



**MULTIPLE SUBJECT  
CREDENTIAL INFORMATION**

Spring 2024

# PRESENTATION OVERVIEW

- CSULB Credential Center
- Preliminary Credential Evaluations
- End of semester tasks & Applying for your Credential
- University Interns
- Deadline to Apply
- Preliminary Multiple Subject Credential
- Clear Credential
- Adding Authorizations/Credentials
- FAQ
- Reminders and Resources

# CREDENTIAL CENTER



Work directly with the  
California Commission on  
Teacher Credentialing  
(CTC)



Credential Licensing office  
for all credentials on  
campus



Resource for current &  
updated credential  
information

CED-CREDENTIALS@CSULB.EDU

# PRELIMINARY CREDENTIAL EVALUATIONS

California State University, Long Beach  
 Credential Center, EED - 42  
 1250 Bellflower Boulevard  
 Long Beach, CA 90840-2201

www.csulb.edu/credential-center  
 ced-credentials@csulb.edu  
 (562) 985-4109  
7/21

## SB 2042 Preliminary Multiple Subject Credential Evaluation Includes English Learner Authorization (ELAM)

Elbee Shark  
 1250 Bellflower Blvd.  
 Long Beach, CA 90840  
 Email:

CSULB ID 00000000  
 Final Semester F23  
 Program Admit Date F20

**Bachelor's Degree:** 5/23/21 B.A. Liberal Studies CSU, Long Beach

<p><b>CTC Clearance</b>  <i>Document Title:</i> Cert of Clearance  <i>Expiration Date:</i> 5/1/25</p> <p><b>Basic Skills</b>  <i>Met by:</i> CBEST  <i>Date Passed:</i> 9/1/01</p> <p><b>CPR</b> <i>Met by:</i> Needs  <i>Expiration Date:</i></p> <p><b>US Constitution</b>  <i>Met by:</i> Exam</p>	<p><b>Subject Matter Competency</b>  <i>Met by:</i> Degree</p> <p><i>If met by other University Subject Matter Program:          Credential Center must have original Subject Matter          Verification letter from the following University on file.</i></p> <hr/> <p>CSET Subtest    CSET Expiration</p>
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**Coursework**

<i>Pre/Co Requisites:</i>	<i>Units/Grade:</i>	<i>Methods:</i>	<i>Units/Grade:</i>	<i>Student Teaching:</i>	<i>Units/Grade:</i>
EDSP 303	EDSP 350 3B	EDEL 442	3B		
EDEL 380	3A	EDEL 452	3A	EDEL 482	IP F23
EDEL 413	EDP301/KIN476/HSC411	EDEL 462	3A	EDEL 482	IP F23
EDEL 431	3A	EDEL 472	3A		
		SCED 475	3A		

<p><b>RICA</b> <i>(Candidate must provide official PDF score report to the Credential Center.)</i>  <i>Date Passed All Subtests:</i> Needs</p>	<p><b>CalTPA Clearance</b> <i>(Provided by TPAC Office)</i>  <i>Date Passed All Cycles:</i> Needs</p>	<p><b>Program Clearance</b> <i>(Provided by TPAC Office)</i>  <i>Date Received:</i> Needs</p>
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Notes:

*Evaluation Date:* 12/12/2023  
*Evaluated By:* Kit VanWyk

*Date to Credential Candidate:* 12/12/2023  
*Date to Department:* 12/12/2023

# PRELIMINARY CREDENTIAL EVALUATIONS

- Student Teaching & courses are noted as in progress (IP) until grades have posted
- Missing items are noted as “Needs” and must be submitted prior to credential recommendation
  - Examples:
    - CPR – adult, infant, and child
    - US Constitution
    - RICA - submit PDF of passing results for all three subtests. Our office does not automatically receive your score report.
- CalTPAs
  - Scores will be sent directly to CSULB
  - TPA/Program clearance will be provided directly to us by TPAC when passing scores are received and all program requirements have been submitted (including exit survey and evaluations)
- Added Authorizations: if an analyst has included a note that you qualify for an authorization, you must notify us if you want it added to your credential. Make sure it is a subject you would be willing to teach.

# END OF SEMESTER TASKS

## **Step 1: Surveys**

### - CTC/CSU Program Completer Survey

The link will be emailed to you from TPAC. Complete the survey and take a screenshot of your confirmation with your name included and email that back to TPAC.

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# APPLYING FOR YOUR CREDENTIAL (AFTER YOU FINISH STUDENT TEACHING)

**Step 2:** Complete the Qualtrics “Request for Recommendation” form and upload any needed items (CPR, RICA etc.). Do **not** submit a request prior to completing student teaching, TPA, and all additional requirements.

**You will need to provide a non-CSULB email on the Request for Recommendation form. Please ensure that you will be giving us the same email that you have on file with the CTC.**

**Step 3:** Your Request for Recommendation will be routed to a CSULB Credential Analyst who will determine if your file is complete and will submit an online recommendation to the Commission on Teacher Credentialing (CTC).

# APPLYING FOR YOUR CREDENTIAL

**Step 4:** Watch for a notification email from the CTC ([donotreply@ctc.ca.gov](mailto:donotreply@ctc.ca.gov)). Follow the instructions in the email from the CTC directing you to complete your portion of the online application, including payment.

## **Step 5: Credential Issuance**

Within approximately 10 days of completing the online application, the CTC will email you notification that your document has been granted and available for viewing.

Log into your CTC Educator Profile, click on your Single Subject Credential document number and review your credential carefully. Contact the Credential Center as soon as possible if your document is incorrect or if you have any questions.

