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**CALIFORNIA STATE UNIVERSITY, LONG BEACH**

**UNIVERSITY LIBRARY**

**CONSTITUTION OF THE UNIVERSITY LIBRARY FACULTY**

- Approved by the Faculty: June 28, 1995
- Revised by the Faculty: May 3, 1996
- Revised by the Faculty: December 6, 1999
- Amended by the Faculty Council: October 3, 2012
- Revised by the Faculty Council Officers: March 12, 2013
- Revised by the Faculty Council: May 20, 2013
- Approved by the Faculty Council: July 1, 2013
- Approved by the Dean of the University Library: July 24, 2013
- Revised by AVP Harbinger Aug 12, 2013
- Approved by the Faculty Council (with revisions): Sep 16, 2013
- Approved by Office of Academic Affairs: Feb. 18, 2014

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**Preamble**

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61 We, the faculty of the University Library, California State University, Long Beach, adopt this  
62 Constitution in order to promote through effective, equitable, and harmonious internal  
63 governance, an environment conducive to the achievement of academic excellence, academic  
64 freedom, and diversity, and to fulfill our professional rights, responsibilities, duties, and  
65 privileges.

66 **1.0 Name and Membership**

67

68 **1.1** The name of this body shall be the University Library Faculty Council  
69 (hereafter called the Faculty Council) of the California State University, Long  
70 Beach University Library (hereafter called the Library).

71

72 **1.2** Membership in this Faculty Council shall consist of Library faculty as defined  
73 by the Collective Bargaining Agreement (Section 2.13 (i)); the Dean and Associate  
74 Dean shall be ex-officio members.

75

76 **1.3** Membership in this Faculty Council shall not lapse because of approved leave  
77 of absence or emeritus/emerita status.

78

79 **1.4** Except as excluded by University policy, voting rights in this Faculty Council  
80 are extended to: a) tenured and tenure-track Library faculty at the time of a  
81 vote, and b) temporary Library faculty with at least a half-time appointment at  
82 the time of a vote. Voting rights are not extended to the Dean or the Associate  
83 Dean.

84

85

86 **2.0 Rights and Responsibilities of the Faculty Council**

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88 **2.1** The Faculty Council works in consultation with the Dean of the University  
89 Library or designee(s) regarding academic issues (e.g. reference, instruction,  
90 research and scholarly creative activities, collection development and  
91 management).

92

93 **2.2** The Faculty Council seeks guidance from the Dean of the University Library or  
94 designee(s) on initiating, planning, developing, implementing, and evaluating  
95 programs, policies, procedures, and other College functions in accordance with  
96 the regular consultative procedures of the University.

97

98 **2.3** The Faculty Council shall establish faculty committees and dissolve faculty  
99 committees not required by the University; and shall define the scope and duties  
100 of its committees.

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102 **2.4** The Faculty Council shall be the interpreters of this Constitution.

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**3.0 Faculty Council Officers**

**3.1** Faculty Council Officers are the Chair, Vice Chair, and Secretary, and shall be elected for two-year terms.

**3.2** The Chair and Vice Chair shall be tenured, and members of the Faculty Council. The Secretary shall be a voting member of the Faculty Council.

**4.0 Adoption and Amendment of this Constitution**

**4.1** This Constitution shall become effective when it has been ratified by a majority vote (ballot) of the Faculty Council and has been approved by the Dean of the University Library and by the Provost.

**4.2** Amendment(s) to the Constitution may be proposed by petition of at least twenty percent of the Faculty Council.

*4.2.1* The proposed amendment(s) shall be distributed in writing to Faculty Council members. A meeting of the Faculty Council shall be called for discussion of these proposals at least seven calendar days, but no later than thirty calendar days after the distribution of the proposed amendment(s). This meeting could be part of a regularly scheduled Faculty Council meeting.

*4.2.2* Amendment(s) to the Constitution shall become effective upon receipt of a favorable vote (confidential ballot) of a majority of the Faculty Council and upon approval by the Dean of the University Library and by the Provost.