President's Awards for Outstanding Faculty Achievement
2024-2025 Academic Year

1.0 INTRODUCTION

California State University, Long Beach is an urban land-grant institution whose primary purpose is to transform lives through education. This university promises that the life of each student who graduates will be transformed in a highly significant way because of the education received. The teaching; research, scholarly and creative activities; administrative work; and the myriad of services provided through the efforts of CSULB's outstanding faculty members are not only changing the lives of students, but these efforts impact the lives of those who live and work in the surrounding communities, local region, and beyond.

2.0 PURPOSE

The President's Awards for Outstanding Faculty Achievement were created specifically to recognize the sustained effort of senior faculty across the university and to reward their exceptional work, which is essential to CSULB in fulfilling its vision, mission, and promise to students, as reflected in Beach 2030.

3.0 ADMINISTRATION

Administration of these awards is provided by the Office of the President and in conjunction with the Office of the Provost.

4.0 AWARD AMOUNT AND DISTRIBUTION

The dollar amount of individual awards is $10,000. Up to 50 awards total (all colleges and units awards combined) will be offered to select Associate and Full Professors or equivalent in each college/unit: Arts, Business Administration, Education, Engineering, Health and Human Services, Liberal Arts, Natural Sciences and Mathematics, the University Library, and Counseling and Psychological Services (CAPS).

5.0 SELECTION

5.1 The President will consider the recommendations from the college/unit, confer with the Provost, and make the final decision. The number of awards per college will be generally consistent with the percentage of overall faculty in that college. The College Review Committee will share its recommendations with the Dean/Director via a designated college SharePoint file. The Dean/Director will consider the College Review Committee's recommendations when conducting their own independent review. Dean/Director will share with the President both the College Review Committee's and their recommendations via their designated SharePoint file for a final decision.

- The College Review Committee shall be composed of five (5) Associate Professors and/or Full Professors from within the college and elected via secret ballot by the College Faculty Council. The Library and CAPS review committees shall be composed of three (3) faculty members who are at a rank equivalent to Associate and/or Full Professor.
- Associate Professors and Full Professors, University Library and CAPS faculty who serve on the Review Committee may not apply for the award during the current cycle.
- FERP faculty are eligible to serve on Review Committees if FERP service includes the spring 2025 semester.
- Elections for the Review Committee should follow normal procedures as practiced by Faculty Councils in each of the colleges/units.
- The committee shall be elected annually, but there is no limit on the number of terms a faculty member can serve.
- The committee will use the Review Committee Recommendation Form located in their

designated college/unit SharePoint file and include a brief rationale for their applicant recommendations. Recommendations should be submitted to the Dean/Director via the SharePoint file by noon on Monday, March 3, 2025.

- The Dean/Director will review the committee's recommendations and conduct their own independent review using the Dean/Director's Recommendation Form located in their designated college/unit SharePoint file. If the Dean/Director changes committee recommendation rankings, the Dean/Director must provide a reason for the change to the committee in writing using the Dean/Director's Recommendation Form and prior to final submission of the committee and their form to the President.

- The Dean/Director will forward the committee and their recommendation form to the President via the designated college/unit SharePoint file by noon on Monday, March 31, 2025.

5.2 Applications for the awards will be reviewed during the spring 2025 semester with a final decision from the President due by mid-April 2025. The President's decision is final and may not be appealed.

6.0 ELIGIBILITY

Tenured Unit 3 faculty members at the rank of Associate Processor or Full Professor, or equivalent non-instructional faculty who have served at least five years post-tenure, who have completed the most recent ETF review, and who have not received this award in any prior year, are eligible to apply for the award. This includes instructional faculty serving in Unit 3 as well as Department Chairs, Directors, and those serving in grant-related positions. Faculty members in the Early Retirement Program (FERP), however, are not eligible to apply. Please note that work performed as an Academic Administrator (MPP) cannot be considered for the purpose of this award.

6.1 Tenure must have been effective the beginning of the 2019-2020 academic year or prior.

7.0 EVALUATION CRITERIA

7.1 Demonstrated pattern of outstanding activity over the past five years post-tenure **in two** of the following five areas, where activities clearly have had a positive impact on students or other individuals across the university and in the wider community, indicated in the application narrative, **or** satisfactory level of performance, **in three** of the areas 1, 2, 3, and 5 if not selected as outstanding as evidenced by a recent ETF and brief supporting documentation. Per Faculty Affairs, ETFs do not have to explicitly use the words "outstanding" or "satisfactory."

Per Faculty Affairs, Chairs can apply under administration and service and count their chair position in service as well as administration.

