

# 2023-2024 Evaluation for Reappointment, Tenure, and/or Promotion

## Department Chair’s Review (optional)

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| **EMPLOYEE’S NAME** | \*\*Click to enter Employee Name |

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| --- | --- |
| **DEPARTMENT** | \*\*Click to enter Department Name |

**THE EMPLOYEE UNDER REVIEW IS TO BE CONSIDERED FOR THE FOLLOWING ACTION(S):**

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| Check All That Apply:  |
|  ☐ Reappointment  ☐ Tenure ☐ Early Tenure                |
|   ☐ Promotion  ☐ Early Promotion    |

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| --- |
| Select Promotion Rank:   |
| ☐ Associate Professor / Associate Librarian / Student Services Professional - AR II  |
| ☐ Professor / Librarian / Student Services Professional – AR III  |

**The employee will be evaluated by the DEPARTMENT CHAIR in the following areas:**

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| 1. **TEACHING EFFECTIVENESS Due to COVID-19, Spring 2020 SPOT summaries are not required for submission. Spring 2020 SPOT summaries may not be considered in an evaluation unless a candidate explicitly chooses to include the SPOT summaries in their materials.**
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| \*\*Click to enter text |

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| 1. **SCHOLARLY AND CREATIVE ACTIVITIES**
 |
| \*\*Click to enter text |

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| 1. **UNIVERSITY / COMMUNITY SERVICE**
 |
| \*\*Click to enter text |

**Provide any recommendations for areas of improvement and/or overall comments here:**

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| **AREAS TO BE IMPROVED** |
| \*\*Click to enter text |

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| **OVERALL COMMENTS** |
| Entering my text here. |

[ ]  **I, Department Chair** \*\*Click to enter full name, **certify I have completed this review on** \*\*Click to enter date.