



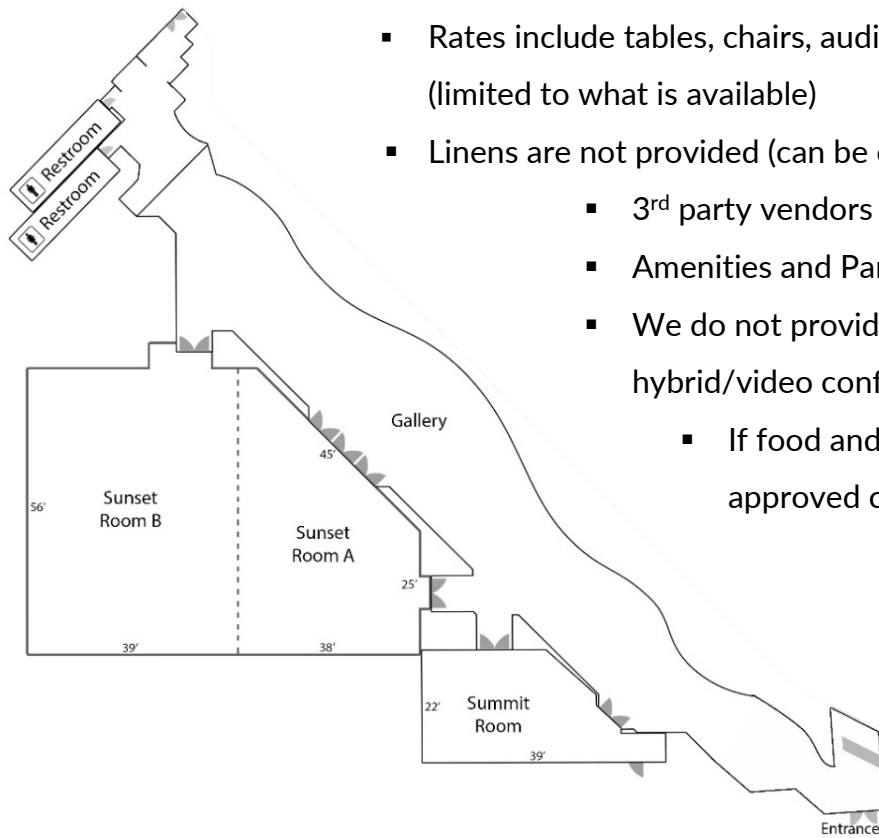
# THE POINTE CONFERENCE CENTER RATES & CAPACITY

RATES	MON-FRI 4-hours	MON-FRI 8-hours	SAT-SUN 4-hours	SAT-SUN 8-hours	Additional Hours
SUMMIT RM	\$500	\$750	\$750	\$750	\$100 / hour
SUNSET RM	\$750	\$1000	\$750	\$1000	\$150 / hour
FULL FACILITY (Both Rooms)	\$750	\$1500	\$1000	\$1500	\$200 / hour

- *Reservation times are access and exit times (times must include reservations for set-up/strike by you and/or vendors/caterers)*
- *Additional charges will be assessed for time occupied by guests or hired caterers exceeding reservation schedule*

CAPACITY	Sq. Feet	Lecture	Banquet
SUMMIT RM	834	60	40*
SUNSET RM	3934	300	192
GALLERY	3900	-	-

*\*With limitations*



- Rates include tables, chairs, audio/visual, and staffing (limited to what is available)
- Linens are not provided (can be ordered through caterers)
  - 3<sup>rd</sup> party vendors must provide insurance
  - Amenities and Parking services is not included
  - We do not provide equipment nor service for hybrid/video conferencing
    - If food and beverage is involved, a campus-approved caterer must be used:
      - The Grand / Choura Events
      - Jay's Catering
      - Naples Rib Company
      - Thank Goodness Its Sophia (TGIS)

Please visit our [website](#) for more information