



## PROGRAM ADMISSION AND GRADUATION REQUIREMENTS

### BS-HCA Program Admission Requirements

• Minimum of 13-14 semester units or the equivalent in prerequisite preparatory courses for the major: ACCT 201, ECON 101 or ECON 300, HDEV 190, SOC 170 or PSY 110 or STAT 108 and BIOL 205 (or higher) A minimum grade of "C" required for each prerequisite course.

• Overall grade point average (GPA) of at least 2.5 is required for entrance into the HCA Program.

• Computer proficiency in word processing, spreadsheet, database and presentation software is expected.

### Graduation Requirements for the B.S. in Health Care Administration

• Complete the University requirements for General Education.

• Complete the prerequisite courses.

• Complete the major core course requirements and a minimum of 9 additional elective units.

• Each major (HCA) course must be completed with a grade of "C" or better. A course in which a grade lower than a "C" is received must be retaken and successfully completed prior to enrolling in any course for which it is a prerequisite.

• A student receiving a grade lower than a "C" may proceed with other courses for which it is not a prerequisite with approval of the Undergraduate Advisor.

• Complete a minimum of 120 semester units.

• Successfully complete the University's Graduate Writing Assessment Requirement (GWAR).

## APPLICATION PROCESS & FILING PERIODS

### Application Process

Apply to California State University Long Beach at <https://www2.calstate.edu/apply>

and send official transcripts to:  
Enrollment Services  
California State University Long Beach  
1250 Bellflower Blvd.  
Long Beach 90840

### Application Filing Periods

Fall Semester Oct 1 - Nov 30

Spring Semester Aug 1 - Aug 31 (Transfer students only)

### International Student Admission Requirements

Students with transcripts from foreign colleges or universities must have those transcripts evaluated by the Center for International Education.

For more information call 562.985.5476



BS in HCA website

California State University Long Beach  
1250 Bellflower Blvd. Long Beach CA 90840  
Phone: 562.985.5694 | Email: [hca@csulb.edu](mailto:hca@csulb.edu)  
Website: [www.csulb.edu/hca](http://www.csulb.edu/hca)

BACHELOR OF SCIENCE IN

# Health Care Administration





## BACHELOR OF SCIENCE IN HEALTH CARE ADMINISTRATION (BSHCA)

California State University Long Beach offers a comprehensive, convenient and affordable program of undergraduate study in the dynamic field of health care administration. Health care administration students learn about the business side of health care. Graduates work as analysts, human resources, specialists, customer service and marketing representatives, project managers, program assistants and information specialists.

California State University Long Beach Health Care Administration Program alumni hold jobs in various health care organizations, both public and private, including hospitals, managed care organizations, medical offices, long-term care facilities, health insurance companies, ancillary providers, and government or community service agencies. They often work closely with physicians, nurses, pharmacists and other clinical personnel to support the delivery of health care services to a diverse population.

The CSULB Health Care Administration Program has achieved full-certified undergraduate membership from the Association of University Programs in Health Administration (AUPHA) since 2001. The curriculum features core courses in essential functions of management in health care settings. The courses are offered in a variety of time and mode of delivery including face to face, hybrid and online to accommodate adult learners.

## BACHELOR OF SCIENCE PROGRAM COURSES

### Required Courses

HSC 150 Medical Terminology  
HCA 300 The Health Care System  
HCA 312 Health Personnel Management  
HCA 340 Legal Aspects of Health Administration  
HCA 341 Financial Management of HC Institutions  
HCA 353 Marketing for Health Organizations  
HCA 410 Health Management & Organization  
HCA 416 Management & Information Systems  
HCA 428 Population Health Management for HC Administrators  
HCA 450 Quality Assurance in Health Services  
HCA 465 Analysis & Evaluation of HC Services  
HCA 468 Principles of Risk Mgmt and Patient Safety  
HCA 480 Internship in HC Administration  
HCA 481 Internship & Careers Development in HCA

### Three from the following elective courses

HCA 320 Operations Management in Health Administration  
HCA 417 Technology, Ethics and Society  
HCA 422 Global Issues in Health Services  
HCA 432 Leadership in Health Care  
HCA 438 Perspectives on LTC Across the Lifespan  
HCA 451 Economics of Health  
HCA 452 Medical Group Practice Management  
HCA 457 Working Around the World  
HCA 470 Latinas/Latinos: Health Status and Health Care Access

### CERTIFICATE in HCA

Students enrolled in another undergraduate program at CSULB may earn a certificate in Health Care Administration. Total number of units required for the certificate is 12. Students will take the following 4 courses: HCA 300 The Health Care System, HCA 312 Health Personnel Management, HCA 410 Health Management & Organization, and HCA 450 Quality Assurance in Health Services.

The Department also offers opportunities to our undergraduate students to take study abroad courses and/ or to get a minor in one of COB's business programs - such as finance, information systems, human resource management, and marketing, without delaying their graduation and time to complete their degree. Obtaining experiences abroad and/ or this minor help our students to gain additional expertise and employable skills to be more competitive in the job search and/or promotion.

## PEOPLE IN HEALTH CARE ADMINISTRATION

### Faculty

The CSULB Health Care Administration faculty consists of core full time faculty (with PhD in Health Service Administration, Health Policy and Management, Economics, Educational Psychology, Organizational Psychology, Industrial Engineering, Policy Analysis, and Workforce Education and Development) and lecturers whom many of them are practitioners with executive level experience in their subject areas.

### HCA Advisory Board

A distinguished panel of executives from leading Southern California health care organizations serves as mentors and advisors to the Health Care Administration Program.

### Internship Preceptors

To provide meaningful internship experience to students, the Department works collaboratively with vast networks of health-related facilities. Their senior level managers serve as field site internship preceptors.

### Health Care Administration Student Forum

The HCA Student Forum (HCASF) is a campus-wide recognized student organization. HCASF provides a vehicle for constructive student involvement, recognition, and representation in the profession of Health Care Administration.

### Upsilon Phi Delta

The CSULB Upsilon Phi Delta (UPD) Honor Society is an official UPD chapter member of the Association of University Programs in Health Administration (AUPHA). The UPD is a national honor society that recognizes both undergraduate and graduate academic excellence in the field of health care administration.

### HCA Alumni Network

The CSULB Health Care Administration Alumni Network (HCAAN) is an alumni networking organization led by a diverse group of alumni, representing both the BS and MS degree programs in Health Care Administration at CSULB. The HCAAN provides services to students, alumni, and industry professionals as efforts to strengthen and unite the HCA community.

