

Staff Council Meeting Minutes 9.9.2022

- Call to order –called to order at 8:33am
- Poll for Quorum – reached majority of voting members
- Land Acknowledgment – missing in Slideshow, skipped
- Approval of the September 2022 Agenda – Ann Kinsey 1st, Jennifer Lares 2nd
- Approval of the June 2022 Minutes – Nicole Torres 1st, Rico Ovalles 2nd
- Chair’s Report – Alessandro Russo
 - Thanked everyone for having the confidence in him to serve as Staff Council Chair for a 2nd year
 - Still the staff voice on Academic Senate Exec to speak on behalf of all staff
 - Reiterated the theme of “Belonging” from Convocation and from his speech “Let’s all begin this new academic year demonstrating to each other how much we appreciate one another, that our contributions to the success of this campus does not go unnoticed, that we are all a part of this collective Beach Family.”
- Vice Chair Ann Kinsey Report:
 - Welcomed 3 new wonderful Staff Council Members:
 - Patrick Joyce – 49er Shops
 - Corinne Garthoff – Athletics
 - Latanya Jones – Film & Electronic Arts
- Treasurer Nicole Torres Report
 - The current total balance budget is \$2,428.07 from 2 different accounts (LB49R & LBCMP). Change from the end of year last year closing out some of the deposits from the rummage sale and the expense of the 3 trophies.

- Next meeting, we will be voting on the subcommittee's budgets. Proposals are being submitted and voted on in next general meeting.
- Secretary Julie Woods Report - Thanked Executive Committee and everyone for voting her and thanked Joe Phillips for training in the transition.
- Members-at-Large Jeff Scott, - Nothing to report. Susan Tsuji – Nothing to report

Special Reports

- Academic Senate – Pei-Fang Hung, Chair
 - Currently staffing AVP Faculty Affairs Search Committee
 - New Chiclet “Sicklet” on SSO to report illness & mask mandates
 - Later this semester there will be a search for Associate Dean of CPaCE
 - CSULB University Police Department concerns – how can they provide feedback to UPD are there any existing mechanisms for them to do so.
 - Policy Work
 - Reviewing a new proposal/guidelines “blended program” also known as 4+1 merging a Bachelor’s Program with a Master’s Program where students can graduate sooner.
 - University faculty awards seeking nominations due October 3rd.
 - Curriculum Proposal currently on the Senate floor that is a new BS in Dance Science.

Guest Speakers

- Laura Emery & Jennifer Lares, ATS
 - Technology initiatives that will impact and benefit staff this year.

- ATS website contains free software tools (Software Depot), LinkedIn Learning, Qualtrics Surveys. The new one called Media Space.
 - In alignment with the strategic goals of Beach 2030 ATS launched a new series of Staff Workshops which are listed on their website. Workshops have been redesigned to speak specifically to staff and address their unique needs for working with these tools. Registration is now open.
 - Multimedia Services Department – video and audio recording. Facility in their office in Library (AS Bldg.).
 - The biggest initiative this year is to lead campus from BeachBoard to Canvas. As a staff member, you can login to Canvas now. Icon will take you to your Dashboard.
 - Transition from BeachBoard to Canvas started in Spring and pilot started in Summer. Some instructors have started to take advantage of Canvas this Fall. BeachBoard and will be decommissioned as of Summer 2023.
 - Growing with Canvas – self-paced online course introduction to Canvas features.
 - Upcoming Workshop on September 20th for Media Space – new web-based platform for the CSULB campus – like YouTube but CSULB specific. Must be authenticated through SSO. More secure and private way to share videos, can create channels and playlists. Great way to curate what your department is doing and share with campus. Media Space is linked to Canvas and BeachBoard so faculty and people that are teaching or have organizational courses can download all their videos from Media Space and all saved in one central location – in the Cloud.
 - All videos saved to the Zoom cloud will be moved to Media Space account. After 6 months all recordings from ZOOM Cloud will be deleted but will be available in Media Space.
- President Conoley-

