

CSULB Staff Council Meeting

June 16, 2023



CALIFORNIA STATE UNIVERSITY
LONG BEACH
Staff Council

- Start time 8:32AM
- Land acknowledgement
- POLL FOR QUORUM: 25 voting members
- Agenda: approved: Ann K., Rico O.
- Past Meeting Minutes: approved: Ann K., Susan T.

Chair's Report- Alessandro Russo

- Welcome! Starting the new term for Exec Team; Colleen Ryan is our new Member-at-Large
- 47 people from CSULB at the CSU ACU conference
 - Alessandro attended the conference.
 - Keynote speaker reflected on why we do what we do and why it's so important.
 - Keynote Speaker presented on the "Oomph Factor" – what we as staff bring to the table.
 - Alessandro was a panelist on a session about Staff Councils & Assemblies - why Staff Council exists and the importance of acknowledging staff like we do with our Outstanding Staff award.
 - A session of the conference reflected on acknowledging and praising others and yourself about the work we do as staff members, so please nominate someone for the [Best of the Beach](#)—to acknowledge our peers who do so much.

Vice Chair's Report – Ann Kinsey

Welcome New Members: 9 new members!

Esther Roa, Facilities Operations Lead Analyst
Beach Building Services

Jackie Hahn, Front of House Coordinator
Carpenter Center, COTA

Karla Reyes, Administrative Support Assistant
II
Department of International Studies, CLA

Nanci Torres-Poblano, Sustainability Specialist
Campus Planning & Sustainability Office

Jenn Carrillo, *Student Services Coordinator*
Department of Biological Sciences, CNSM

Ledra (Lee Lee) Jackson, Receptionist
ASA/COE Dean's Suite

Sabella Moreno (alternate), Assistant to the
Deans
CLA

Cynthia Schierer, Associate Vice
President's Program Specialist
Beach Building Services

Janine Rodriguez- (alternate), Department
Coordinator
Biological Sciences, CNSM

Treasurer – Julie Woods

- Current balances:
 - LB49R Fund N0202: \$1,871.41
 - Balance includes pending expense of \$1,450.17 for Staff Council Promotional and Marketing Items: Feather Banner Flag, Table Throw & 10'x10' Easy-Up.
 - LBCMP Fund MT153: \$376.22

Secretary – Laura Emery

- The Member-Reps roster is now on the [Staff Council website](#)- check it out and let me know if there are any errors/changes.

Members-at-Large

No report

Special Guest

Pres Conoley:

- Admissions applications increased this year:
 - First-time/first year increased by 18%
 - Freshman International up 30%
 - Transfer numbers down 30%- majors they want are harder to get into due to impacted course offerings; we don't think these numbers will get better—its' a national trend
 - Issue which threatens our state funding: a lack of persistence among first timers; we had been improving, but then in the last couple of years saw decreases; looking at ways to support those first timers so they stay longer.
- COZEN O'CONNOR - Title IX Audit interviews; report specific to LB should come by end of June and I will share the report; overall findings is that Title IX offices are understaffed; Title IX infractions are of concern, but there is also a big issues with bullying behavior—will be doing specific campaigns to address this.
 - Question: with transfers down, are we making it up with first years?
Answer: Yes, but this is a disruption to the colleges because they must move resources around. Need to look at impacted classes and how to increase access.

Special Reports – Pei Fang Hung

Academic Senate Summary

- On summer hiatus for policy work.
- Key initiatives:
 - Official sunset of BeachBoard. Canvas only starting today! Thanks to ATS!
 - Utilizing AI tools in teaching and learning: still very controversial; we will put together some policies and guidelines for using AI and how it will impact academic Integrity; we are still learning about this technology.
 - Title IX and DHR: systemwide interview data collection by Cozen O'Connor law firm; final report will be released soon; some campus specific recommendation to help shape our campus cases evaluations and initiatives to improve.
 - Beach 2030: still working on action zones esp. "Reimagining Faculty" eg. how to reimagine faculty lines & structure.

Ways and Means – Julie Woods

- Thank you for participating in Lucille’s fundraiser yesterday- let us know how it went because we plan to do more with “Groupwise.”
- Tonight is Golf N Stuff – have fun!

Staff Development -Susan Tsuji

- Don’t usually plan anything in the Summer but let us know if you want to do anything—we appreciate all ideas.

Bylaws & Policies

- No report

Membership

- See new members report above.

Nominating

- All campus committees are filled!
- Sharon Olsen has been nominated for Parliamentarian; vote= APPROVED

Special Events

- We will have a planning meeting for the Special events committee on June 20, 3-4pm via Teams. Please join us if you are interested! Open to all staff! We have many fun events.
 - Next event: Summer Staff Day, July 19, 11-1pm, @Bookstore/Nugget [tentative]

Chair’s Presentation: Staff Council Overview

“New Member Orientation” [see Staff Council PPT for details]

- Role of Staff Council? We create positive relationships; advisory committee on staff matters on campus; we are not affiliated with collective bargaining (unions).
- Meetings from June-May (skipping July and August).
- Units get 1 rep per 25 staff members in your unit; Only Reps can vote, but all staff can come to meetings and participate in committees.
- We do events, we welcome new staff, we fundraise, we donate to charity.
- We do mixers for social events.
- We nominate staff to campus committees, e.g., we are very proud of getting staff on Curriculum committee.
- Shared governance— staff are active participants in policy and decision making on campus!

Volunteers Needed!

We are all volunteers—we can’t do this alone! We need people to join committees and pitch in. The more people, the easier it will be as one person doesn’t need to be responsible for all the details of planning and executing.

Current Standing Committees:

- **Membership:** consider ways to reach out to new members and welcome
- **Nominating:** find staff to serve on campus committees and ad hoc task forces/action groups.
- **Special Events:** plans staff events on campus including our traditional ones for Halloween, Christmas and Staff Days.
- **Staff Development:** plan and coordinate prof dev opportunities; need ideas and people to bring to light opportunities for staff—like BBS people going to conferences etc.
- **Ways and Means:** the fundraising group; we need ideas and people to help organize.
- **Bylaws and Policies:** upholding our bylaws, policies, procedures, etc. You must be a rep to be on this committee.

Committee and Volunteer Interest Survey

[Please fill out the survey](#) to let us know where you can help! Note: serving on a committee does not oblige you to do all the things all year long. The more people who participate, the less we each have to do.



Announcements

- Carole S. (HR):
 - Life Matters workshop Jun 22 @11
 - Planning your retirement: July 18 & July 25
- Danny L (ASi): SRWC- Massage therapy is available for staff; don't need to be a member of the Rec Center!! [Sign Up Here](#)
- [OLLI: Summer session](#) starts July 10 -spread the word to Learn More ~ Age Less
- [Beach Print Shop](#): Make your dept look good! Get your—canopies, banners, table overs, backdrops, promo prints stickers and buttons! We can invoice you by the end of the fiscal year!
- 49er shops: We have extra water (reusable aluminum bottles) for sale for your events. We also have bulk quotes on snacks. We can invoice for the end of fiscal year.
- Beach 49 shop on 2nd street is closing; opened in 2007 closing Sunday; bittersweet event for the staff who have worked there for awhile ☹

Adjournment: 9:38am

Submitted by: Laura Emery, Staff Council Secretary