



**California State University, Long Beach
Curriculum and Educational Policies Council**

**Minutes – AY2024-25 – Meeting 2
Wednesday, September 11th, 2024, 2:00-4:00 PM
Zoom: <https://csulb.zoom.us/j/87893439081>
Meeting ID: 878 9343 9081**

Attendees: Craig Macaulay, Jeff Bentley, Chloe Pascual, Henry O'Lawrence, Danny Paskin, Christine Scott-Hayward, Amanda Fisher, Kirsten Sumpter, Pei-Fang Hung, Ann Kim, Robert Moushon, Dennis Laurie, Donna Green, Itxaso Rodriguez Ordonez, Judy Prince, Laura Forrest, Praveen Shankar, Seung-hoon Jeong, Tanya Piloyan, Babette Benken, Tiffany Vargas, Kerry Johnson, Samuel Addington

1. Call to order at 2:03 pm. Approval of the agenda- Approved
2. Approval of minutes from August 28th, 2024 meeting- Minutes approved
3. Announcements
 - a. Jeff Bentley and Nicolette Brant presented Cal GETC proposal to Academic Senate last week
 - b. CEPC planning an in-person meeting in October
 - c. CEPC should be aware that Academic Senate is considering a curriculum change of B.A. to B.S. in Economics. This was approved by CEPC in Spring 2024. Discussion in Academic Senate brought to light that one of the proposals is short 3 units to meet the number of units required for a B.S. CEPC will allow Senate to work with the Department of Economics to revise the proposal; not necessary for CEPC to review the proposal again
4. Election of CEPC Liaisons to other committees
 - a. Academic Senate Liaison - Amanda Fisher
 - b. Academic Appeals Committee (AAC) Liaison - Laura Forrest



-
5. Proposed **Doctor of Public Health** degree program - (First Reading) (Time Certain: 2:15) Kamiar Alaei, Loucine Huckabay
- a. Proposal of a new Doctor of Public Health to provide work force for health care management and improve public health outcomes in the region. Program will have concentrations in Health Policy and Management, Global Health, and Public Health Informatics and Technology. The D.P.H. degree is only offered at two UCs (UC Berkeley UC Los Angeles), as well as Loma Linda, Claremont Graduate University, and San Diego State University. The D.P.H. is an applied degree, not a research-based Doctorate. Applicants are required to have a M.P.H. or other terminal degree and 1 year experience (can be completed while enrolled in D.P.H.). The degree is 48 units, that can be completed in 6 semesters over 2 years. There will be part-time and full-time options to complete the program
 - b. Comment that workforce need needs to be addressed. Ten graduate programs with PhD of Public Health have discontinued the D.P.H. in the last few years. However, these were programs that also have a Ph.D. in Public Health and had lower interest in maintaining the D.P.H.
 - c. The Dissertation requirement for the D.P.H. will focus on how students will apply their advanced skills to the field and will potentially be related to their internships. There is a need for culminating activities for a Doctor of Public Health. This will be a dissertation, that is different from a traditional Ph.D. dissertation
 - d. Comment that 2 - 3 years is a short time for earning a Ph.D. 2 - 3 years is the standard in the D.P.H. field. Students will be allowed to take up to 6 years to complete degree
 - e. The D.P.H. will be a hybrid degree with 50% synchronous, online courses. Comment that the mode of course delivery needs elaboration in the proposal. Students will have option of face-to-face or online. The program must offer enough courses to ensure that part-time students will be able to complete the degree in a timely manner.



-
- f. Comment that a single course in statistics will not fulfill the learning goals of the program. However, if the students have an M.P.H. then they will have a strong background in statistics and will be able to complete applied research for the D.P.H.
 - g. Comment that requiring D.P.H. applicants to already have a M.P.H. may be too restrictive. Comment that a writing sample may not be necessary for applicants.
 - h. Anticipated that the D.P.H. will require 2-3 new faculty in the College of Public Health to start in Fall 2026 (2nd year of program). Instructional gaps due to lack of funding for hiring new tenure-track faculty will be filled by lecturers with terminal degrees. Four faculty have been hired over the last several years and will help support instruction in the program. Current faculty are available to teach the required courses. The College of Public Health has gone through a review of the number of sections needed and instructor WTUs.
 - i. Additional instruction for graduate students. Advising 32 students for their dissertation will be spread over 10 faculty. Dissertation committees may be a service burden for lecturers but lecturers will receive additional compensation for committee service.
 - j. First cohort in 2025 will be 36 students and 32 students are expected to continue to the 2nd year. Courses will be run as two sections of 18 students. If faculty are not available then the College will run one concentration only, as described in the proposal.
 - k. Comment about concerns that the program is complex with full-time, part-time, 3 concentrations, and lack of funding for new faculty to begin the program
6. Review of new proposed revision to Policy 12-12, **Graduate Writing Assessment Requirement (GWAR)** – (Second Reading) (Time Certain: 3:00) Kerry Johnson and Lori Brown
- a. Acronym disambiguation. UWC and UWAAC. UWR may be a typo. University Writing Committee would be a new committee, established to review WI courses and create the required writing modules. University Writing Center will help to develop these modules.



-
- b. Need to revise the proposal document so that it correctly states the writing requirement is two courses, not three.
 - c. Need clarification of leadership roles. Should there be a University Writing Committee chair and a Writing Across the Curriculum Director or should this be the same position? The UWC chair will review courses and review exceptions for Writing courses from transfer courses. WAC Director coordinates the WAC curriculum to implement the new policy. This could be one position. An appointed Director may be ex officio in the University Writing Committee with an elected Chair of the University Writing Committee. GWAR Committee has chosen not to make this distinction
 - d. The Writing Across the Curriculum Director will have the responsibility of assigning students to tutoring through the University Writing Center
 - e. Comment that the process to submit a proposal for a Writing Intensive course needs to be clarified. This can be a guide separate from the policy
 - f. Question of will GWAR-C be disbanded and superseded by University Writing Committee. Creating the writing modules will be a significant effort undertaken by a committee, potentially the University Writing Committee
 - g. Department responsibilities need to be clarified. Writing Intensive courses can be in a different department and there may be a list of courses from other department that can be referred to fulfill the WI requirement.
 - h. Second reading to be continued at next meeting
7. Adjournment time 3:53

Next meeting: September 25th, 2024