- Missed last Staff Council meeting to seek advice when speaking at Staff Council meetings due to a perception that terms and conditions of work were being negotiated when asking for staff feedback. There is an understanding that negotiations do not take place in Staff Council. Staff feedback is simply informational. Happy to answer questions or discuss.
- The heat challenges this week are due to old buildings where air conditioning is not available. Campus is working hard on trying to come up with alternative solutions. We may also expect to see rolling black outs. BBS was coming up with alternative plans to prepare campus in the event of a rolling black out.
- On Friday, there was a gas leak near the dorms and was fixed right away. A temporary gas line was installed over the long holiday weekend so that when the students came back it only took about 12 hours for them to have hot water.
- Almost 1,000 fewer seniors return than we anticipated for Fall 22. This is very unusual and of concern. Usually when students don't come back it's between their freshman and sophomore year. The concern is that when students don't interact with peers in person, staff, and faculty they don't feel a sense of belonging. We are seriously looking into this including whether job opportunities play a role. Faculty have also been reporting more absences and disengagement among students.
- Staff member addressed concern regarding what the University is doing to save energy during flex time/flex alerts and conserving water.
 - There are many programs in place in both of those areas. The lights are on motions sensors, and we are working on switching to reclaimed water wherever possible for irrigation and toilets. Adjustments were made to raise the cooling temperature up from the general plant to conserve energy. No one ever imagined that air conditioning in Long Beach would be

necessary when most buildings on campus were built. All renovations and new buildings are being done with energy conservation in mind and to be self-sustaining.

- Staff Council Chair reiterated what President said about concerns when speaking at Staff Council meetings. The Staff Council Executive Team was made aware of those concerns and reiterates that Staff Council only represents and supports the role of staff on campus and in no way do they represent the collective bargaining units. The representatives from the bargaining units are ex-officio on Staff Council and have been invited to be present during meetings, so staff know who they are. If a staff member has concerns in regard to a bargaining unit issue, they should only address them privately with their current collective bargaining unit representative: Isabel Banuelos (CSUEU – Units 2, 5, 7, & 9), Dora Apadaca (APC – Unit 4), Patricia Castillo (UAPD- Unit 1), Tim Whittaker (SETC – Unit 6) and Stephen Gray (SUPA – Unit 8).
- A question was asked about whether there are there any long-term goals that are going to be put in place to solve issues with the old art buildings
 - The long-term plan is to renovate buildings and to put in modern efficient HVAC whenever possible and take down some of the old buildings that cannot be fixed. Will be organizing a work group to address these issues. The problem will be funding. New buildings may cost as high as \$100 million due to regulations on new construction.
- A question was asked about Multicultural groups housed in temporary buildings near the Student Center and whether they will have their own space. Are we going to rebuild something for them in the area they currently occupy, so they have their own space? Seems like perfect spot because it's so close to Student Center.

- Current plan is not to rebuild in that area. The current plan has us scoping out a space in the library basement. Presented to the student groups & received positive feedback. The Interim Dean of the Library is on board to digitize files in basement which also holds the collection of Deukmejian papers which can't be touched for 5 years. There is a plan going forward.
 - Planning on taking down Peterson Hall 1 to become the big college home for HHS and part of that will be a community medical clinic.
 - Staff member commented on University Library Archives storage being in basement of library. University Archives includes President's papers and Deukmejian papers. Unfortunately, they cannot be digitized. Great to hear the multicultural folks will have a better home in the library.
 - Staff Council VC mentioned that at a recent Academic Senate Executive Committee meeting, Scott Apel mentioned watering restrictions and how the University is not watering certain areas and letting them dry. Suggested publicizing that information so that people are aware to alleviate complaints about dying grass.
 - ASI designee commented that people are converting their laws to clover lawns as they required very little water & suggested that idea for campus.
 - Pres: Will pass on suggestions
- Tamra Smalewitz/ Phong Trinh, Southland Credit Union (could not log in to meeting)
 - Alessandro presented slideshow on Southland Credit Union's behalf
 - Benefits they have for staff – low rates, personal service, convenient access, member owned, not-for-profit. They have a new branch that replaced old Wells Fargo Branch in USU building.
 - Relationships Rewards/Cash Reward Checking Program.

- They offer Vehicle Loans, Home Equity Line of Credit, Home Loans, Certificate Specials & Coupons
- Grand Opening event in USU Plaza on Wed 9/28/22 11-3pm. All staff invited

Committee Reports:

- Ways and Means Committee Chair - Nicole Torres
 - Asked for volunteers to help in this committee. It is a great way to network. Being a Staff Council Representative is not a requirement. All staff welcome. Contact Nicole directly if you have any new ideas or events for fundraising to support Staff Council.
 - See's Candy fundraiser coming soon
- Staff Development Committee Chair - Susan Tsuji
 - No staff development events planned yet
 - Been Staff Development Chair for many years. If anyone would like to step up to volunteer and replace her as Chair or if you would like help or have ideas for staff development opportunities, please contact Susan directly.
- Bylaws and Policies Chair - Charleen Rice – Unable to attend meeting but nothing to report.
- Nominating Committee Chair - Ann Kinsey –
 - Staff member needed for President's Commission on Sustainability, has 5 nominees, there will be a slide to share for each one with their statement and then after there will be a vote.
 - Also need a staff member for Campus Climate Committee-no one has come forward for that position so we will be seeking nominations from the floor.
 - A staff member for the search committee for the AVP for Faculty Affairs, must be an AA staff member. She has received no nominations so she will solicit nominations from the floor.

