

Credential Center

Evaluation Request

Education Specialist, Multiple and Single Subject Teaching Credentials



All CSULB credential candidates are required to open a file with the College of Education Credential Center, a Commission on Teacher Credentialing (CTC) approved program sponsor. To open your credential file and receive a credential evaluation, please complete all information requested below and submit with the necessary documents. You are responsible for notifying the Credential Center of any changes in your name, address, or email address.

Social Security #	Birthdate (MM/DD/YY)	Student ID #	Phone #
Last Name	First Name	Middle Name	Former Name(s)
Address	City	State	Zip Code
Primary Email	CSULB Email		

Gender:

- Female Male Non-Binary/Other Decline to State

Race/Ethnicity:

- American Indian or Alaskan Native Hispanic/Latino of any race Two or More Races
 Asian Native Hawaiian or Other Pacific Islander Decline to State
 Black or African American White

Check the program you are completing:

- ITEP MSCP Post-bac MSCP ESCP: Mild/Mod Mod/Sev
 ITEP UDCP: Mild/Mod Mod/Sev Post-bac UDCP: Mild/Mod Mod/Sev SSCP (specify subject area)
 ITEP UTEACH Post-bac UTEACH

BILA Authorization: (indicate language if applying for BILA student teaching)

- Asian (specify language) _____ Spanish

Indicate semester(s) and year(s) you plan to enroll in student teaching:

- Spring _____ (year) Fall _____ (year)

Items to submit:

- \$25 – Credit card receipt: <https://commerce.cashnet.com/csulbcdcredentials> (fee is non-refundable)
- Valid Certificate of Clearance or Emergency Permit – Printout from CTC website showing expiration date
- Basic Skills – Proof of satisfying Basic Skills (CBEST scores or official documentation of CTC approved alternative)
- Subject Matter Competence (provide one of the following):
 - Exam – Copy of official passing CSET scores
 - Program – Original verification letter if met at university other than CSULB
- Valid CPR – must cover infant, child and adult CPR www.csulb.edu/college-of-education/credential-center/general-requirements
- Bilingual Authorization – Copy of official passing CSET scores, if applicable
- RICA – ESCP & MSCP students ONLY; copy of official passing scores, if passed

I understand I must provide all documentation required for evaluation and recommendation of the credential, and that receipt of a credential evaluation does not guarantee admission to student teaching. I understand the \$25 fee is valid while I remain enrolled in the above-mentioned credential program and in good standing. I authorize the Credential Center at CSULB to release information regarding the status of my credential to the school districts and/or county offices of education for the purposes of my employment.

Signature _____ Date _____