## California State University, Long Beach Research Foundation Memorandum

## **2023 RESEARCH FOUNDATION HOLIDAY SCHEDULE**

August 24, 2022 Code: HR-23-01

To: Research Foundation Employees

**Project Directors** 

From: Stephanie Moreno

**Director of Human Resources** 

Subject: CSULB Research Foundation 2023 Observed Holiday Schedule

## The following is a list of CSULB Research Foundation observed holidays for the 2023 year:

Martin Luther King, Jr. Day Monday, January 16, 2023

Cesar Chavez Day Friday, March 31, 2023

Memorial Day Monday, May 29, 2023

Independence Day Tuesday, July 4, 2023

Labor Day Monday, September 4, 2023

Veterans Day Friday, November 10, 2023 (Observed)

Thanksgiving Day Thursday, November 23, 2023

Friday Following Thanksgiving Day \*\*See Note Below

Winter/New Year's Break (6 days) Monday, December 25, 2023 through

Monday, January 1, 2024

Return to work Tuesday, January 2, 2024

Please contact the Research Foundation HR Department if you have any questions.

<sup>\*\*</sup> Note: The Friday following Thanksgiving Day is an <u>unpaid</u> campus closure day. Employees must use their accrued vacation or OPA time for this day or, if none available, the day must be taken without pay.