



EDUCATION SPECIALIST  
CREDENTIAL INFORMATION

Spring 2024

# PRESENTATION OVERVIEW

- CSULB Credential Center
- Preliminary Credential Evaluations
- End of Semester Tasks & Applying for your Credential
- University Interns
- Deadline to Apply
- Preliminary Education Specialist Credential
- Clear Credential
- Obtaining Additional Credentials
- FAQ
- Reminders and Resources

# CREDENTIAL CENTER



Work directly with the  
California Commission on  
Teacher Credentialing  
(CTC)



Credential Licensing office  
for all credentials on  
campus



Resource for current &  
updated credential  
information

CED-CREDENTIALS@CSULB.EDU

# PRELIMINARY CREDENTIAL EVALUATIONS

California State University, Long Beach  
 Credential Center, EED - 42  
 1250 Bellflower Boulevard  
 Long Beach, CA 90840-2201

www.csulb.edu/credential-center  
 ced-credentials@csulb.edu  
 (562) 985-4109  
7/21

## Preliminary Education Specialist Credential Evaluation with Mild/Moderate Authorization Includes English Learner Authorization (ELAE)

Elbee Shark  
 1250 Bellflower Blvd.  
 Long Beach, CA 90840  
 Email:

CSULB ID 00000000  
 Final Semester Sp23  
 Program Admit Date F20

**Bachelor's Degree:** 5/23/21 B.A. Mathematics Education CSU, Long Beach

### CTC Clearance

*Document Title:* Cert of Clearance  
*Expiration Date:* 5/1/25

### Basic Skills

*Met by:* CBEST  
*Date Passed:* 9/1/01

### CPR

*Met by:* Needs  
*Expiration Date:*

### US Constitution

*Met by:* CSU graduate

### Subject Matter Competency

*Met by:* CSULB Subject Matter Program

*If met by other University Subject Matter Program:  
 Credential Center must have original Subject Matter  
 Verification letter from the following University on file.*

CSET Subtest CSET Expiration

### Coursework

<i>Pre/Co Requisites:</i>	<i>Units/Grade:</i>	<i>Methods:</i>	<i>Units/Grade:</i>	<i>Student Teaching:</i>	<i>Units/Grade:</i>
EDP 301/302	3A	EDSP 480	3A	EDSP 587A	IP Sp23
EDSP 350	3A	EDSP 534	3A	EDSP 587B	IP Sp23
EDSP 454	3A	EDP 560	3A		
EDP 405	3A	EDSP 564	3A		
ETEC 110	1A	EDSP 577	3A		
<i>Core Courses:</i>		<i>Units/Grade:</i>			
EDEL 452/EDSE 457	EDEL 452	3A			
EDEL 462	3A				

### RICA (Candidate must provide official PDF score report to the Credential Center.)

*Date Passed All Subtests:* Needs

### Notes:

CPR-Certification must include Infant, Child and Adult CPR. Online certification is acceptable. For more information and a list of approved courses, go to: [www.csulb.edu/college-of-education/credential-center/general-requirements](http://www.csulb.edu/college-of-education/credential-center/general-requirements)

*Evaluation Date:* 4/27/23  
*Evaluated By:* Kit VanWyk

*Date to Credential Candidate:* 4/26/2022  
*Date to Department:* 4/26/2022

# PRELIMINARY CREDENTIAL EVALUATIONS

- Student Teaching & Seminar courses are noted as in progress (IP) until grades have posted
- Missing items are noted as “Needs” and must be submitted prior to credential recommendation
  - Examples:
    - CPR – certificate or front and back of signed CPR card
    - US Constitution
    - RICA – submit 1<sup>st</sup> page of PDF showing passing results of all 3 subtests
    - Ed Spec TPA for candidates in new program, and for whom it is applicable

# END OF SEMESTER TASKS

## **Step 1: Survey**

### CTC/CSU Program Completer Survey

Complete the CTC/CSU Program Completer Survey and take a screenshot of your confirmation with your name included. The link will be emailed to you with application instructions.

# APPLYING FOR YOUR CREDENTIAL (AFTER YOU FINISH STUDENT TEACHING)

**Step 2:** Complete the Qualtrics “Request for Recommendation” form and upload any needed items (CPR, etc.). Do **not** submit a request prior to completing student teaching, TPA, and all additional requirements.

