

**ENGLISH Language Proficiency:**

Speaking

Excellent

Good

Fair

Poor

Reading

Excellent

Good

Fair

Poor

Writing

Excellent

Good

Fair

Poor

ARE YOU PROFICIENT IN ANY OTHER LANGUAGE? IF SO, WHICH? \_\_\_\_\_

Speaking

Excellent

Good

Fair

Poor

Reading

Excellent

Good

Fair

Poor

Writing

Excellent

Good

Fair

Poor

**ACADEMIC INFORMATION**

Academic Standing  Undergraduate

Graduate

GPA

Class ranking  1<sup>st</sup> year

2<sup>nd</sup> year

3<sup>rd</sup> year

4<sup>th</sup> year

5<sup>th</sup> year

Major or Graduate Program:

Internship for course credit?

Yes

No

Projected Graduation Date:

**PROFESSIONAL REFERENCES**

Name:

Phone number:

**AREAS OF INTEREST (please rank from 1 to 5, with 1 being of high interest); select only top 5**

Data entry and analysis utilizing SPSS software for different ongoing research projects

Data entry and analysis utilizing NVIVO software for different ongoing research projects

Development of interprofessional learning activities

Field Data collection

Recruitment for research and community education activities

Attend meetings/community events

Social media communications

Event planning and implementation

Community outreach

Development, editing, and review of research papers, manuscripts, project reports, etc.

Development of PowerPoint presentations

Grant Writing

Other (Specify) \_\_\_\_\_

**STRENGTHS & WEAKNESSES**

Describe your presentation and public speaking skills:

Describe how you prioritize tasks and responsibilities:

Describe how you work with others:

**RECRUITMENT**

How did you hear about this position (Check all that apply)

- CSULB Faculty/Staff      -Friend      -Email      -Website      -Other

If selected, are you able to commit to a full summer/semester?

- Yes                      -No

If YES, what date would you be available to start:

If NO, for how long would you be available (specify time duration):

How many hours per week are you able to commit to?

- 5 hrs.  10 hrs.  15 hrs.  20 hrs.  Other: \_\_\_\_\_

Please provide your preferred internship schedule:

**THANK YOU FOR YOUR INTEREST IN THE CENTER FOR SUCCESSFUL AGING. YOU WILL RECEIVE A FOLLOW UP EMAIL FROM ONE OUR STAFF MEMBERS WITHIN 2-4 WEEKS OF SUBMISSION.**