



**California State University, Long Beach
Curriculum and Educational Policies Council**

Agenda – AY2024-25 – Meeting 1
Wednesday, August 28th, 2024, 2:00-4:00 PM
Zoom: <https://csulb.zoom.us/j/87893439081>
Meeting ID: 878 9343 9081

Attendees: Craig Macaulay, Jeff Bentley, Chloe Pascual, Henry O'Lawrence, Danny Paskin, Christine Scott-Hayward, Amanda Fisher, Kirsten Sumpter, Pei-Fang Hung, Chris Swarat, Robert Moushon, Dennis Laurie, Jermie Arnold, Donna Green, Michael Eisenstadt, Itxaso Rodriguez, Hailu Xu, Judy Prince, Kelly Leah Stewart, Praveen Shankar, Seung-hoon Jeong, Tanya Piloyan, Michael Eisenstadt, Babette Benken, Mimi Nakajima, Tiffanye Vargas, Jennifer Asenas, Kerry Johnson, Lori Brown

1. Approval of the agenda- Approved
2. Approval of minutes from May 8th, 2024 Organizational Meeting- Minutes approved as amended (Sorry to Craig Macaulay.)
3. Approval of minutes from May 8th, 2024 Regular Meeting-Approved
4. Introductions
5. Announcements-
 - a. We will have an in-person meeting in October. There was a suggestion that perhaps we could make the in-person meeting shorter than the usual 2 hours.
 - b. We may have more guests at meetings, and we are being asked to think of people in our colleges who are relevant to a proposal, and ask them to participate.
 - c. Reminder, if you abstain, that doesn't count toward vote totals. (Re: a vote that had 7 yes, 9 abstentions, 0 no votes. That means it passed unanimously.)
6. Review of CEPC charge and accomplishments last year.
 - a. <https://www.csulb.edu/academic-senate/curriculum-and-educational-policies-council-cepc>
 - b. We work best when we send in comments ahead of time. So please do.
 - c. Final committee on some matters
 - d. 5 sub-committees.



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- e. Questions about honors policies: <https://www.csulb.edu/academic-senate/honors-for-undergraduate-students-1>
7. Election of CEPC Liaisons to other committees
 - a. Academic Appeals Committee (AAC) Pei-Fang Hung
 - b. General Education Governing Committee (GEGC) Danny Paskin
 - c. Graduation Writing Assessment Requirement Committee (GWAR) – Henry O’Lawrence
 - d. Grade Appeals Committee (GAC) Pei-Fang Hung
 - e. International Education Committee (IEC) Seung-Hoon Jeong
 - f. Academic Senate (AS) – Danny Paskin
 8. Consent Calendar of AY2023-24 Annual Reports from our reporting committees. Pushed to next meeting.
 - a. Academic Appeals Committee (AAC)
 - b. General Education Governing Committee (GEGC)
 - c. Graduation Writing Assessment Requirement Committee (GWAR)
 - d. Grade Appeals Committee (GAC)
 - e. International Education Committee (IEC)
 9. Proposed discontinuance of the **Bachelor of Science in Athletic Training** - (First Reading) (Time Certain: 2:45pm)
 - a. 7 years ago the accreditation agency required program elevation to masters. All students that were in the BS program have now graduated.
 - b. First reading waived.
 - c. Approved.
 10. Two proposed discontinuances from the Department of Communication Studies - (First Reading) (Time Certain: 3:00pm) Jennifer Asenas
 - a. Proposed discontinuance of the **Option in Interpersonal and Organizational Communication** for the Bachelor of Arts in in Communication Studies
 - b. Proposed discontinuance of the **Option in Communication, Culture, and Public Affairs** for the Bachelor of Arts in in Communication Studies
 - c. Few students choose these options. All of these classes will still be offered for general Comm Studies major.



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- d. Teach-out plan: all of the courses will still be on the books. It may not show up on transcript. Students currently in these options will still have these options. Should be done in 2 years.
 - e. First reading waived for both.
 - f. 16 in favor, 0 opposed. Both discontinuances pass.
11. General questions about CEPC:
- a. Please explain first vs 2nd reading. A) Proposals come in and they are automatically in 1st reading, which gives us a chance to ask questions, ask for further documentation. Then the second meeting we discuss further and vote. Sometimes 2nd reading takes more than one meeting. We sometimes waive a first reading when the issue is very straightforward and we don't need any additional info.
 - b. Do we ever not approve a discontinuance? A) Not often, but they can be contentious, such as if more than one department is affected, or there are any issues with students in the degree or program in question.
12. Review of new proposed revision to Policy 12-12, **Graduate Writing Assessment Requirement (GWAR)** – (Second Reading) (Time Certain: 3:15pm) Lori Brown and Kerry Johnson
- a. GPE. We have a course-based GWAR, but we have a pathway that uses the GWAR exam to place students in those courses. After pandemic, CO office said we can't give placement exams that students have to pay for, or that give them additional units that do not count toward the degree. Also, we can't use a test to fulfill GWAR.
 - b. Richard Marcus in International Studies conducted a look at all syllabi on campus. In 2019, he included writing. Found that our campus was "woefully lacking" in writing across our campus.
 - c. CO require that GPE needs to be replaced with writing practice.
 - d. Proposed policy over the following year was to bridge gap in writing by keeping in place Lower Division writing GE course. Would have been 4 courses across their degree, with additional writing requirements in courses that already existed.
 - e. Motion to substitute the original document from GWARC with document version from CEPC on May 8, 2024. (In other words, to move forward from where we left off last May, rather than start over.)
 - f. Review the clean version that Jeff will post over the next week, and send any proposed changes to Jeff. Pick up at §2.3. You can propose amendments for prior sections if you have them. Eventually we will go through ad seriatim.



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- g. There were 4 courses in the original proposal. Last year we voted to reduce it down to 2. There was a proposal to raise the course cap, but that did not pass.
 - h. Comments that this is very important across the board and especially in CBA.
 - i. Comment that every department is able to add more requirements if they choose. What we are looking at is the baseline requirements across the University.
 - j. Comment: the functional changes so far put us right where we are currently, but without the WPE.
13. Adjournment: 3:50pm

Next meeting: September 11th, 2024