

# CSULB Staff Council Meeting

## September 15, 2023



CALIFORNIA STATE UNIVERSITY  
**LONG BEACH**  
Staff Council

- Start time 8:32am
- Land acknowledgement
- Mission Statement
- POLL FOR QUORUM: approved
- Past Meeting Minutes: approved: Ann, Rico
- Agenda (amended; adding 8:45am guest Stacey Shack): approved: Kristin, Colleen

### Chair's Report- Alessandro Russo

- Happy to welcome all this new year! The Exec team is super excited. We hope you will participate in some way.
- Please share information from this meeting with your colleagues.
- We thank you for being here!

### Vice Chair's Report – Ann Kinsey

- Welcome New Member: Ashley Wade, BBS

### Treasurer – Julie Woods

- Current balances:
  - LB49R Fund N0202: \$1606
  - LBCMP Fund MT153: \$214

### Secretary – Laura Emery

- Staff Council is now on Teams! All Reps will be added to our “General” Staff Council Team, and if you expressed interest in a committee, you will be added to those as well. Please introduce yourself and utilize this channel to ask questions or post resources that benefit staff.
- Staff Council Roster- Please check the [Staff Council Membership](#) page and make sure your department's info is correct. Contact [Alessandro.Russo@csulb.edu](mailto:Alessandro.Russo@csulb.edu) if any changes are needed.

### Members-at-Large

No report

### Special Guests

- **Stacey Shack**
  - Staff Professional Dev fund: find it on [MyBeach](#) (now updated to remove travel ban restrictions as these were recently lifted by California government).
  - Up to \$1500 to support Prof Dev: training, conferences, workshops
  - You can apply once per fiscal year until funds last.
  - Discuss with your ASM first to determine eligibility and access to department funds.
  - Must be .5 employee to be eligible. Auxiliary Staff are not eligible.
  - Application is all on Docusign

- Question: Are there any conferences staff can go to? ARC <https://www.csuarc.org>, May 28, Palm Springs
  - So important that we use this fund so it will continue!
- **Mary Nguyen, BMAC**
  - Presenting Elbee and the [Hidden Disabilities](#) Sunflower
  - Merch is available for purchase in the bookstore.
  - Go Beach sign at campus entrance-- Elbee is holding the sunflower; has created a lot of buzz-- there is a QR code on it to explain what hidden disabilities are; people are having great conversations and spreading awareness.
  - Sunflower represents hidden disabilities, cognitive, chronic health conditions.
  - Started in the UK; Has been popping up around the US-- we are the first 4-yr institution to adopt it within our mascot.
  - A positive symbol that support students and encourages conversations.
  - Disability is the largest minority in the US; 1 out of 4 people have a hidden disability; hidden disabilities are not obvious, so it's not something we have learned to deal with. This campaign will help to bring awareness. Disabilities can be temporary or permanent and will affect most of us at some point in our life.
  - How to support?
    - Purchase some merch! Get an Ally pin;
    - Be aware of people who are wearing merch-- treat them like everyone else, but maybe ask them how they would like to be supported.
    - Have conversations -- share your story with others and how you have developed resilience and embrace it as part of who you are.
    - Ask yourself the question, "How can you support hidden disabilities?" Do you know people in your office who may need more intentional support?
  - We are at an important point in our history, due to pandemic - it highlighted a lot of issues; this goes along with issues related to racial equity and helped inform the movement towards ADA regulations -- so we must work together. We want CSULB to be a place where students will feel supported and welcome for all of their abilities.
  - Ally Ability Training Dates: Monday October 23rd 2:00 - 4:00 PM location: LA3 106, Wednesday October 25 11:30 AM - 1:30 PM location HC 121
- **Carol Sanchez, Benefits Manager**
  - Open enrollment starts Monday, Sept 18 -Oct 13. [See website for more info.](#)
    - Fair Sept 27, 11-1, Brotman Hall, in-person or online; please RSVP
    - QA Session on Sept 19.
    - PLEASE SEE SLIDESHOW for more details

## Special Reports

- N/A

## Staff Development -Susan Tsuji, Karla Reyes

- Staff Development Committee met on September 6; Karla Reyes and Susan Tsuji elected as Co-chairs.
- We're always open to additional ideas and members!
- Meeting 1X per month to discuss ideas
- We discussed ideas for the coming year including:
  - Tour ISPACE: September 27, 12-1pm, [SIGN UP HERE](#)
  - Tour new Alumni Center
  - Visit the Dining Hall in the dorms, maybe tour, maybe have lunch there.
  - Shark Lab Tour
  - Robotics Lab Visit
  - Library Retrieval System
  - Campus shuttle tour?
  - Tour of large permanent art installations on campus
- [Staff Council Staff Development web page](#)-- find resources here for training opportunities.

## Bylaws & Policies

- No report

## Membership

- See new members report above.

## Nominating

- Three staff openings available for Review Committees:
  - **AVP, ATS**; Laura Emery self-nominated; Vote= approved
  - **Provost Div of AA**; we will vote on this in the October meeting, so please consider it
  - **Dean of COE**: do not need to be from COE, there is already one staff member from COE, so you will be second ; we will vote in October meeting

## Ways and Means – Julie Woods

- Would like to do a fundraiser through GroupRaise to raise money for Spooktacular
  - We need to choose a restaurant - which one do you think would be best?
  - GroupRaise does all the promo materials.
  - Varies by business how much they donate back to us.
- Please join the Ways and Means Committee if you have any fundraising experience or would like to get some. Everyone is welcome.

## Special Events, Kristin Bonetati, Christina Salvador

- [Spooktacular! Oct. 27, 11:30-1, Nugget Patio](#)
  - Sept 21 Planning committee - everyone welcome!
  - Let us know if you want to be involved and we will add you to our Teams channel.
  - Contests! Pumpkin-carving, costumes (group and individual)
  - Bringing back department decorating contest! Sign up by Oct 13 to participate; small and large department categories; New! People's Choice Award-- will post a list of departments, all staff on campus can visit and vote + official judges on Friday morning to grant awards.

- Special Events Subcommittees:
  - Staff Day, Spooktacular, Cherishing Children

## Announcements

- Flash Sale at Beach Shops Sept 18<sup>th</sup> – Sept 23<sup>rd</sup>! 20% off hats!
- Nancy Torres Poblano <https://www.csulb.edu/sustainability/green-events-program>
  - Sustainability Champions Program. Join us and help us make the campus more sustainable!
- Ayesha Hopson-Birks-[Community Clinic for Counseling Program](#)-- accepting application for youth counseling sessions 6-17 year olds who need support; CSULB student interns provide counseling with faculty supervision; affordable resources.
- [OLLI Fall classes](#) start Oct 2; 85 to choose from!!
- [College of the Arts](#) has a lot going on!

Adjournment: 9:50am

Submitted by: Laura Emery, Staff Council Secretary