BEACHCONNECT   # Scheduling an Advising Appointment
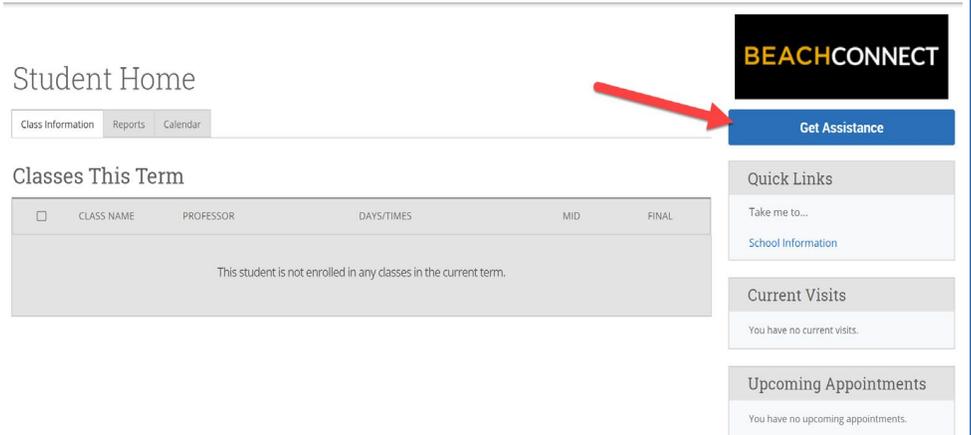
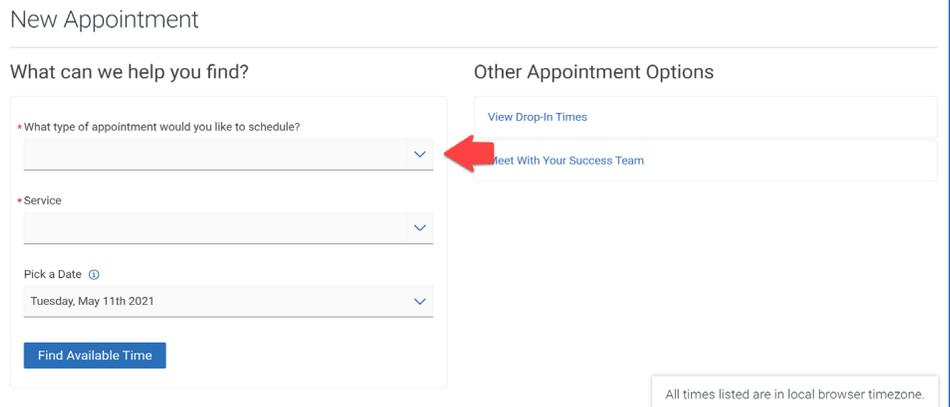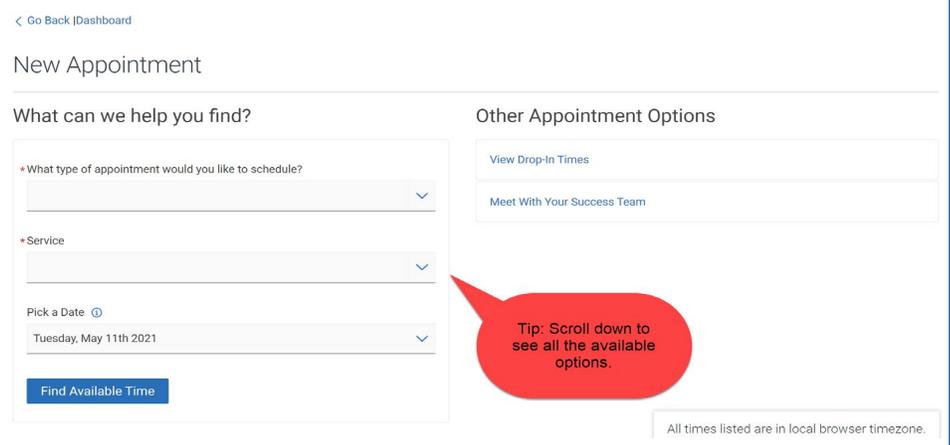|	
1) **LOG IN** Log in using Single Sign-On **https://sso.csulb.edu** Use your **email** and **Beach password** (same as used for MyCSULB/BeachBoard). **Click on the BEACH CONNECT button.**	**BEACHCONNECT**
2) **GET ASSISTANCE** On the far right side, click the **"Get Assistance"** Button to schedule an advising appointment.	Student Home Class Information Reports Calendar **BEACHCONNECT** **Get Assistance** Classes This Term ☐ CLASS NAME PROFESSOR DAYS/TIMES MID FINAL This student is not enrolled in any classes in the current term. Quick Links Take me to... School Information Current Visits You have no current visits. Upcoming Appointments You have no upcoming appointments.
3) **CHOOSE TYPE** From the drop down menu **choose the type of appointment you would like to schedule.** For an advising appointment with us, choose: • **Academic Advising**	New Appointment What can we help you find? Other Appointment Options *What type of appointment would you like to schedule? View Drop-In Times ⌄ Meet With Your Success Team *Service ⌄ Pick a Date ⓘ Tuesday, May 11th 2021 ⌄ Find Available Time All times listed are in local browser timezone.
4) **SELECT SERVICE** **Choose the reason for your appointment.** Scroll down to see options. Select. Click **Find Available Time.**	‹ Go Back |Dashboard New Appointment What can we help you find? Other Appointment Options *What type of appointment would you like to schedule? View Drop-In Times ⌄ Meet With Your Success Team *Service ⌄ Pick a Date ⓘ Tip: Scroll down to see all the available options. Tuesday, May 11th 2021 ⌄ Find Available Time All times listed are in local browser timezone.

