



EMERGENCY RESPONSE ACTION PLAN FOR CNSM FIELD TRIPS

Instructions: turn in to Department Office with Travel Participant List. Please attach additional pages as needed.

Trip Leader(s): _____

Contact Number(s): _____

Destination(s): _____

Course/Purpose: _____

Trip Date(s): _____

Emergency Plan

Nearest medical facility (attach map and directions to facility from site):

Phone #: _____

Alternate medical facility (attach map and directions to facility from site):

Phone #: _____

Note: for work in remote locations (medical facilities or ambulance service not within 30 minutes), it is required that at least one employee attendee have current first aid training.

Name of first aid trained individual (if applicable): _____ If N/A, check here:

Emergency assembly location: _____

Plan for Emergency Evacuation from Site:

First Aid Kit Location: _____

Note: If work with injurious corrosive materials will be done, the means to provide quick drenching or flushing of the body/eyes must be available in the immediate work area. Contact Science Safety for more information.

Will corrosive materials be used: Yes No

List conditions that would cause trip to be cancelled (excessive rain, high heat*, road closures, lightning, etc.):

**Heat Illness Prevention training is required to be completed by all employees on outdoor field trips where temperatures may reach or exceed 80 degrees Fahrenheit. Contact Science Safety Office for more information.*

Additional Notes (location of nearest restrooms or alternate restroom accommodations, other considerations):

Communication Plan (if no cell phones available): _____