**Minutes of the University Library Committee (ULC)  
Friday – September 2, 2011  
LA 5 Room 246  
11:00 AM – 12:00 PM**

**Members**: Maira (Nelly) Goswitz, Khue Duong, Arlene Lazarowitz, Trini Lewis, Jeremy Redman, Grace Reynolds-Fisher, Sandie Reed, Nhora Serrano, Kim Tabari, Dessie Underwood, Yuan (Judy) Yin

**Members Present**: Maria Goswitz, Arlene Lazarowitz, Trini Lewis, Grace Reynolds-Fisher, Nhora Serrano, Dessie Underwood

**Members Absent**: Khue Duong, Jeremy Redman, Kim Tabari,Yuan (Judy) Yin

**Call to Order:** Arlene Lazarowitz,convening Chair called the meeting to order at approximately 11:05 AM and Trini Lewis recorded the minutes. A quorum was present and the meeting was convened.

1. **Elections and Introductions**

* Arlene Lazarowitz was the convening Chair and opened the meeting. A. Lazarowitz also read the Charge of the ULC and reviewed the Minutes from the last meeting dated April 8, 2011.
* Arlene Lazarowitz requested nominations for the Chair position. Arlene Lazarowitz and Trini Lewis put forth their self-nominations. Arlene Lazarowitz withdrew her nomination and Trini Lewis was elected Chair of the ULC. All present ULC members introduced themselves and discussed their topic preferences for agenda items for the next meeting.
* Grace Reynolds-Fisher was elected as the Secretary for future ULC meetings.

1. **Agenda Items, Date and Time for October Meeting**

* Plagiarism was discussed as an important continuing agenda item and suggested as a

topic for the next ULC meeting in October. Dessi Underwood suggested David Katz as a possible speaker and Maria Goswitz suggested Eileen Bosch. New ULC members, Nhora Serrano, Maria Goswitz, Trini Lewis, and Dessie Underwood would also like a library tour.

* Trini Lewis will contact Eileen Bosch and David Katz to address University resources

and policies regarding plagiarism. Trini Lewis will also contact Mary Walker in theAcademic Senate office to ensure that ULC Minutes and Agendas are posted on Beachboard for access by ULC members and interested University members. Trini Lewis will also schedule the library tour for the remaining part of the October ULC meeting.

* The first Thursday of the month at 4:00 PM was selected as the ULC meeting day and time. The University Library conference room on the 5th floor was suggested as the meeting place. The next pre-scheduled meeting for the ULC is October 6, 2011, Thursday at 4:00 PM. Trini Lewis will arrange for the meeting room and notify all ULC members, as well as send 9/2/11 minutes.

Meeting was adjourned at approximately 12:00 PM. The above minutes were approved via email on 9/20/2011 by a majority of the members.

Respectfully submitted,  
Trini Lewis