- **Teaching** – related to course instruction, include key learning outcomes achieved by students; noteworthy instructor- designed student activities; inclusive evidence-based pedagogies; key assignments completed; excellent student advising, and contributions to curricular reform, assessment, and program development.

- **Research, Scholarly and Creative Activities** – include work performed in RSCA that might not only be beneficial to wider disciplinary and professional audiences but has directly benefited students through their being involved in those research, scholarly, and creative activities.

- **Service** – include work that positively influences the department, college, or university culture, contributes to shared governance, collegiality and professionalism in the workplace, a demonstration of leadership, as well as service activities that positively influence the lives of others in the surrounding community or region.

- **Administration** (minimum service requirement of .20 time-base for two years) – include achievements that go beyond fulfilling normal duties and meeting designated responsibilities,

such as playing a major leadership role outside the unit or implementing major initiatives/projects that address serious needs or chronic problems and that have had a demonstrable impact within or across units. Such initiatives might have focused on increasing retention and graduation rates or on other curricular changes that have dramatically increased student learning and success. Another achievement might be developing a keynote program that distinguishes the unit.

- **Student and Faculty Success Initiatives** –include work that positively influences the department, college, and/or university to close gaps in retention and graduation for underrepresented communities and "confront patters of systemic inequities that affect students" such as "foster a community of belonging through advising and coordinated mentorship"; connect learning to the future of work through high-impact practices for the modern workforce"; curriculum changes to better address needs of students (content, career preparation, appropriate research, etc.); and culturally conscious leadership and professional development initiatives including new and early faculty development and career success initiatives (Beach 2030 Executive Summary, p. 8, 12).

7.2 The application narrative must state explicitly how the outstanding activity or activities align with at least one of Beach 2030's Strategic Priorities:
- Engage all Students
- Expand Access to Higher Education
- Promote Intellectual Intelligence
- Build Community
- Cultivate Resilience

7.3 Although a rubric is not provided for the College/Unit Review Committees to evaluate applications, a Review Committee Charge is offered to further explain the intention of the awards. The Committee Review Charge is available to applicants, the College/Unit Review Committees, and Deans/Director.

7.4 A positive recommendation indicated on the College Review Committee Recommendation Form.

8.0 APPLICATION REQUIRMENTS

- All application documents submitted to their college/unit electronically (via email or other college/unit specific digital format) by noon on Monday, February 3, 2025
- Application Table of Contents to include (1) Application Form; (2) Application Narrative; (3) Bio; (4) CV; (5) Most recent ETF-narrative, Dean/Director's recommendation, or Provost's recommendation; (6) Appendix: Supplemental materials
- Application Form signed by Department Chair/Director (digital signature is acceptable)
  - No signature is necessary if applicant is a Department Chair/Director
- Application Narrative explaining (1) precisely how work in **two (or three equivalent areas)** over the last five years post-tenure meets the criteria for a pattern of outstanding activity; (2) include activity dates; and (3) supports Beach 2030
  - The Application Narrative is not to exceed 300 words, please include the word count at the end of the narrative in parentheses. Any content exceeding 300 words will not be considered.
- Brief bio
  - The bio is not to exceed 300 words, please write in third person and include the word count at the end of the bio page in parentheses. Any content exceeding 300 words will not be considered.

- Current Curriculum Vitae (CV): Only the most recent five (5) years should be submitted.
- Most recent ETF while in current rank of Associate Professor, Full Professor, or equivalent non-instructional faculty. To meet this requirement, faculty members could submit:
    o A copy of their most recent post-tenure narrative (e.g., ETF report or narrative for promotion to full professor), or
    o A copy of the Dean/Director's recommendation for an ETF review, or
    o A copy of the Provost's recommendation for a promotion to full professor review
- Supplemental materials with an index to support the narrative
    o Materials should be organized as a concise appendix
    o Materials must be clearly linked with the narrative and not exceed 30 pages; if supplemental materials exceed 30 pages, any pages after the 30th page will not be considered.
- Applications that do not adhere to the application requirements will not be considered:
    o Applications might be denied if applicants include activities outside of the timeline (i.e., the last five years)
    o Applications might be denied if applicants do not explain their activities sufficiently (i.e., application narratives must include enough detail for Review Committee Members to evaluate for measurable outcomes and/or impact)
- Letters of recommendations will not be considered as part of the evaluation process.

9.0 DEADLINES

- Complete applications are due to the College/Unit Review Committee by noon on Monday, February 3, 2025
- College Review Committee recommendations are due to the Dean/Director by noon on Monday, March 3, 2025
- Dean/Director and Committee recommendations are due to the President by noon on Monday, March 31, 2025
- President's Decision Due: Mid-April 2025

Questions: Please contact the Provost's Office | Provost@csulb.edu