California State University, Long Beach
Curriculum and Educational Policies Council

Minutes – AY2024-25 – Meeting 3
Wednesday, September 25th, 2024, 2:00-4:00 PM
Zoom: https://csulb.zoom.us/j/87893439081
Meeting ID: 878 9343 9081

Henry O'Lawrence, Jeff Bentley, Jermie Arnold, Babette Benken, Chloe Pascual, Danny Paskin, Ali Rezaei, Robert Moushon, Kirsten Sumpter, Judy Prince, Itxaso Rodriguez, Dennis Laurie, Donna Green, Ann Kim, Pei-Fang Hung, Jeet Joshee, Craig Macaulay, Amanda Fisher, Praveen Shankar, Kim Vu, Seung-hoon Jeong, Christine Scott-Hayward, Kelly Leah Stewart, Chris Swarat, Kamiar Alaei, Lucy Huckabay, Tiffanye Vargas, Hailu Xu, Kerry Johnson, Lori Brown

1. Agenda Approved.

2. Minutes from September 11th, 2024 meeting approved.

3. Announcements
    a. Jeff is happy to see us!
    b. Lib 201 for Oct 23rd meeting.

4. Consent Calendar of AY2023-24 Annual Reports from our reporting committees:
    a. Academic Appeals Committee (AAC)
        i. Report by Michelle DeMArs
    b. General Education Governing Committee (GEGC)
        i. Report by GEGC exec committee, Nicolette Brant was chair.
    c. Graduation Writing Assessment Requirement Committee (GWAR)
    d. Grade Appeals Committee (GAC)
        i. Short report by Jody Cormack.
    e. International Education Committee (IEC)

5. Proposed degree title and CIP code change for the **MS in Psychology, Human Factors** – (First Reading) (Time Certain: 2:15pm)
    a. Changing CIP code to be STEM-designated. That influences application rate. SJSU's CIP code for a similar program is STEM-designated.
    b. Clarification: This is only a CIP code change and not a title change.
    c. Clarification: nobody else is using this CIP code.

    d.   Question: Is there a major difference between our program and SJSU? Answer: The main difference is that ours resides in Psych, and theirs is in Psych and Engineering.

    e.   Question: Why Spring 2025, instead of Fall 2025? Answer: there is no spring cohort, so Fall would be fine.

          i.   Comment, Fall would be better because this must go through the Senate.

    f.   Program requires a course in human-computer interaction. MAE course has also been part of the program since inception.

    g.   First reading waived.

    h.   CIP code is an evolving process. https://www.ice.gov/sites/default/files/documents/stem-list.pdf

    i.   18 in favor, passes unanimously.

6.   New proposed **Doctor of Public Health** degree program – (Second Reading) (Time Certain: 2:30pm)

    a.   Kamiar Alaei presents responses to comments from first reading.

    b.   Question: how long does this doctoral program take? Answer: 48 units.

    c.   Concerns about that not being a long enough program. Response: This is a post-masters degree, and it is comparable to similar degrees.

    d.   Question about dissertation vs. thesis? Response: As a professional degree, their work is practical and applied, but we want them to be able to create a final product that is publishable and presentable for peer reviewed journals and conferences.

    e.   It would be a dissertation specifically because it is a doctoral program.

    f.   Kelly Leah Stewart speaks in favor of the program, and the rigorous nature of this type of program.

    g.   Concerns about staffing issues, in order to make sure the students get the support they need without faculty burning out. Response: The department believes there is adequate support to have the necessary faculty for program, with no more than 2 students assigned to an advisor, and the possibility of using faculty from other CSUs.

    h.   Request for department to have written comments addressing this concern.

    i.   Concern about how much work the faculty is already doing for undergrads, before this program is added.

    j.   Jeff will share some of these concerns with URC.

    k.   Question about how this process of revision is supposed to go as the proposal moves through committees.

7.   Review of new proposed revision to Policy 12-12, **Graduate Writing Assessment Requirement (GWAR)** – (Second Reading) (Time Certain: 3:10pm) Lori and Kerry

    a.   Section 2.5: Online modules. Is this still a WAC program? Is there still a place for these modules?

    b.   CRIM has a writing intensive course, taught by writing instructors, that were in response to employers complaining that graduates were not competent writers. That program has been successful. Would the CRIM students need to take these online modules if their program already has something similar?

        i.   Do people use the CRIM modules? Answer: The online CRIM mods are new this year, but the course has been very helpful.

    c.   Can instructors assign the modules based on student needs?

        i.   Do we need that level of detail in policy?

    d.   Are these modules going to be voluntary or required.

        i.   Concern about them being voluntary is that losing the GPE meant we lost a means of assessing who needs extra help.

    e.   Should these be required before classes or within classes? May be administratively prohibitive to have them as required outside of courses.

    f.   Comment in favor of keeping the policy more broad strokes and lighter on details of implementation.

8.   Adjournment

Next meeting: October 9th, 2024