

# STUDENT EMPLOYEE LEARNING PLAN

Name:

Date:

Supervisor Name:

JOB DESCRIPTION:

SKILLS I BRING:

SOFT SKILLS I WANT TO LEARN/IMPROVE:

CAREER READINESS COMPETENCIES:

Select 2-3 of the following Competencies as the focus for your learning objectives:

- Critical Thinking/ Problem Solving
- Career Management
- Leadership
- Professionalism/Work Ethic
- Oral/Written Communication
- Team Work/ Collaboration
- Digital Technology
- Global/Intercultural Fluency

	LEARNING OBJECTIVE #1
LEARNING OBJECTIVE: What do I want to learn?	
HOW: How am I going to learn it?	
MEASUREMENT: How will I know I learned it?	
TIMELINE: What date or date range when you this leaning objective completed by?	
SELF-EVALUATION: Did you accomplish this learning objective? Did not Accomplish Learning objective, Accomplished learning objective, Exceeded Learning objective.	
SUPERVISOR COMMENTS:	

	LEARNING OBJECTIVE #2
LEARNING OBJECTIVE: What do I want to learn?	
HOW: How am I going to learn it?	
MEASUREMENT: How will I know I learned it?	
TIMELINE: What date or date range when you this leaning objective completed by?	
SELF-EVALUATION: Did you accomplish this learning objective? Did not Accomplish Learning objective, Accomplished learning objective, Exceeded Learning objective.	
SUPERVISOR COMMENTS:	

	LEARNING OBJECTIVE #3
LEARNING OBJECTIVE: What do I want to learn?	
HOW: How am I going to learn it?	
MEASUREMENT: How will I know I learned it?	
TIMELINE: What date or date range when you this leaning objective completed by?	
SELF-EVALUATION: Did you accomplish this learning objective? Did not Accomplish Learning objective, Accomplished learning objective, Exceeded Learning objective.	
SUPERVISOR COMMENTS:	

INFORMATIONAL INTERVIEWS: Identify people whose career I want to learn more about and arrange a meeting. For guidance on how to conduct an informational interview, [visit the Career Development website](#).

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_ Date: \_\_\_\_\_

RESUME REVIEW: Update your resume and have it reviewed by your Supervisor or the Career Development Center

Reviewed By: \_\_\_\_\_ Date:

CAMPUS RESOURCES: Identify departments, centers, and/or staff that you plan to visit to benefit my student experience.

Resource: \_\_\_\_\_ Date:

Resource: \_\_\_\_\_ Date:

REFLECTION: Take time to reflect on your employment experience in Big Interview. (Assignment Code: 67ca7d)

[How to Complete an Assignment in Big Interview](#) - YouTube video

Date (End of Fall Semester):

Date (End of Spring Semester):