**You will need to provide a non-CSULB email on this form. Please ensure that you will be giving us the same email that you have on file with the CTC.**

**Step 3:** Your Request for Recommendation will be routed to a CSULB Credential Analyst who will determine if your file is complete and will submit an online recommendation to the Commission on Teacher Credentialing (CTC).

# APPLYING FOR YOUR CREDENTIAL

**Step 4:** Watch for a notification email from the CTC ([donotreply@ctc.ca.gov](mailto:donotreply@ctc.ca.gov)). Follow the instructions in the email from the CTC directing you to complete your portion of the online application, including payment.

## **Step 5:** Credential Issuance

Within approximately 10 days of completing the online application, the CTC will email you notification that your document has been granted and available for viewing.

Log into your CTC Educator Profile, click on your Education Specialist Credential document number and review your credential carefully. Contact the Credential Center as soon as possible if your document is incorrect or if you have any questions.

**Please note - The only credential verification that is available will come from your Commission on Teacher Credentialing Educator Profile. Take a screen shot of your credential to share with your future employer.**



# UNIVERSITY INTERNS

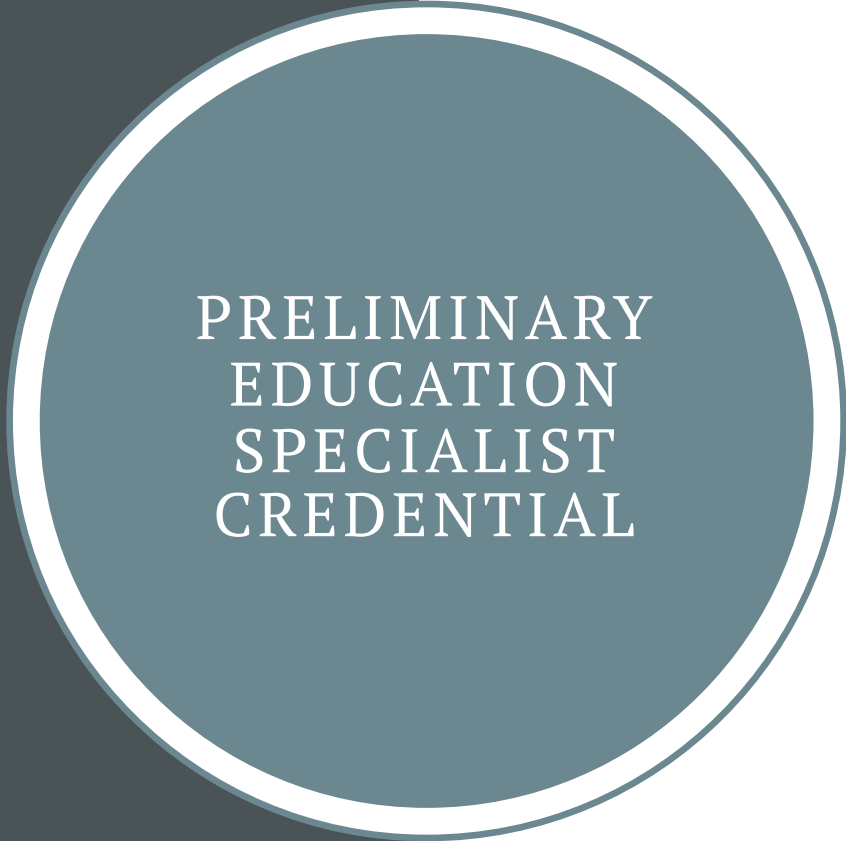
- All intern support hours must be submitted and approved by your mentor teacher prior to credential recommendation eligibility.
- If you have not completed all requirements for credential eligibility by **July 1, 2024**, please contact your program coordinator.
- Candidates who do not yet qualify for a Preliminary Credential this summer must be prepared to enroll in an Intern Support Class for Fall 2024 (if there is no change in your intern employment for the remainder of the school year).

