CALIFORNIA STATE UNIVERSITY LONG BEACH | Office of Faculty Affairs

QUICK REFERENCE GUIDE: ACCESS TO FACULTY COMPENSATION HISTORY



Step 1	Log in at https://myapplications.microsoft.com/ using your CSULB username and password to access CSULB Self Service Apps.
Step 2	Click on the Employee Center chiclet.
Step 3	Click on the Personal Information Home link.
	Employee Center
	View Paycheck Click here to be redirected to the State Controller's Office paycheck viewing website. Benefits Home Leave Balance
Step 4	Click on the CSULB Job History link.
	Favorites Main Menu + >> LB HR Custom Functionality +>> Self Service + >> Emp ORACLE Personal Information Home
	Personal Information Home Review and edit your name, address, phone numbers, email, and emergency contact information on one page. Phone Numbers Review and edit your name, business, mobile or other business, mobile or other Personal Information Summary Phone Numbers
	Emergency Contacts Contact Information Review and edit your Review and edit your home, emergency contacts. mailing, and email addresses. Emergency Contacts Home/Mailing Addresses Email Addresses Email Addresses
	View Paycheck Education & Licenses Click here to be redirected to the State Review your degree information, Controller's Office paycheck viewing website. school attended, and graduation
	Job History Honors and Awards Review your CSULB Job History Honors and Awards CSULB Job History Add or review information about your honors and Awards. Honors and Awards Honors and Awards

Step 5	Click on the job title link of the faculty position you want to access compensation history for.
-	Favorites Main Menu HR Custom Functionality Self Service HR Launch Page Self Service Job History
	ORACLE'
	Compensation History
	Select Job Title
	Job Information Job Title Department EOP Faculty EOP 100 Instruction
Step 6	View Compensation History Salary Grade and Grade Description.
	Favorites Main Menu HR Launch Page Self Service Job History
	ORACLE'
	Compensation History
	From 01/01/1900 To View Another Date Range
	Employee Job Information
	Employee ID: Department: EOP 100 Instruction
	Job Title: EOP Faculty Payroll Status: Image: Comparison of the status
	Salary History
	Effective Date Action Reason Salary Grade Descr Rate Used Frequency FTE Units Compensation Frequency Job Title Department
	Concur Job 2 A 0.133333 EOP Faculty EOP 100
	Personal Information Home Return to Select Job Title Page

Note:

- Inquiries related to the content of your compensation history can be directed to your Associate Dean.
- Technical issues with CSULB Self Service (i.e., access, navigation) can be directed to <u>helpdesk@csulb.edu</u>, contact 562.985.4959 or <u>submit a support ticket</u>.