



## CSULB Staff Council Membership Nomination Form

### Requirements

1. Nominees must be willing to have their names placed on an election ballot. Self-nominations are acceptable.
2. If elected, individuals must make every effort to serve a three-year term.
3. Nominees must obtain their supervisor's signature on this form.
4. Nominees may **NOT** have academic retreat rights.

Meetings are held on the second Friday of the month, September through June, 8:30-10am via ZOOM.

For additional information or if you have questions, contact: [staff-council@csulb.edu](mailto:staff-council@csulb.edu)

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Department: \_\_\_\_\_

Campus Phone: \_\_\_\_\_ Campus email: \_\_\_\_\_

Please describe why you are interested in participating in Staff Council:

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Supervisor's Name: \_\_\_\_\_

Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Return completed forms to: [staff-council@csulb.edu](mailto:staff-council@csulb.edu)

## What does Staff Council do?

Staff Council has multiple functions:

- Plans and produces events to benefit staff and provide opportunities to network.
- Creates and promotes opportunities that contribute to staff personal and professional development.
- Facilitates elections and/or assists with appointments to important, prestigious committees such as Provost Search Committee, Student Fee Advisory Committee, Distinguished Alumni Nomination Committee, University Resource Council, International Education Committee, and others.
- Develops fundraising activities that support Staff Council objectives, events, and programs.
- Interacts with the campus President who attends the Staff Council meetings.

## Why is it important to have representatives on Staff Council?

Each area represented on Staff Council is unique and diverse. Having representatives will allow your area's ideas, suggestions, needs and expectations to be conveyed to the Council. Representation is based on the number of full and part-time staff in each area: one representative per 25 staff or a portion thereof.

Representatives serve as the liaison between Staff Council and your area. It is crucial that all areas receive important announcements regarding campus events, policy changes, staff development and committee information etc.

**Current Status of Representatives** – For more information regarding the current status of Staff Council Representation in your area, visit [Staff Council Membership](#), or contact [staff-council@csulb.edu](mailto:staff-council@csulb.edu)

## General Information

Nominees must have their supervisor's authorization to serve on Staff Council as a representative.

If there are more nominees than positions available, an election must be held. The election process is conducted at the discretion of the department/unit.

If you are interested in joining Staff Council as a Representative, please complete the form, obtain your supervisor's signature and email to: [staff-council@csulb.edu](mailto:staff-council@csulb.edu)