5)

CHOOSE A MEETING TYPE.

Scroll down and **select how you want to meet with an Advisor.**

You can choose **In Person, Online, or Phone**.

University Center for Undergraduate Advising (SSC-140)

This is the advising center for undeclared students, student exploring and/or changing on probation or seeking reinstatement. If you are in a pre-major or declared please sele for the appropriate college.

Drop-in Times Available

TK 2 People

9:00 - 9:30 AM | 9:30 - 10:00 AM | 10:00 - 10:30 AM | 10:30 - 11:00 AM | 11:00 - 11:30 AM
12:00 - 12:30 PM | 12:30 - 1:00 PM | 1:00 - 1:30 PM | 1:30 - 2:00 PM | 2:00 - 2:30 PM
3:00 - 3:30 PM | 3:30 - 4:00 PM | 4:00 - 4:30 PM

Don't see anything that works for you?

View Drop-in Times

Staff
Search by name

How would you like to meet?
Search by name

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6)

CHOOSE A LOCATION

Select your advising center by clicking on the appropriate Location.

For Liberal Studies Academic Advising, select the **College of Education - Liberal Studies Advising (EED-67)**

What type of appointment would you like to schedule?
○ Academic Advising

Service
○ Academic Challenges

Pick a Date

May 2021

3 Locations

< Tue, May 11th >

COB Center for Student Success - Advising (COB-100)

This advising center for pre- business majors and declared business majors. Student who wish to switch to business should fill out the Change of Major form before making an appointment.

1 Person

No availability for this day

The descriptions tells you who this location serves. Please select the right location for your major.

College of Liberal Arts Advising Center - ATLAS

This is the advising center for College of Liberal Arts Pre-Majors. If you are in a declared major major please contact your faculty advisor directly.

Drop-in Times Available

1 Person

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7)

SELECT A DAY AND TIME

Choose the day and time that fits with your schedule. If none of the available times work for you, refer to the Department of Liberal Studies Website for drop-in advising or email us at Ced-LibSt@csulb.edu.

Days and times are listed up to two weeks in advance, at most.

College of Liberal Arts Advising Center - ATLAS

This is the advising center for College of Liberal Arts Pre-Majors. If you are in a declared major major please contact your faculty advisor directly.

View Drop-in Times

Thu, May 13th

8:00 - 8:30 AM | 8:30 - 9:00 AM | 9:00 - 9:30 AM | 9:30 - 10:00 AM | 10:00 - 10:30 AM | 10:30 - 11:00 AM
11:00 - 11:30 AM | 11:30 - 12:00 PM | 12:00 - 12:30 PM | 12:30 - 1:00 PM | 1:00 - 1:30 PM | 1:30 - 2:00 PM
2:00 - 2:30 PM | 2:30 - 3:00 PM | 3:00 - 3:30 PM

Show more

Fri, May 14th

8:00 - 8:30 AM | 8:30 - 9:00 AM | 9:00 - 9:30 AM | 9:30 - 10:00 AM | 10:00 - 10:30 AM | 10:30 - 11:00 AM
11:00 - 11:30 AM | 11:30 - 12:00 PM | 12:00 - 12:30 PM | 12:30 - 1:00 PM | 1:00 - 1:30 PM | 1:30 - 2:00 PM
2:00 - 2:30 PM | 2:30 - 3:00 PM | 3:00 - 3:30 PM

Show more

Mon, May 17th

8:00 - 8:30 AM | 8:30 - 9:00 AM | 9:00 - 9:30 AM | 9:30 - 10:0

All times listed are in local browser timezone.

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8)

CONFIRM

Review the **Appointment Details** and select the method you wish to receive your reminder: email or text.

Provide a few **brief notes** about what you'd like to discuss with your advisor in the comment box. This helps with preparation for your advising appointment.

Review Appointment Details and Confirm