

# STAFF COUNCIL GENERAL MEETING MINUTES FEBRUARY 2021

FRIDAY, FEBRUARY 12, 2021 VIA ZOOM

**Meeting called to order at 8:35 a.m. by Chair Kristin Bonetati**

Approval of February 2021 Staff Council General Meeting Agenda

- Motion to approve: Kerry McDaid
- Second: Deborah Guilbeau
- All approve

Approval of January 2021 Staff Council General Meeting Minutes

- Motion to approve: Ann Kinsey
- Second: Vinny Savastano
- All approve

**Chair's Report Kristin Bonetati:**

- Welcome All! Thank you for joining us!
- Representatives serve as the liaison between Staff Council and your area.
- It is crucial that all areas receive important announcements regarding campus events, policy changes, staff development, and committee information.
- We'll be sending out nomination forms to Staff Council to fill it out if you haven't already done so.

**Vice Chair's Report Ann Kinsey:**

- No report

**Secretary's Report Joseph Phillips:**

- not present: no report

**Treasurer's Report Caroline Sinay Gudiel:**

- Our Sees Fall 2020 Fundraiser check has deposited! Thank you all for your support! We have a total balance of \$1,734.33.

### **Representatives at Large Report Vinny Savastano & Alessandro Russo:**

-Membership update: nomination forms for Staff Council Representatives are being sent out via email. Nomination forms can also be requested by emailing us on the Staff Council Executive Board.

### **8:45 a.m. Time Certain: CSULB President Jane Conoley**

- We anticipate that we will run out of vaccination doses this week or next week at CSULB. At this current time, we do not know when more vaccines will arrive but we're working on it. Scott Apel, will have more updates on our campus vaccination efforts during his presentation. Also, I wanted to share with you all that I have received my COVID vaccine through the City of Long Beach.

-We're waiting for more CARES. We anticipate around \$61 million that will go to student grants.

-Anticipate no furloughs or layoff for this year

-Participating on committees is important! Please consider volunteering on the Provost Search Committee.

-Committees are working on repopulation plans; we hope 30-50 percent in person instruction but that depends on the current COVID statistics.

-Makisha Glover-Hill question: how have you determined repopulation plans and who will be considered for in-person classes? President Conoley: I do not directly sit on this committee but I believe labs, clinical classes that are difficult to replicate online, will be prioritized for these in-person classes. More information will be available soon.

-Jay Grosflam question in chat: Hello, on another subject. Is the new HHS building going on as planned? President Conoley: Yes, we're still planning on opening but no, we do not have funds just yet; however, we're hopeful of future funds.

-Kerry McDaid question in chat: Are we still working towards staff being back on person by August? President Conoley: This varies tremendously; however, we're looking at policy for equitable, flexible work plan for staff members. We are working on it.

-Nancy Torres: There is a subcommittee on employee repopulation; we'll be meeting soon to discuss repopulation plans.

-Makisha Glover-Hill question: How are you looking at office spacing in this new environment, especially for close interactions with campus community members?  
President Conoley: We've purchased plexiglass and we're continuing to work on plans for physical barriers, masks, PPE...etc. Additionally, if anyone has questions after this meeting, I am always open to answering additional questions via email.

-Luan Tinoco in chat: Can you give us an update on Athletics? Will we be able to go to a Baseball game this season? Jeff Scott: The schedule is out; however, we are not expecting fans at events, but we are selling out cutouts you see at these events, and we'll also be doing zoom events for Athletics. Thank you.

### **9:00 a.m. Time Certain: AVP Scott Apel, Administration & Finance (Vaccine and Budget Presentation)**

- Budget Planning Presentation: Overview of Governor's January Budget, Statewide CSU Budget Timeline and Campus Impact
- This information is also available for review: <http://daf.csulb.edu/budgetcentral/>
- If you have further questions, please email me.
- ASM's are ordering plexiglass for areas
- Brief Vaccine Update: First supply of vaccine was a week ago, it's gone smoothly, and we're prioritizing essential workers on campus, those who physically work on campus, we offer shots to 65 years and older, and those with preexisting conditions who preregistered. We are not wasting shots so in the event that we have extra vaccinations for the day, we are calling campus members to see if they can come in on the day-of. We are emailing 1<sup>st</sup> and 2<sup>nd</sup> vaccination reservations to all employees when vaccinations are available. We have not forgotten you so please be patient as we wait for more doses.
- Communication piece will be emailed out today (2/12/2021) on updated vaccine information.
- More information on vaccine information: <https://www.csulb.edu/onebeach/reuniting-the-beach/vaccine-info>
- Luan Tinoco: Questions on vaccinations, please send to COVID-Vaccine@csulb.edu or call 5-1900
- Nancy Torres: We're not looking at staff reductions for this year. Additionally, this year, we have no plans for early-exit packages. Please email me if you have any additional questions.
- Susan Tsuji in chat: Will retirees be replaced? Is there a hiring freeze?
- Nancy Torres in chat: The campus currently is managing under a Hiring Chill not a freeze. We have continued to hire as needed. The replacement of a retiree or anyone who leaves, is an operational decision of the impacted department.