**Please note - The only credential verification that is available will come from your Commission on Teacher Credentialing Educator Profile. Take a screen shot of your credential to share with your future employer.**



# UNIVERSITY INTERNS

- All intern support hours must be submitted and approved by your supervisor prior to credential recommendation eligibility. We cannot recommend you for the Preliminary Credential until your hours have been cleared by the Office of Clinical Practice.
- Candidates who do not yet qualify for a Preliminary Credential should be prepared to enroll in an Intern Support Class for Fall 2024 (if there is no change in your intern employment for the remainder of the school year). You will receive more information via email.

# DEADLINE TO APPLY

- After **July 10, 2024**, your credential file will be on hold if you have not applied for credential recommendation.
- After this date, you will need to contact the Credential Center when you have completed all requirements and are ready to apply for your credential. We will no longer actively monitor your file.
- When you have completed all requirements, please contact the Credential Center to apply for your credential (even if you do not plan to use your credential right away).

SB-2042  
PRELIMINARY  
MULTIPLE  
SUBJECT  
CREDENTIAL

- Valid for 5 years from issue date
- What grade levels can you teach?
  - Eligible to teach grades Preschool, K-12, and adults in a self-contained classroom
- English Learner Authorization
  - Your credential will include an English Learner Authorization, listed as ELAM on your credential document
  - BILA students will receive: BASP, BAKO, BAMA, or BAVI



## CLEAR CREDENTIAL

- Completion of an Induction Program
  - Induction programs are offered by:
    - Districts and County Offices of Education
    - Universities - only an option if your employer does not offer induction
- When all requirements are met, you apply for the Clear Credential through your Induction Program sponsor.
- Clear Credentials are renewed online every five years. It is your responsibility to renew your credential before the expiration date.

# SUPPLEMENTARY AUTHORIZATIONS

- Added directly to your Multiple Subject Credential document
- Authorizes departmentalized teaching in grades 9 and below
- Earned through coursework or degree major
  - Minimum of 20 semester units required
  - Must meet specific content areas required by the CTC
- Email [ced-credentials@csulb.edu](mailto:ced-credentials@csulb.edu) for advising if you are interested in an authorization. Please indicate which subject you are interested in.
- After you have earned your Preliminary Credential, there will be a \$25 service fee for an evaluation.

# ADDING A SINGLE SUBJECT CREDENTIAL

- Single Subject Credential - Authorization to teach in a departmentalized classroom in grades preschool, K-12, and adults
- Earned by completing the following requirements:
  - Subject Matter Competency via one of the following:
    - CSET exams in appropriate subject
    - CTC Approved Waiver Program
    - BA or Higher Degree Major
    - Coursework
    - Combination Coursework and CSET
- Subject specific methods course – EDSS 450 (at CSULB)

# EDUCATION SPECIALIST CREDENTIAL

- 2 authorization options
  - Mild Moderate Support Needs or Extensive Support Needs
- Requires a new application to CSULB and the Ed Spec Credential Program
- Expedited pathway with course equivalencies to the full credential
- Contact TPAC for more information
  - 562-985-1105
  - CED-TPAC@csulb.edu

## FAQ

What happens if I do not apply for my credential?

- Examinations, fingerprints, and courses can expire. Finish and apply!

What happens if my Preliminary 5-year Credential expires?

- You *do not* need to complete a new Preliminary Credential Program
- Preliminary or expired credentials can be reactivated by requesting an extension with the CTC but may be subject to new regulations

I am moving out of state, can I complete induction out of state?

- No, but if you teach out of state, this may help you earn your CA Clear Credential. Please contact our office for more information.
- If you are moving out of CA and need program verification, please contact our office.



# Reminders & Resources

- **Please monitor your email accounts – important information from your program, our office, and the CTC will be sent to you throughout this process.**
- A delay in submitting confirmation of survey completion to TPAC can cause delays in receiving your credential.
- Keep a personal portfolio of all test scores, evaluations, etc.
- All candidates will receive an Individual Development Plan (IDP) at the completion of your program
  - This will provide recommendations for professional development and growth during your clear induction program
  - Share this document with your Teacher Induction Program

# Contact Information

- Commencement Information
  - [www.csulb.edu/commencement](http://www.csulb.edu/commencement)
- CSULB Credential Center
  - Website: [www.csulb.edu/credential-center](http://www.csulb.edu/credential-center)
  - Email: [CED-credentials@csulb.edu](mailto:CED-credentials@csulb.edu)
- Commission on Teacher Credentialing
  - [www.ctc.ca.gov](http://www.ctc.ca.gov)
- Careers in Education
  - [www.csulb.edu/college-of-education/credential-center/careers-education](http://www.csulb.edu/college-of-education/credential-center/careers-education)
- CSULB Career Development Center
  - [www.careers.csulb.edu](http://www.careers.csulb.edu)



CALIFORNIA STATE UNIVERSITY  
**LONG BEACH**

College of Education

## CED EXIT SURVEY

# WE WANT TO HEAR FROM YOU!

SHARE YOUR EXPERIENCE TO IMPROVE OUR PROGRAMS, SERVICES, AND LEAVE A LASTING IMPACT ON OUR COLLEGE.

Go to [tinyurl.com/2024ced](https://tinyurl.com/2024ced)  
or scan QR code:



Completing the survey will give you one entry into an opportunity drawing for a CSULB Diploma Frame. The winner will be notified by June 7, 2024.

Connect with us:  
[CED-Assessment@csulb.edu](mailto:CED-Assessment@csulb.edu)



CED Assessment  
& Accreditation Office



**CONGRATULATIONS!**