# ALTERNATIVE CREDENTIAL APPLICATION INSTRUCTIONS

- Spring 2024 candidates who already hold the following credentials will need to apply for their new credential with a paper application and \$100 application fee:
  - Preliminary Education Specialist Credential – now adding a new authorization
  - A valid Clear Multiple Subject OR Single Subject Credential
- You will receive a different application email with specific instructions in the next few business days
- Spring 2024 candidates who plan to student teach in another authorization for Fall 2024 will have a choice on when to apply for your credential

# DEADLINE TO APPLY

- After **July 10, 2024**, your credential file will be on hold if you have not applied for credential recommendation.
- After this date, you will need to contact the Credential Center when you have completed all requirements and are ready to apply for your credential. We will no longer actively monitor your file.
- When you have completed all requirements, please apply for your credential, even if you do not plan to use your credential yet.
  - **Candidates who do not finish and apply upon eligibility may be held to new requirements if they are added in the future by the CTC or legislative action.**



PRELIMINARY  
EDUCATION  
SPECIALIST  
CREDENTIAL

- Valid for 5 years from issue date
- What grade levels can you teach?
  - Eligible to teach grades K-12 through age 22
- Mild/Moderate Authorization includes additional Autism Authorization OR Moderate/Severe
  - OR
- Mild/Moderate Support Needs OR Extensive Support Needs
- English Learner Authorization
  - Your credential will include an English Learner Authorization, listed as ELAE on your credential document



CLEAR  
CREDENTIAL

- Completion of an Induction Program
  - Induction programs are offered by:
    - Districts and County Offices of Education
    - Universities - only an option if your employer does not offer induction
- When all requirements are met you apply for the Clear Credential through the Induction Program sponsor
- Clear Credentials are renewed online every five years
- It is your responsibility to renew your credential before the expiration date

# MULTIPLE SUBJECT OR SINGLE SUBJECT CREDENTIAL

- Requires a new application to CSULB and the Multiple or Single Subject Credential Program
- Expedited pathway to the full credential, student teaching is required in the new setting/subject
- Contact TPAC for more information
  - 562-985-1105
  - [CED-TPAC@csulb.edu](mailto:CED-TPAC@csulb.edu)

## FAQ

What happens if I do not apply for my credential?

- Examinations, fingerprints, and courses can expire. Finish and apply!

What happens if my Preliminary 5-year Credential expires?

- You *do not* need to complete a new Preliminary Credential Program
- Preliminary or expired credentials can be reactivated by requesting an extension with the CTC but may be subject to new regulations

I am moving out of state, can I complete induction out of state?

- No, but if you teach out of state, this may help you earn your CA Clear Credential. Please contact our office for more information.
- If you are moving out of CA and need program verification, please contact our office.

# Reminders & Resources

- **Please monitor your email accounts – important information from your program, our office, and the CTC will be sent to you throughout this process.**
- Keep a personal portfolio of all test scores, evaluations, etc.
- All candidates will receive an Individual Development Plan (IDP) at the completion of your program
  - This will provide recommendations for professional development and growth during your clear induction program
  - Share this document with your Teacher Induction Program



# Reminders & Resources

- Commencement Information
  - [www.csulb.edu/commencement](http://www.csulb.edu/commencement)
- CSULB Credential Center
  - Website: [www.csulb.edu/credential-center](http://www.csulb.edu/credential-center)
  - Email: [CED-credentials@csulb.edu](mailto:CED-credentials@csulb.edu)
- Commission on Teacher Credentialing
  - [www.ctc.ca.gov](http://www.ctc.ca.gov)
- Careers in Education
  - [www.csulb.edu/college-of-education/credential-center/careers-education](http://www.csulb.edu/college-of-education/credential-center/careers-education)
- CSULB Career Development Center
  - [www.careers.csulb.edu](http://www.careers.csulb.edu)



CALIFORNIA STATE UNIVERSITY  
**LONG BEACH**

College of Education

## CED EXIT SURVEY

# WE WANT TO HEAR FROM YOU!

SHARE YOUR EXPERIENCE TO IMPROVE OUR PROGRAMS, SERVICES, AND LEAVE A LASTING IMPACT ON OUR COLLEGE.

Go to [tinyurl.com/2024ced](https://tinyurl.com/2024ced)  
or scan QR code:



Completing the survey will give you one entry into an opportunity drawing for a CSULB Diploma Frame. The winner will be notified by June 7, 2024.

Connect with us:  
[CED-Assessment@csulb.edu](mailto:CED-Assessment@csulb.edu)



CED Assessment  
& Accreditation Office



**CONGRATULATIONS!**