- President's Commission on Sustainability Nominees and nominee statements presented for:
 - Greg Camphire
 - Deanna Giles
 - Liz Flores
 - Richard Chang
 - Carina Sass
 - Results of electronic election poll for voting members: Liz Flores won by 30%, Greg Camphire 12%, Carina Sass 15%, Deanne Giles 24%, Richard Chang 15%, Abstain 3%
- Ann Kinsey solicited nominations for a staff member needed for Campus Climate Committee (CCC).
 - Self-nomination from Mitra Baghdadi
 - Nicole moved to close floor nominations and Alessandro 2nd
 - Results of electronic election poll for voting members: Mitra Baghdadi received majority vote for staff member on CCC.
- Ann Kinsey opened floor for nominations for staff member needed for Associate Vice President of Faculty Affairs search committee – requirement: must be an Academic Affairs Staff Member. Searches take several months. In person committee rather than ZOOM is preferred.
 - Parliamentarian Sharon Olsen mentioned it would be helpful if person has familiarity with faculty kinds of issues, of hiring and RTP that goes into the job at the Associate V.P. level.

- Pei-Fan Hung commented that meetings for search committee will review positions descriptions, screening, interviews so the work will not focus on 1 period but will be spread out over the academic year.
- Somone Washington self-nominated, Nicole Torres 2nd the nomination
- Carina Sass self-nominated, Ann Kinsey 2nd the nomination
 - Nicole moved to close nominations for the floor, Alessandro 2nd
 - Parliamentarian Sharon Olson spoke on a possible conflict of interest with Somone Washington's nomination since she works in Faculty Affairs. The call for a staff member on this committee and per policy does not state otherwise. It was determined that Somone is eligible and there was no conflict of interest. Alessandro moved that Somone is eligible to serve on search committee and Corinne Garthoff 2nd
 - Results of electronic election poll – Somone Washington elected as staff representative for AVPFA search committee by 53%, Carina Sass 47%
- Special Events Committee Co-Chairs – Kristin Bonetati, Christina Salvador
 - Kristin turned it over to Alessandro for what was discussed at the Staff Council Executive meeting regarding special events
 - Alessandro mentioned we are looking to do Spooktacular in-person and on Halloween since it's on a Monday. Most staff will most likely be on campus that day. We may also Zoom the meeting so that staff that aren't on campus can participate in some way. Will have a meeting with Special Events Committee to plan and get volunteers.

- Cherishing the children – will still have toy drive for the foster youth and children in December whether we decide to do an in-person event or not.

More is forthcoming

- Nicole Torres mentioned that you do not have to be a voting member to be on any of these committees. All staff can participate even if you are not an elected representative of Staff Council.

Announcements:

- Alessandro will be sending out the flyers from Carol Sanchez in the Benefits Office for the Open Enrollment effective January 1, 2023. There will be some workshops between 9/19/22-10/14/2022 during open enrollment.
- Will be sending out Calendar of Events for Latinx Heritage month
- Flyer will be send out with information about the CPAC discount code for Faculty & Staff – use promo code “facultystaff50” on events. Expires in a week.
- Valerie Ramos from ASI is currently serving as the as the Commissioner of Woman & Gender Equity Affairs. ASI is continuing to keep students first by ensuring that help is available and to the best of their capacity.
 - Planning events such as: Tabling – Week of welcome, Hosting Smorgasbord events and Carnival, Filling vacancies with diverse backgrounds–less than 10 vacancies, engaging our campus constituencies–students showing interest.
- Dora Apodaca – Representing APC Unit 4 introduced herself and said all Unit 4 staff should speak with her about anything concerning bargaining for Unit 4.
 - Alessandro reiterated to staff to know their bargaining unit representatives and to go to them with collective bargaining issues and not Staff Council.

- Alessandro encourages go to their My Beach chiclet on SSO and click 'Learning and Development' under Human Resources to find available training & development. Joining Staff Council, Committees and going to conferences like the Academic Resources Conference are also few of the ways to engage, network and develop your resume and skills.

Motion to Adjourn the meeting: Jennifer Lares 1st, Nicole Torres 2nd

Upcoming Meetings – 8:30 AM - 10:30 AM Staff Council - Monthly Meetings Online ZOOM- October 14, 2022

Upcoming Events- Pending

Minutes submitted by: Julie Woods