

California State University, Long Beach Research Foundation

Memorandum

2022 RESEARCH FOUNDATION HOLIDAY SCHEDULE

August 23, 2021

Code: HR-22-01

To: Research Foundation Employees
Project Directors

From: Stephanie Moreno
Director of Human Resources

Subject: CSULB Research Foundation 2022 Observed Holiday Schedule

The following is a list of CSULB Research Foundation observed holidays for the 2022 year:

| | |
|-----------------------------------|--|
| Martin Luther King, Jr. Day | Monday, January 17, 2022 |
| Cesar Chavez Day | Thursday, March 31, 2022 |
| Memorial Day | Monday, May 30, 2022 |
| Independence Day | Monday, July 4, 2022 |
| Labor Day | Monday, September 5, 2022 |
| Veterans Day | Friday, November 11, 2022 |
| Thanksgiving Day | Thursday, November 24, 2022 |
| Friday Following Thanksgiving Day | **See Note Below |
| Winter/New Year's Break (6 days) | Monday, December 26, 2022 (Observed) through Monday, January 2, 2023 <u>Return to work Tuesday, January 3, 2023</u> |

** Note: The Friday following Thanksgiving Day is an **unpaid** campus closure day. Employees must use their accrued vacation or OPA time for this day or, if none available, take the day without pay.

Please contact the Research Foundation HR Department if you have any questions.