### **9:15 a.m. Time Certain: AVP Shariq Ahmed, ATS Updates**

- Excited to be here, thank you for having me!
- ATS, Academic Technology Services: Provide support to faculty, staff and students: faculty professionals development, instructional design support, ongoing workshops on tech and tools, Beachboard, Zoom, Beachmedia, Classroom technologies, software download (software depot), Horn Center
- Events and workshops for ATS: <https://www.csulb.edu/academic-technology-services/events-and-workshops>
- February 12 Virtual Conference Schedule and Information: <https://www.csulb.edu/academic-technology-services/instructional-design/leveraging-technology-the-online-campus-experience>

### **Ways and Means Committee Report Nicole Torres:**

- Caroline Sinay Gudiel: Spring Fundraiser! **Order by March 19**  
[https://www.yumraising.com/secure/csulbsc\\_spring\\_time\\_with\\_csulb\\_staff\\_council84/](https://www.yumraising.com/secure/csulbsc_spring_time_with_csulb_staff_council84/)

#### **Contact-Free**

Ship directly to your home or to loved ones

#### **20%\* Donation**

with every purchase to Staff Council

\*15% donation with gift card purchase

\*50% donation for every 3 or 4 oz box/egg purchases.

-Makes great gifts for Mother's Day, Easter, Commencement, Birthdays, etc! Please share this link with Staff, Friends, Family! Thank you for your support!

### **Staff Development Committee Report Susan Tsuji:**

- February 3<sup>rd</sup> sent out a survey to Staff trying to gauge Staff interests. We are extending survey access till Monday, Feb 15, so please participate!
- Staff Development Committee Survey: <https://tinyurl.com/1hg3pw7u>
- Please respond by Mon, Feb 15th and if you have additional questions, please email Susan.Tsuji@csulb.edu.

### **Bylaws and Policies Committee Report Charleen Rice:**

- Proposed changes to the bylaws will be presented at the March Staff Council General Meeting. Thank you.

### **Academic Senate Report Jessica Pandya:**

- Virtual Events: March 4: Impact of the Pandemic on Employees who are Carers (1-2:30)
- March 22: LFSA presentation on representation of Latinx Faculty, Staff, Administrators & students

### **Nominating Committee Report Ann Kinsey:**

- Provost Search Committee (1 Staff position available). We are accepting nominations through today, February 12, by 5:00 p.m. If you're interested in self-nominating or nominating someone, please email Ann Kinsey with a statement, and a picture (optional). We will be voting through survey monkey next week.
- We are currently seeking nominations for Staff Council Outstanding Staff nominations.
- Upcoming Academic Senate Staff Representative Nominations will be sent out in March. Please consider running.

### **Special Events Committee Report Christina Salvador/Kristin Bonetati:**

- No report

### **Announcements**

- Commencement 2021 updates with Brian Miles Garibay & Lauren Dragicevich: we have Commencement coming up and we will be presenting more information at the Staff Council General Meeting in March. Please join us!
- Chris Reese in chat: Commencement ceremony info is available at <https://www.csulb.edu/commencement/ceremony>.
- January 2021 employee of the month: Daniel Carlos, Career Development Center, Division of Student Affairs.
- February 2021 employee of the month: Kimberly Word, Educational Leadership, College of Education.
- Nominate Staff in your area who have done amazing! Please use Best of the Beach link to nominate: <https://sites.csulb.edu/staff-recognition/best-of-the-beach/index.html>

-March 8-12 Virtual grad fair at the Bookstore, additionally, in-person Commencement pictures (reservations only) are being held at the Bookstore. Bookstore grad page [Grad.ShopTheBeach.com](http://Grad.ShopTheBeach.com). More information and Virtual Grad Fair will be available soon!

**Adjournment 10:07 a.m.**

**Minutes Recorded by:**

**Caroline Sinay Gudiel, Staff Council Treasurer 2020/21**